

# **THE GRAND LODGE OF ALBERTA**

## **ANCIENT, FREE AND ACCEPTED MASONS**



## **PART I - CONSTITUTION**

*Revised June 12, 2021  
all previous versions are null & void*



## **PREAMBLE**

We, The Grand Lodge of Alberta, Ancient Free and Accepted Masons, in order to form perfect tranquility, to provide for and promote the general welfare of the Craft, and to secure the Fraternity in the Province of Alberta and in the Northwest Territories lying to the West of the Fourth Meridian, all the blessings of Masonic Privileges, do order and establish the Book of Constitution and Regulations.



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## I.1 ARTICLE 1 - STYLE AND TITLE OF GRAND LODGE

I.1.A The Style and Title of Grand Lodge shall be: “The Grand Lodge of Alberta, Ancient Free and Accepted Masons”.

## I.2 ARTICLE 2 - SEAL OF THE GRAND LODGE

I.2.A.1 The following is hereby adopted as the seal of this Grand Lodge:



*Black and White version of Grand Lodge Seal*



*Colour version of Grand Lodge Seal*

### a. BLAZON OF THE ARMS

1. Shield: - A Shield impaled, dexter per pale Gules two towers Argent chief, a chevron, bar and pale united Argent fesse, two coronets nombril and a third base, all Or; sinister per pale quarterly squares counterchanged Vert and Argent; in the first quarter Azure a lion rampant Or; in the second quarter Or an ox passant guardant Sable; in the third quarter Or a man with hands erect proper, robed Crimson and Ermine; in the fourth quarter Azure an eagle displayed Or.
2. Crest: - Upon a wreath of Or and Azure an Ark of the Covenant Or between two cherubim statant proper, as the supporters.
3. Supporters: On either side a cherub guardant proper of a man's head and torso, an eagle's wings interior elevated and exterior inverted, a lion's abdomen, and the legs and hooves of an ox.
4. Compartment: Under the shield an escroll Azure, thereon in letters or the motto “AUDI-VIDE-TACE”, above a fleur-de-lis Or over the date “OCT, 12, 5905” lettered Or.
5. All irradiated Or outward from the shield and crest.

### b. BLAZON OF THE SEAL





1. Seal: - The arms encircled by a band Azure, thereon in letters Or in chief “THE GRAND LODGE OF ALBERTA”, one mullet Or each in fesse dexter and sinister, and in base “ANCIENT FREE AND ACCEPTED MASONS.”

c. DESCRIPTION OF THE ARMS-IN COLLOQUIAL ENGLISH

1. Shield: - A vertically parted shield whose right\* half is Red, in the top third two Silver towers, in the center a square, level and plumb united, all Silver, and in the lower third three Gold coronets staggered, two above and one below; the left\* half, quartered by a cross of reversed colours Green and Silver: in the first quarter a Golden rearing lion on a blue ground; in the second quarter a black walking ox facing the viewer, on a Gold ground; in the third quarter a man with arms raised, clad in Crimson and White, on a Gold ground; in the fourth quarter a Golden eagle erect, with wings and legs spread out, on a blue ground.
2. Crest: - Resting on a band coloured alternately Gold and Blue, the Ark of the Covenant in Gold, flanked by two standing cherubim in natural colours, the same as the supporters (below).
3. Supporters: - On either side a cherub facing the viewer, in natural colours, with a man’s head and torso, an eagle’s wings of which the inner is raised and the outer lowered, a lion’s abdomen, and the legs and hooves of an ox.
4. Compartment: - Below the shield a blue scroll with the motto “AUDI-VIDE-TACE”(“Hear, See, Be Silent”) in Gold lettering, above a Golden fleur-de-lis over the date “OCT.12, 5905” in Gold lettering.
5. Gold rays of light emanate outward from the shield and crest.

d. DESCRIPTION OF THE SEAL IN COLLOQUIAL ENGLISH

1. Seal: The Arms (described above) encircled by a blue border, thereon in Gold letters on top “THE GRAND LODGE OF ALBERTA,” one five-pointed star each in the middle right\* and left\* and at the bottom “ANCIENT, FREE AND ACCEPTED MASONS.”

NOTE: \* = Heraldic right and left seen left & right by viewer. 2a.

e. DESCRIPTION OF THE GRAND STANDARD

1. A gonfalon to be suspended from a crossbar hung from a vertical pole topped by the square and compasses united in the Fellowcraft position, to be named the Grand Standard.
2. Approximately 90 cm in width by 120 cm in height. On the obverse side, at the top there will be a broad “a garter blue” bar with gold lettering: “THE



GRAND LODGE OF ALBERTA”—ANCIENT, FREE AND ACCEPTED MASONS”; alongside both sides there will be garter blue stripes terminating at the bottom in a V-Shape, showing near the bottom on the Dexter side a pink Alberta wild rose with green leaves; and on the sinister side a white, erect polar bear.

3. The central panel of very pale blue satin will bear the Arms of The Grand Lodge of Alberta, as they appear in the Seal, in gold, silver and coloured metallic thread, and underneath and above its beveled bottom the inscription in gold lettering: Constituted October 12<sup>th</sup>, AL 5905. Centered below a red, stylized Maple Leaf, as in the Canadian Flag. The bottom of the central panel ends in an angle of 120 degrees.
4. The bottoms of the top bar, side and central panels are enhanced by gold fringe.
5. The reverse of the Standard shall be of “garter blue” material, on which will be embroidered prominently, in gold, the jewel of the Grand Master, the compasses extended to 45 degrees with the segment of a circle at the points, enclosing the all-seeing eye within a triangle, both irradiated.
6. The Standard will be borne at the head of a procession, by the Grand Standard Bearer, on occasions when the Grand Master enters to preside over Grand Lodge Communication or orders this to be done on his fraternal visits and other occasions. (When any other Grand Lodge Officer is representing the Grand Master, the Grand Standard may not be displayed.) When the Grand Master has ascended the East, the Standard will be placed in a convenient location in the Northeast of the Lodge (Grand Lodge), and the Grand Standard Bearer will take his seat nearby.

### **I.3 ARTICLE 3 - JURISDICTION**

- I.3.A.1 Grand Lodge has Masonic Jurisdiction throughout the Province of Alberta, and throughout that part of the Northwest Territories lying to the West of the Fourth Meridian.
- I.3.A.2 Grand Lodge, through each Lodge, has jurisdiction over all Masons, affiliated or not, resident within this Jurisdiction.
- I.3.A.3 Grand Lodge, through recognition, may establish fraternal relations with other Sovereign Grand Lodges and their members.

### **I.4 ARTICLE 4 - AUTHORIZED WORK**

- I.4.A.1 Grand Lodge recognizes and authorizes the work to be conducted in either the Canadian Rite or the Ancient York Rite.



## **I.5 ARTICLE 5 - ANCIENT CHARGES OF A FREEMASON**

- I.5.A.1 The Ancient Charges as set out in *[cross-reference]* **Appendix B** to this Constitution are hereby recognized and accepted as the fundamental law for the government of Masons in this Jurisdiction and Grand Lodge declares that they should be frequently read by Worshipful Masters and other Craftsmen within the Lodges and without, to the end that none may be ignorant of the excellent principles and precepts they inculcate.

## **I.6 ARTICLE 6 - COMPOSITION OF GRAND LODGE**

- I.6.A.1 Grand Lodge shall consist of its Grand Officers, Past Grand Masters, Past Grand Officers, Past Masters of Constituent Lodges, and the Constituent Lodges as represented by the Worshipful Master, Senior Warden and Junior Warden and all Master Masons.
- I.6.A.2 The Officers of Grand Lodge, with their official Designation and order of precedence and rank are as follows:
- a. the Most Worshipful the Grand Master;
  - b. the Right Worshipful the Deputy Grand Master;
  - c. the Right Worshipful the District Deputy Grand Masters (order of historical precedence: *[cross-reference]* **(see Appendix “E”)**);
  - d. the Right Worshipful the Senior Grand Warden;
  - e. the Right Worshipful the Junior Grand Warden;
  - f. the Right Worshipful the Grand Treasurer;
  - g. the Right Worshipful the Grand Secretary;
  - h. the Very Worshipful Grand Registrar;
  - i. the Very Worshipful Grand Chaplain;
  - j. the Very Worshipful Senior Grand Deacon;
  - k. the Very Worshipful Junior Grand Deacon;
  - l. the Very Worshipful Grand Director of Ceremonies;
  - m. the Very Worshipful Grand Stewards (six in number);
  - n. the Very Worshipful Grand Standard Bearer;
  - o. the Very Worshipful Grand Organist;
  - p. the Very Worshipful Grand Pipers;



- q. the Very Worshipful Grand Historian;
  - r. the Very Worshipful Grand Librarian;
  - s. the Very Worshipful Grand Pursuivant;
  - t. the Very Worshipful Grand Tyler;
  - u. the Very Worshipful Grand Parliamentarian.
- I.6.A.3 Past Grand Officers are entitled to precedence and rank according to seniority and all below the rank of Past Grand Master shall precede active Officers in any procession.  
*[cross-reference]* (See **Appendix G**)

## **I.7 ARTICLE 7 - ELECTION AND APPOINTMENT OF OFFICERS**

- I.7.A.1 Pursuant to the Regulations, the Officers of Grand Lodge, with the exception of the Grand Master, shall:
- a. be elected or appointed annually; and
  - b. hold that office until their successors have been duly elected or appointed and installed or invested.
- I.7.A.2 The following officers shall be elected by secret ballot at Grand Lodge:
- a. the Deputy Grand Master;
  - b. the Senior Grand Warden;
  - c. the Junior Grand Warden;
  - d. the Grand Treasurer;
  - e. in accordance with the procedures specified in the Regulations.
- I.7.A.3 The Deputy Grand Master shall automatically progress to the office of Grand Master, without further election, on the completion of the term of office of the incumbent and shall commence his planning immediately upon election to the office of Deputy Grand Master.
- I.7.A.4 The Grand Tyler shall be elected by open vote of Grand Lodge.
- I.7.A.5 A District Deputy Grand Master shall be elected by each Grand Lodge District in accordance with the procedures specified in the Regulations.
- I.7.A.6 The Grand Secretary shall be appointed by the Board of General Purposes, subject to the confirmation of Grand Lodge.
- I.7.A.7 All other Officers shall be appointed by the Grand Master upon his installation.

## **I.8 ARTICLE 8 - QUALIFICATIONS FOR GRAND LODGE OFFICE**



I.8.A.1 Where a Mason:

- a. is a member of Grand Lodge; and
- b. has been regularly installed as Master of a Lodge in this Jurisdiction; or
- c. has been regularly installed as a Master of a Lodge in a Jurisdiction recognized by Grand Lodge; and
- d. has served his term in that office, he is eligible to hold any office in Grand Lodge.
  1. For the office of District Deputy Grand Master:
    - i. he must be a member of a Lodge in that District and:
      - a) a Past Master, or;
      - b) an affiliated Past Master;
    - ii. have held the rank of Past Master for two (2) full years prior to the Annual Communication next following his prospective election.
  2. For the office of Junior Grand Warden, Senior Grand Warden, Deputy Grand Master:
    - i. he must be a member in this Jurisdiction; and
    - ii. have served in the office of a District Deputy Grand Master, Grand Secretary, Grand Treasurer, or service on the Board of General Purposes, Board of Benevolence or Masonic Foundation.

I.8.A.2 Where a Master Mason is a member of Grand Lodge, he is eligible for appointment as Grand Chaplain, Grand Organist, Grand Piper North, Grand Piper South, or for election as Grand Tyler, with all rights and privileges attached thereto.

I.8.A.3 Where a Master Mason below the rank of Installed Master:

- a. is appointed Grand Chaplain or Grand Organist, Grand Standard Bearer Grand Piper North, Grand Piper South or is elected Grand Tyler; and
- b. is subsequently installed as Master of a Constituent Lodge; and
- c. completes his term of office, he is automatically entitled to the rank of a "Very Worshipful Brother" with all rights and privileges attached thereto.

**I.9 ARTICLE 9 - INCAPACITY OF A GRAND LODGE OFFICER**

I.9.A.1 Where the Grand Master:

- a. dies;



- b. takes residency outside the Jurisdiction; or
  - c. becomes incapable, for any reason, of performing the duties of his office, the Deputy Grand Master, Senior Grand Warden, and Junior Grand Warden shall, in succession, assume the prerogatives, powers, and duties of the Grand Master.
- I.9.A.2 Where the Deputy Grand Master, Senior Grand Warden, or Junior Grand Warden:
- a. dies;
  - b. takes residency outside the Jurisdiction; or
  - c. is required to rise to a higher office through succession; or
  - d. in the decision of the Grand Master becomes incapable for any reason of performing the duties of his office, that office shall be deemed vacant, and the Grand Master shall:
    - 1. appoint the aforesaid Officers who rank below that vacancy to assume the prerogatives, powers, and duties of the office immediately ahead of them in rank until the next Annual Communication or during such incapacity; and
    - 2. appoint a Past Grand Master to fill the office of Junior Grand Warden.
- I.9.A.3 A Grand Lodge Communication shall be chaired and directed by the Senior Officer present at that Communication as defined in the following order of rank and descending seniority:
- a. the Grand Master;
  - b. the Deputy Grand Master;
  - c. the Senior Grand Warden;
  - d. the Junior Grand Warden;
  - e. The elected Grand Officer or Past Grand Officer next in rank and seniority;
  - f. The Worshipful Master of the senior Lodge present.
- I.9.A.4 Where a District Deputy Grand Master:
- a. dies;
  - b. takes residency outside this Jurisdiction; or
  - c. in the decision of the Grand Master becomes incapable for any reason of performing the duties of his office, that office shall be declared vacant and the Grand Master shall appoint a Past District Deputy Grand Master who is resident



in and a member of a Lodge in that district to fill that office for the unexpired term or the period of incapacity or absence.

I.9.A.5 Where the Grand Secretary:

- a. dies;
- b. takes residency outside this Jurisdiction; or
- c. in the decision of the Grand Master and the President of the Board of General Purposes confirmed by the Board of General Purposes, becomes incompetent by reason of physical or mental handicap; or
- d. becomes incapable by reason of willful incapacitation; or
- e. becomes incapable by reason of deficiencies in skill, knowledge or attitude to perform the duties of his office; or
- f. where the Grand Secretary resigns his office upon reasonable notice; or
- g. is terminated in accordance with the terms and conditions of any employment contract, should one arise in the future;
- h. that office shall be deemed vacant and filled in the following manner:
  1. the Finance Committee shall appoint a temporary replacement; and
  2. the Finance Committee shall obtain the ratification of that appointment from the Board of General Purposes;
  3. A permanent Grand Secretary shall be obtained by the procedure set out in *[cross-reference]* **Regulations: II.1.H.2.g.**

I.9.A.6 Where any other Grand Lodge Officer:

- a. dies;
- b. takes residency outside this Jurisdiction; or
- c. in the decision of the Grand Master becomes incapable for any reason of performing the duties of his office, that office shall be deemed vacant and the Grand Master may appoint a qualified member to fill that office for the unexpired term or the period of incapacity or absence.

**I.10 ARTICLE 10 - POWERS OF GRAND LODGE**

- I.10.A.1 Subject only to the Ancient Landmarks, the laws of Canada and Alberta, and Chapter 22 of the 1908 Statutes of Alberta “An Act to Incorporate the Grand Lodge of Alberta, Ancient, Free and Accepted Masons” and this Constitution, Grand Lodge has vested in it the final power and authority to enact laws, rules and regulations for the government and administration of the Craft and its properties in this Jurisdiction.



- a. Subject to the above, Grand Lodge shall have absolute and final authority over all Lodges, Lodge Officers, Grand Lodge Officers, Boards and Committees of this Grand Lodge except where exclusive jurisdiction is given to Lodges.
- b. Subject to the above stated general powers, Grand Lodge alone is vested with the power, authority and jurisdiction to:
  - 1. adopt a Constitution and Regulations for the government of this Jurisdiction;
  - 2. receive and adopt amendments to the Constitution and Regulations;
  - 3. approve, amend or repeal regulations adopted by the Board of General Purposes;
  - 4. annually appoint a Chartered Accountant as an auditor for Grand Lodge;
  - 5. withdraw or erase the Warrant of a Lodge upon the recommendation of the Board of General Purposes;
  - 6. elect, install, and invest Grand Lodge Officers;
  - 7. levy, and collect fees, as specified in the Regulations;
  - 8. annually confirm the financial budget, elect or appoint members to the Boards and Committees of this Grand Lodge as specified in the Constitution or Regulations;
  - 9. grant Warrants of Constitution to Lodges in accordance with the Constitution and Regulations.
  - 10. To declare one or more charitable organizations to be a "preferred charity" of Grand Lodge.

## **I.11 ARTICLE 11 - POWERS AND DUTIES OF GRAND LODGE OFFICERS**

### **I.11.A.1 Grand Master:**

- a. Except as limited or abridged by the Constitution and Regulations, the Grand Master has all the powers, prerogatives and privileges attached to the office of Grand Master by Masonic law or custom.
- b. Where Grand Lodge is not in communication, the Grand Master has jurisdiction in relation to all executive powers of Grand Lodge and where those powers are assigned by Constitution or Regulations he shall have power to ensure that they are duly exercised.
- c. In this article, "executive powers" means the:





1. authority to ensure the due observance of the Constitution, Regulations, and rulings of Grand Lodge;
  2. authority to carefully guard against infringement of the ancient usages, customs and landmarks of the Order;
  3. authority to decide all questions of order and procedure subject to Robert's Rules of Order (current edition), and the Constitution and Regulations;
  4. authority to rule on all questions of Masonic law and to interpret the Constitution and Regulations of this Grand Lodge with the assistance of the Jurisprudence Committee, if required [*cross-reference*] (**See II.1.H.6.e.**);
  5. authority to appoint members of Grand Lodge to fill vacancies on Boards and Committees created by deaths or resignation;
  6. authority to prescribe procedures where the Constitution or Regulations are silent, ambiguous or unsuitable in relation to matters within the jurisdiction of the Grand Master, such procedures shall be reported in writing to the Jurisprudence Committee and to the Annual Communication of Grand Lodge.
  7. Either directly or by appointment of a designate (who shall be a Master Mason in good standing and member of Grand Lodge), serve as the Grand Lodge's representative to any preferred charity of the Grand Lodge and to represent the interests of the Grand Lodge with respect to any such charity.
- d. The Grand Master may authorize a Grand Lodge Officer or a Board or Committee to exercise his authority on his behalf.

#### **I.11.A.2 Specific Powers Over Grand Lodge**

- a. For purposes of certainty, the Grand Master has the following powers, duties and authority in relation to the operation of Grand Lodge:
  1. to convene, preside over, and rule over the proceedings and, subject to Robert's Rules of Order(current edition), to rule on the procedures of Grand Lodge Communications;
  2. to superintend all Grand Lodge Officers and ensure their respective duties are properly discharged;
  3. to require any Grand Lodge Officer to attend upon him and fully inform him of all matters pertaining to his office;
  4. to summons, through the Grand Lodge Office, any Grand Lodge Officer, Board, Committee or member:



- i. to attend upon him;
  - ii. to report all matters of any nature or kind pertaining to their duties;
  - iii. to produce all books, documents, or other instruments directly or indirectly related to their duties or office.
- 5. to suspend any Officer, Board, or Committee member, who, having been served with two (2) summonses under the seal of Grand Lodge, and served upon him with not less than fifteen (15) days between each service, fails, neglects, or refuses to duly comply with the terms of such summons,
- 6. to request any Grand Lodge Officer to company him when attending any Lodge;
- 7. to send any Grand Lodge Officer to visit any Lodge provided such visits are within budgetary limits;
- 8. to appoint such Officers, Committee members or Special Committees and provide terms of reference and procedures for those Committees in accordance with the Constitution and Regulations;
- 9. to receive and accredit Representatives from the recognized Grand Lodges.

#### **I.11.A.3 Specific Powers Over Lodges**

- a. For purposes of certainty the Grand Master has the following powers, duties and authority in relation to the operation of any Lodge:
  - 1. to guard against infringement of this Constitution, the Regulations and rulings of Grand Lodge, and the Bylaws of a particular Lodge;
  - 2. to grant dispensations:
    - i. for the formation of new Lodges and the appointment of the Worshipful Master and Wardens of those Lodges while under Dispensation;
    - ii. for the election and installation of an Officer or Officers at times other than prescribed by The Regulations or Bylaws;
    - iii. to receive and act upon the Petitions of rejected applicants for the degrees and abridge the prescribed time period for a unanimous ballot of a Lodge;
    - iv. to receive and act upon the Petitions of persons who may not possess the required residency or physical requirements;



- v. as may be applied for in accordance with the Constitution and Regulations.
- 3. to suspend, for just cause, during his pleasure, or until the determination of the matter at the Annual Communication, the Warrant or the Dispensation of any Lodge;
- 4. to suspend any Officer of any Lodge from the exercise of the powers and duties of his office during his pleasure, for good reasons shown;
- 5. to convene, preside over and administer any Lodge;
- 6. to inspect the books, charter, and proceedings of any Lodge so-as-to ensure their conformity with the Constitution, Regulations and generally accepted accounting and business practices;
- 7. to summons, through the Grand Lodge Office, any Brother:
  - i. to attend upon him;
  - ii. to report all information of any kind pertaining to the operation of a Lodge;
  - iii. to produce all books, documents, and other instruments directly or indirectly related to the Lodge.
- 8. to suspend any Brother who neglects or refuses to duly answer two (2) consecutive summonses served upon him not less than fifteen (15) days apart;
- 9. to examine and approve all Bylaws and amendments thereto of any Lodge;
- 10. to institute Lodges;
- 11. to constitute and consecrate Lodges upon approval of Grand Lodge;
- 12. to dedicate Masonic Lodge Rooms, to lay corner stones of Masonic, public, or other structures.

**I.11.A.4 The Deputy Grand Master shall: except where hindered by necessity:**

- a. attend all Communications;
- b. carry out the duties of a District Deputy Grand Master as specified by Regulation in the supervision and reporting of Research Lodges; and
- c. carry out such other duties as the Grand Master delegates or instructs, or as required by the Regulations.

**I.11.A.5 The District Deputy Grand Master shall: except where hindered by necessity:**



- a. attend all Communications;
- b. represent the Grand Master in his respective District;
- c. represent his respective District as a member of the Board of General Purposes and act on Committees thereof; and
- d. carry out such duties as the Grand Master delegates or instructs, or as required by the Regulations.

**I.11.A.6 The Grand Wardens** shall: except where hindered by necessity:

- a. attend all Communications;
- b. attend the Grand Master and act as his Wardens; and
- c. carry out such other duties as the Grand Master delegates and instructs, or as required by the Regulations.

**I.11.A.7 The Grand Treasurer** shall: except where hindered by necessity:

- a. attend all Communications;
- b. superintend the financial affairs of Grand Lodge; and
- c. carry out such other duties as the Grand Master delegates and instructs, or as required by the Regulations.

**I.11.A.8 The Grand Secretary** shall: except where hindered by necessity:

- a. attend all Communications; and
- b. within the confines of the Constitution, Regulations, Policies, and Budgets;
- c. serve as the administrative officer of the Grand Lodge, and act as secretary of all Grand Lodge Communications with such assistance as he may require;
- d. act as Secretary of the Board of General Purposes;
- e. act as Custodian of the Seal of Grand Lodge, affixing it to all Charters, Warrants, Certificates, and other Grand Lodge documents as prescribed by the Laws and Regulations of Grand Lodge;
- f. perform such other duties as directed by Grand Lodge or the Board of General Purposes, or as prescribed by the Regulations.

**I.11.A.9 The Grand Registrar** shall: except where hindered by necessity:

- a. attend all Communications;
- b. assist the Grand Secretary at all Communications of Grand Lodge;



- c. superintend and prepare a report on the registration at the Annual Communication and deliver such report to Grand Lodge;
- d. superintend the registration of meetings of the Board of General Purposes and Especial Communications of Grand Lodge;
- e. act as Chairman of the Credentials and Reception Committee and assist the Grand Master in appointing the members of the Committee;
- f. report the results of all ballots to the Grand Lodge; and
- g. perform such other duties as the Grand Master may direct.

**I.11.A.10 The Grand Chaplain** shall, except where hindered by necessity:

- a. attend all Communications;
- b. conduct the devotional portion of Grand Lodge Ceremonies;
- c. perform the sacred functions of his holy office at public functions:
  - 1. communicate the Masonic lessons of universal tolerance and the Masonic doctrine of morality and virtue to the Brethren;
  - 2. inspire a deeper faith in a Supreme Being and perseverance in good works.
- d. perform such other duties as the Grand Master may direct.

**I.11.A.11 The Grand Deacons** shall, except where hindered by necessity:

- a. attend all Communications;
- b. act as the messengers of the Grand Officers assisting the Grand Master, the Deputy Grand Master and the Grand Wardens in their duties in Grand Lodge; and
- c. perform such other duties as the Grand Master may direct.

**I.11.A.12 The Grand Director of Ceremonies** shall, except where hindered by necessity:

- a. attend all Communications;
- b. arrange and direct the processions and ceremonies of Grand Lodge; and
- c. take charge of all Grand Lodge regalia and paraphernalia during any Communication;
- d. perform such other duties as the Grand Master may direct.

**I.11.A.13 The Grand Organist** shall, except where hindered by necessity:

- a. attend all Communications;



- b. preside at the organ or piano; and
- c. conduct the musical portion of our ceremonies.

I.11.A.14 **The Grand Pursuivant** shall, except where hindered by necessity:

- a. attend all Communications;
- b. preserve order at the Inner Door at all Communications of the Grand Lodge;
- c. receive reports from the Grand Tyler and announce the name and Masonic rank of all that desire to enter Grand Lodge;
- d. see that all who desire to enter are properly clothed and duly qualified; and
- e. perform such other duties as the Grand Master may direct.

I.11.A.15 **The Grand Stewards** shall, except where hindered by necessity:

- a. attend all Communications;
- b. assist the Grand Master in the regulation of Grand Festivals and in administering the Communication of Grand Lodge; and
- c. perform such other duties as the Grand Master may direct.

I.11.A.16 **The Grand Historian** shall, except where hindered by necessity:

- a. attend all Communications;
- b. maintain the archives of the Grand Lodge;
- c. compile and preserve a record of all matter connected with the history of the Grand Lodge; and
- d. report annually to Grand Lodge in writing as to occasions and information of importance which has been recorded for posterity;
- e. perform such other duties as the Grand Master may direct.

I.11.A.17 **The Grand Librarian** shall, except where hindered by necessity:

- a. attend all Communications;
- b. Take charge of the Library and Museum of Grand Lodge.

I.11.A.18 **The Grand Piper** shall, except where hindered by necessity:

- a. attend all Communications;
- b. lead the Grand Lodge procession when the Grand Lodge Officers are present; and



- c. pipe at other events when requested by the Grand Master.

**I.11.A.19 The Grand Tyler** shall, except where hindered by necessity:

- a. attend all Communications;
- b. guard the sanctuary of Grand Lodge Communications;
- c. ensure that none be admitted to Grand Lodge Communications except those duly qualified and properly clothed; and
- d. perform such other duties as the Grand Master may direct.

**I.11.A.20 The Grand Standard Bearer** shall, except where hindered by necessity:

- a. attend all Communications;
- b. lead the Grand Lodge procession when the Grand Master is present, except when the Grand Piper is present, at which time shall follow directly behind the Grand Piper; and
- c. perform such other duties as the Grand Master may direct.

**I.11.A.21 The Grand Parliamentarian** shall, except where hindered by necessity:

- a. attend all Communications;
- b. act as an impartial and non-partisan parliamentary law advisor;
- c. act as Parliamentarian to the Grand Master;
- d. act as Parliamentarian to the President of the Board of General Purposes or his designate;
- e. assist the Grand Master and/or President of the Board of General Purposes as requested, when they are preparing for meetings, to ensure proper parliamentary procedure is followed; and
- f. perform other such duties as the Grand Master or President of the Board of General Purposes may direct.

**I.12 ARTICLE 12 - BOARDS AND COMMITTEES**

**I.12.A.1** There shall be a Board of General Purposes comprised of the following members:

- a. the Grand Master;
- b. those Past Grand Masters, resident in the Jurisdiction for a period not to exceed three (3) years following the completion of their term of office as Grand Master;
- c. the Deputy Grand Master;



- d. the District Deputy Grand Masters;
- e. the Senior Grand Warden;
- f. the Junior Grand Warden;
- g. the Grand Treasurer;
- h. the Grand Secretary;
- i. the Grand Registrar;
- j. fifteen (15) elected members;
- k. the President of the Board of Benevolence;
- l. the Chairman of the Committee on the Work; and
- m. four (4) members appointed by the Grand Master.

I.12.A.2 Elected and/or Appointed Members of the Board of General Purposes

- a. A member of the Grand Lodge shall be entitled to attend meetings of the Board of General Purposes as an Observer with prior written permission having been obtained from the President.
- b. Where a member is:
  - 1. a Master Mason; and
  - 2. in good standing in a Lodge within the jurisdiction for a period of not less than five (5) consecutive years; and
  - 3. a resident of this Jurisdiction, he is eligible for nomination and election to the Board of General Purposes.
- c. Term of Office:
  - 1. Elected members of the Board shall be elected by Grand Lodge at its Annual Communication, five (5) of whom shall be elected each year. Elected members shall serve a term of three (3) years and no elected member of the Board shall serve more than three (3) consecutive terms.
  - 2. Any elected member of the Board who absents himself from two (2) consecutive meetings of the Board without good and sufficient cause, as determined by the presiding officer of the Board, shall be deemed to be no longer a member of the Board.
  - 3. For the offices of:
    - i. the President of the Board of Benevolence;





- ii. the Chair of the Communications Committee;
  - iii. Term Limits - Each of the above three officers shall be limited to a term limit of three (3) consecutive years.
  - iv. Re-eligibility An individual is eligible for the offices listed above only after not being in that office for one (1) or more subsequent years.
- d. At its first meeting following the Annual Communication, the Board shall elect a President and Vice President from among its non-appointed members. Current Grand Lodge Officers shall not be eligible for this election. The Grand Secretary shall be the Secretary of the Board. A Recording Secretary may also be appointed from the members of the Board.
- 1. All Grand Lodge Committee Chairmen or Board Presidents shall hold office until a successor is elected or appointed in their stead.
  - 2. A vacating Grand Lodge Committee Chairman or Board President may remain at the first meeting of his successor.
  - 3. Where the President and Vice President are absent from any meeting of the Board, the Board shall elect a Chairman pro tempore from its members present.
  - 4. Ten (10) members shall constitute a quorum of the Board.
  - 5. All questions shall be determined by a majority vote; in the event of a tie vote, the motion is deemed to be defeated.

#### I.12.A.3 General Powers of The Board of General Purposes

- a. Except where expressly limited by the Constitution and Regulations, the Board of General Purposes is responsible to Grand Lodge for the general care and regulation of all of the concerns of Grand Lodge and has exclusive jurisdiction in relation to all administrative matters of Grand Lodge, and without restricting the generality of the foregoing such matters shall include:
  - 1. the business affairs of Grand Lodge;
  - 2. the financial affairs of Grand Lodge;
  - 3. the administration, preservation and disposal in the ordinary course of business of all real and personal property of Grand Lodge; and
  - 4. such powers as are necessarily incidental to the management of all administrative matters.



- b. The Board of General Purposes may delegate any of its powers to one (1) or more Committees of the Board or to members of the Board as it considers necessary or advisable.

#### I.12.A.4 Specific Powers of The Board of General Purposes

- a. For purposes of certainty, the Board of General Purposes shall have the following powers:
  - 1. authority to create and submit to Grand Lodge for approval an annual budget;
  - 2. to administer the annual budget after ratified by Grand Lodge;
  - 3. to confirm the appointment of a Grand Secretary subject to the confirmation of Grand Lodge;
  - 4. to fix, from time to time, the salaries paid to officers and employees of Grand Lodge, and to establish the terms of employment with regards to superannuation, retirement or any other termination of employment subject to the terms of the labour laws of the Province of Alberta and the approval of Grand Lodge;
  - 5. to instruct and supervise paid officers and employees in their duties subject to the Constitution and Regulations;
  - 6. to lay before Grand Lodge at its Annual Communication the accounts of Grand Lodge, duly reviewed or duly audited, excepting the General Reserve Account and Property and Equipment Reserve Account, and the Benevolent Funds managed by the Finance Committee, which will be audited;
  - 7. in consultation with the Jurisprudence Committee, to draft, adopt and amend the Regulations, as is deemed necessary or as directed by Grand Lodge, subject to the approval of Grand Lodge;
  - 8. to formulate, adopt, and amend such general policies as may be required for the administration of the business of Grand Lodge, or as directed by the Grand Lodge;
  - 9. to authorize payments of a charitable or benevolent nature in those areas outside the powers given to the Board of Benevolence by Regulation;
    - i. and to specify any preferred charity or charities of the Grand Lodge, the preferred charity since 1957 being the Alberta Masonic Higher Education Bursary Fund which was established by M. W. Bro. Ross Sheppard in 1957 and registered as a Registered Charity with the



Canadian Charities Directorate and the Canada Revenue Agency (or their predecessors) on January 1, 1967.

10. to make all contracts by or on behalf of Grand Lodge;
11. to supervise all investments and other accounts of Grand Lodge and designate the bank, banks of deposit, or other Financial Institution that is a member or is represented by a member of the Canadian Payments Association;
12. to hear and determine all Masonic complaints against a Lodge or an individual Mason which do not involve an offence under the Regulations respecting trials for a Masonic Offence;
13. to superintend the administrative activities of all other Committees and Boards of Grand Lodge;
14. to recommend to the Grand Master the establishment of Special Committees where required for administrative purposes;
15. to report and make recommendations annually to Grand Lodge on the administration of Grand Lodge for its information and approval.

I.12.A.5 Committees

- a. There shall be the following Committees of the Board of General Purposes:
  1. the Executive Committee;
  2. the Finance Committee;
  3. the Jurisprudence Committee;
  4. the Fraternal Relations Committee;
  5. the Committee on the Condition of Masonry;
  6. the Credentials Committee;
  7. the Deputy Grand Master's Implementation Committee;
  8. the Masonic Medal of Merit Committee;
  9. the Communications Committee.
- b. The following Board and Committee are responsible and answerable to the Board of General Purposes for all administration and regulations:
  1. the Board of Benevolence;
  2. the Committee on the Work.



- I.12.A.6 Except where otherwise specified in the Regulations, the Chairmen of the foregoing Boards and Committees shall be chosen annually by the Grand Master from the Board of General Purposes.
- I.12.A.7 The Grand Master and the Deputy Grand Master are ex officio members of all Sub-Committees and the appointed members of the foregoing Boards and Committees shall be chosen by the Grand Master as specified in this Constitution and the Regulations.
- I.12.A.8 Where the Grand Master is of the opinion that:
- a. special expertise is useful to a particular Board or Committee; and
  - b. a member's interests or abilities may be useful to a particular Board or Committee;
  - c. the Grand Master may appoint that member to that Board or Committee for a one (1) year term.
- I.12.A.9 All the foregoing Boards and Committees shall report regularly to the Board of General Purposes and annually to the Grand Lodge Communication through the Board of General Purposes.
- I.12.A.10 Board of Benevolence
- a. There shall be a Board of Benevolence to administer the terms and the provisions of assistance to members and their families in need and comprised of the following members:
    1. the Grand Master;
    2. the Deputy Grand Master;
    3. the Grand Treasurer;
    4. the Grand Secretary;
    5. six (6) members elected as prescribed by the Regulations;
    6. two (2) members appointed by the Grand Master in consultation with the President of the Board;
  - b. The Board shall have the powers and duties as prescribed by the Regulations.
- I.12.A.11 Committee on The Work
- a. There shall be a Committee on the Work who shall be the custodians of the Work and comprised of the following members:
    1. the Grand Master;



2. the Deputy Grand Master;
3. the Grand Secretary;
4. four (4) members appointed by the Grand Master who have demonstrated abilities in Ritualistic matters;
  - i. two (2) of whom shall be from Lodges practicing the“Canadian Rite Work”; and
  - ii. two (2) of whom shall be from Lodges practicing the“Ancient York Rite Work”.
- b. The appointed members of the Committee shall serve at the pleasure of the Grand Master.
- c. The powers and the duties of the Committee shall be as prescribed by the Regulations.

#### I.12.A.12 Special Committees

- a. The Grand Master and the Board of General Purposes shall have the authority to appoint Special Committees.
- b. Special Committees shall perform such duties as may be assigned to them and shall have such powers as are delegated by their terms of reference.

### I.13 ARTICLE 13 - COMMUNICATIONS

I.13.A Grand Lodge shall hold an Annual Communication in such place and at such times as may be established by the Regulations.

I.13.B Where the Grand Master:

- a. is of the opinion that an emergency exists; or
- b. a Ceremonial occasion arises;
- c. he may convene an Especial Communication of Grand Lodge, where:
  1. each Constituent Lodge is served with due notice as provided in the Regulations;
  2. the Grand Master or his representative may, without a quorum, but, with the members present, open Grand Lodge for the conduct of that Especial Communication of Grand Lodge.

### I.14 ARTICLE 14 - QUORUM

I.14.A.1 Where an Annual Communication or an Especial Communication for other than ceremonial purposes:



- a. is convened on due notice as provided in the Regulations; and
- b. at least one (1) representative from not less than fifty (50) Constituent Lodges is in attendance, the Grand Master may open Grand Lodge and conduct the business of the Communication.

## **I.15 ARTICLE 15 - VOTING POWERS**

### **I.15.A.1 Where a member:**

- a. is a Voting member; and
- b. attends a Grand Lodge Communication; and
- c. duly registers his attendance on the form provided, he is entitled to vote on all matters arising at that Communication.

### **I.15.A.2 Voting Members who hold more than one (1) elected or appointed office in any Lodge or Lodges will be entitled to one (1) vote only and shall declare and register for one (1) office, in one (1) Lodge only, under which they are claiming their ballot.**

### **I.15.A.3 Past Masters and Affiliated Past Masters shall register in such manner and on such form as directed and shall receive one (1) ballot.**

### **I.15.A.4 The manner of registration, form of balloting, methods of voting and other election procedures shall be established from time to time by the Regulations.**

## **I.16 ARTICLE 16 - INSTALLATION AND INVESTITURE OF OFFICERS OF GRAND LODGE**

### **I.16.A.1 Before the close of each Annual Communication, all elected or appointed Officers shall be duly installed or invested and proclaimed in ancient form.**

### **I.16.A.2 Where a member:**

- a. is elected or appointed to a Grand Lodge Office;
- b. does not attend the Communication at which he is to be installed or invested, the Grand Master or his Representative shall, as soon as possible thereafter;
  - 1. duly install or invest that Officer at a Regular Lodge meeting; and
  - 2. furnish advice of his investiture to the Grand Lodge in writing.

### **I.16.A.3 An Officer of Grand Lodge shall not be installed or invested by proxy.**

## **I.17 ARTICLE 17 - APPEALS TO GRAND LODGE**

### **I.17.A.1 Where the Grand Master:**

- a. makes a decision or ruling during a Communication;



- b. that decision or ruling does not relate to a Masonic Trial; and
- c. a member desires to appeal that decision, that member shall:
  - 1. rise on a“ point of privilege”;
  - 2. state his desire to appeal the decision or ruling;
  - 3. state briefly the grounds of his appeal.
  - 4. The Grand Master;
    - i. may state the reasons for his decision or ruling;
    - ii. shall forthwith put the question “Shall the decision of the Chair be sustained?”to the members without debate;
    - iii. shall forthwith announce the majority decision of those present and voting.

I.17.A.2 Where a Grand Officer, the Board of General Purposes, or other subordinate authority:

- a. makes a ruling or decision, or takes an action not related to a charge of Un-Masonic Conduct; and
- b. that ruling or decision directly affects a Lodge or a Mason, Grand Lodge shall duly serve that Lodge or Mason with written notice of the matter through the office of the Grand Lodge.

I.17.A.3 A Lodge or Mason may appeal that ruling, decision or action by serving a Notice of Appeal upon the office of the Grand Lodge within twenty-one (21) days after the receipt of the written notice. The Appeal shall be presented to Grand Lodge by the Board of General Purposes.

## **I.18 ARTICLE 18 - AMENDMENTS TO THE CONSTITUTION AND REGULATIONS**

I.18.A.1 Amendment of Constitution - Where a Mason desires to make an amendment or alteration to the Constitution, he shall:

- a. submit the matter in writing to his Constituent Lodge in accordance with its Bylaws;
- b. obtain approval of that matter by resolution of his Lodge;
- c. upon approval, his Lodge shall either:
  - 1. provide written‘Notice of Motion’ at the Communication that such Motion will be presented at the next Communication; or



2. provide written 'Notice of Motion' to be served on the Grand Secretary not less than ninety (90) days prior to the date of the Communication at which it is to be moved.
- I.18.A.2 Where the Grand Master, Board of General Purposes or any Committee or Special Committee with the necessary power, desire to amend or alter the Constitution, they shall:
- a. provide a Notice of motion in writing that such amendment or alteration will be presented at the next Communication; or
  - b. cause the Notice of Motion to be served upon the Grand Lodge not less than ninety (90) days prior to the Communication at which it is to be moved.
- I.18.A.3 Upon receipt of a Notice of Motion to amend the Constitution, the Grand Secretary shall cause the same to be published in the notice of that Communication.
- I.18.A.4 Where Grand Lodge approves the Motion by a two-thirds (2/3) vote of the members present and voting, the Constitution is thereby amended or altered and shall be effective forthwith.
- I.18.A.5 Where a motion to amend any section of the Constitution has been voted on and defeated by Grand Lodge, the same amendment, or an amendment of the same intent shall not be considered at any time within three (3) years of the date of that motion.
- I.18.A.6 Notwithstanding the generality of the foregoing, where a member:
- a. moves that a Constitutional Amendment be reconsidered before the three (3) year time period has elapsed, the Grand Lodge, without debate, approves that resolution by a two-thirds (2/3), the motion to amend the Constitution may be re-introduced on the floor of Grand Lodge prior to the expiration of the three (3) year time period.
- I.18.A.7 Amendment of The Regulations - The Regulations may be amended, altered or changed by:
- a. a regularly adopted motion of Grand Lodge; or
  - b. a regularly adopted motion of the Board of General Purposes in accordance with the following process:
    1. where a Committee, a Board or member of the Board of General Purposes is desirous of effecting an amendment to the Regulations, he or they shall submit a written brief to the Board of General Purposes through the Grand Lodge Office stating the nature, the intent and the reasons for the desired amendment;





2. where a Mason desires to effect an amendment to the Regulations, he shall submit a written brief to his Lodge stating the nature, the intent and the reasons for the desired amendment;
3. the Lodge, after approval of the proposal, shall submit a copy of the approved resolution and supporting documents in duplicate to the District Deputy Grand Master;
4. the District Deputy Grand Master shall forthwith submit a copy of the resolution and the supporting materials to the Board of General Purposes through the Grand Lodge Office and ensure that delegations from the Lodge are available to discuss the matter with the Board of General Purposes or the Jurisprudence Committee;
5. upon receipt of the proposed amendment by the Board of General Purposes, it shall forthwith refer that matter to the Jurisprudence Committee who shall:
  - i. determine if the matter is in substance a Constitutional matter or a matter of Regulation;
  - ii. determine the regularity of the matter;
  - iii. determine if the matter is purely administrative in nature and can be acted upon by the Board;
  - iv. determine whether the matter is of such magnitude or importance that it must be considered initially by the whole Craft;
  - v. determine whether the matter is of such controversy that it must be considered initially by the whole Craft;
  - vi. draft the actual amendment to the Regulations to reflect the true intent and purpose of the proposal;
  - vii. advise the Board of General Purposes of their interpretation and such interpretation shall be binding.
- c. All amendments, alterations or changes to the Regulations approved by the Board of General Purposes shall take effect immediately and shall forthwith be submitted to the next Annual Communication in the Report of the Board of General Purposes for ratification by Grand Lodge.

## **I.19 ARTICLE 19 - MASONIC DISTRICTS**

- I.19.A.1 There shall be constituted under the Jurisdiction of the Grand Lodge the Masonic Districts as designated and comprising the Lodges as set forth and described in the Regulations.



- I.19.A.2 Each District shall be presided over by a District Deputy Grand Master, duly nominated, elected and confirmed to that office in accordance with the Constitution and Regulations.

## **I.20 ARTICLE 20 - LODGES AND THEIR POWERS**

- I.20.A A Lodge shall:
- a. be recognized or acknowledged;
  - b. be admitted into Grand Lodge;
  - c. partake in the general charity or any other Masonic privileges, only if it has been regularly instituted, constituted and duly registered with Grand Lodge or is under Dispensation from the Grand Master.
- I.20.A.2 Every application for the formation of a new Lodge shall be by Petition to the Grand Master in compliance with the provisions and procedures as specified in the Regulations.
- I.20.A.3 Lodges have priority in accordance with the number of their Warrant as recorded in the books of Grand Lodge.
- I.20.A.4 Every Lodge has jurisdiction over all its members wherever they may reside.
- I.20.A.5 Grand Lodge, through each Lodge, has concurrent jurisdiction over all Masons, affiliated or not, resident in the Jurisdiction.
- I.20.A.6 Subject to the Ancient Landmarks, the Statute of Incorporation, this Constitution, the Regulations and rulings of Grand Lodge, a Lodge is vested with power, jurisdiction and authority:
- a. to enact Bylaws, rules and regulations for the management of its internal affairs. Bylaws are not valid until approved by the Grand Master and are void when in conflict with the Constitution and Regulations. Such Bylaws shall prescribe the seal to be used by the Lodge and shall contain an imprint or impression of such seal;
  - b. to administer the financial affairs and property of the Lodge;
  - c. to perform and direct its Work and other ceremonials;
  - d. to conduct all business as stipulated by the Constitution and Regulations and its Bylaws;
  - e. to discipline all members of the Lodge except the Worshipful Master thereof;
  - f. to settle disputes and controversies between its members;
  - g. to extend benevolence to its members, relatives and other worthy persons;



- h. in all such other matters as may be prescribed by the Regulations.
- I.20.A.7 A Lodge shall not suspend any of its Bylaws at any time.
- I.20.A.8 A Lodge may surrender its Warrant as prescribed by Regulation.
- I.20.B *Master's Jurisdiction*
- I.20.B.1 Subject to this Constitution, the Regulations of Grand Lodge, the Worshipful Master has power, jurisdiction and control over all executive matters and administrative matters in his Lodge.
- I.20.B.2 Without restricting the generality of the foregoing, the Worshipful Master has the following powers to:
  - a. ensure the due observance of the Constitution, Regulations and rulings of Grand Lodge by his Lodge and its members;
  - b. guard against infringements of the Ancient Usages, Customs and Landmarks of the Order or the Bylaws of his Lodge;
  - c. superintend all Officers of his Lodge and see that their respective duties are properly discharged;
  - d. preside over and superintend all meetings of his Lodge;
  - e. confer or cause to be conferred all degrees and give or cause to be given, the lectures pertaining to each ° at the time it is conferred and in accordance with the Work ordained by Grand Lodge;
  - f. ensure the Lodge maintains proper books of account in accordance with generally accepted accounting principles and as required by Regulation;
  - g. produce all books, minutes, accounts and records when required by the Grand Master or his Representative;
  - h. appear upon demand before the Grand Master, the Deputy Grand Master, the District Deputy Grand Master or any Board or Committee lawfully constituted;
  - i. carry out such duties and functions as, from time to time, are prescribed by the Regulation;
  - j. call an emergent meeting of the Lodge whenever he shall deem it necessary *[cross-reference]* (see **Regulations, II.3.F.7.a**);
  - k. determine all questions of order at any meeting of his Lodge;
  - l. cause to be issued all summonses or notices which he may require;
  - m. discharge all of the executive functions of his Lodge;



- n. perform all such other acts by Ancient Usages proper to his office.
- I.20.C *Officers of Lodges*
  - I.20.C.1 The Officers of Lodges practicing the“Canadian Rite”or the“Ancient York Rite” shall be as prescribed by the Regulations.
  - I.20.C.2 Subject to this Constitution, the duties of the Officers of the Lodge shall be those duties as prescribed by the Regulations of Grand Lodge and the Bylaws of the Lodge.
  - I.20.C.3 The Officers shall severally hold their offices until their successors have been regularly elected or appointed and installed or invested in their stead.
  - I.20.C.4 Any Officer of the Lodge, other than the Worshipful Master, may resign his office.
  - I.20.C.5 Where an Officer of the Lodge:
    - a. dies, resigns (excluding the Worshipful Master); or
    - b. becomes incapable for any reason of performing the duties of his office, the Lodge may;
      - 1. pass a resolution by approval of two-thirds (2/3) of the members present and voting at a Regular meeting to apply for dispensation; and
      - 2. make application to the Grand Master for dispensation to elect or appoint and invest a successor for the balance of the term; and
      - 3. conduct those elections and appointments in accordance with the Regulations.
  - I.20.C.6 No member of the Lodge shall hold more than one office therein at the same time.
  - I.20.C.7 A Brother, having served a full term as Worshipful Master, is entitled thereafter to the rank of Past Master.
- I.20.D *Elections*
  - I.20.D.1 The following Officers of the Lodge shall be elected annually in accordance with the Regulations:
    - a. the Worshipful Master;
    - b. the Senior Warden;
    - c. the Junior Warden;
    - d. the Treasurer\*;
    - e. the Secretary\*;
    - f. the Secretary-Treasurer\*;



g. the Tyler.

\*as prescribed in Bylaws - either Secretary and Treasurer or Secretary-Treasurer.

I.20.D.2 All other Officers shall be appointed by the Worshipful Master upon his election.

I.20.D.3 Where a Master Mason:

- a. is a member in good standing of the Lodge, has served for a full term as a Warden of a Constituent Lodge or a Lodge of any recognized Jurisdiction, or a Lodge under Dispensation, he is eligible to be elected Worshipful Master of a Lodge.
- b. Where a Mason is:
  1. a Master Mason;
  2. a member of a Constituent Lodge, he is eligible to hold all other offices in that Lodge. [*cross reference*] ( **Regulations II.3.A.3**)

I.20.D.4 Elections of Officers shall be held at a Regular meeting as specified in the Lodge Bylaws and in accordance with the Regulations.

I.20.E ***Qualification for Membership***

I.20.E.1 A man who:

- a. is mentally and morally worthy of admission;
- b. can literally comply with the Work;
- c. is of the full age of twenty-one (21) years;
- d. is free born;
- e. is of good repute;
- f. duly executes and returns to the Secretary of the Lodge a Form 103, is a fit subject to become a Mason.

I.20.E.2 Subject to the Constitution and Regulations, a Mason has all rights and privileges established by usage and custom including the following:

- a. equality among Masons;
- b. to receive a Master Mason's Certificate when qualified;
- c. to vote and participate in all business of his Lodge;
- d. to instruct his Lodge representative and to be represented through his Lodge Officers at all Grand Communications;



- e. to object to the initiation, passing or raising of a Candidate;
  - f. to recommend to his Lodge an amendment to the Constitution or Regulations;
  - g. membership in a Research Lodge when a Master Mason;
  - h. to visit other recognized Lodges with the permission of the Worshipful Master of such Lodge;
  - i. to appeal to Grand Lodge from the decision of the Brethren of his Lodge;
  - j. to appeal to Grand Lodge from a ruling of a Grand Officer, the Board of General Purposes or other subordinate Officer;
  - k. to inspect, at all reasonable times, any administrative or audit report of a Committee, Board or Officer after it has been approved by the Grand Master and/or the Board of General Purposes:
    - 1. The minutes of the Board of General Purposes; confidential reports; and opinions shall be exempt and are not available for distribution;
    - 2. Grand Lodge shall, within a reasonable time after receiving a written request from a member, furnish him with copies of any such documents or reports thereof at a cost of not more than one dollar (\$1.00) per reproduced page or part thereof of any such document;
  - l. to a Masonic Trial;
  - m. to be a spectator at a Masonic Trial if a Master Mason;
  - n. to appeal a conviction and/or sentence of a Trial Commission against him;
  - o. to attend any Grand Communication and District meeting, if qualified;
  - p. to wear regalia, clothing, insignia and jewels as prescribed by the Regulations in conformity with the rank and station of the member.
- I.20.F Amalgamation, Surrender or Suspension of Warrants**
- I.20.F.1** Two (2) or more Lodges may amalgamate under one (1) Warrant as prescribed by the Regulations.
- I.20.F.2** A Lodge may, by resolution, request permission to surrender its Warrant or Dispensation as prescribed by the Regulations.
- I.20.F.3** When a Lodge neglects or violates a duty imposed by the Constitution or Regulations, its Warrant may be suspended by the Grand Master.
- I.20.F.4** Where a Secretary of a Lodge neglects or violates a duty imposed by the Constitution or the Regulations, the Lodge will be held responsible.



I.20.F.5 Where a Lodge:

- a. is suspended; or
- b. has not obtained a Dispensation from the Grand Master, all its members are under a Masonic disability (see Definitions Appendix D).

**I.21 ARTICLE 21 - REGALIA**

I.21.A.1 All Officers and members of Grand Lodge shall wear such regalia, clothing, insignia of rank and jewels as are prescribed or permitted by the Regulations.

**I.22 ARTICLE 22 - MASONIC OFFENCES AND TRIALS**

I.22.A.1 Masonic offences are as follows:

- a. The promotion of or adherence to atheism;
- b. Contempt of God and religion;
- c. The willful disobedience of a written Notice to Cease and Desist in relation to the following matters;
  1. The violation of the secrecy of the ballot;
  2. The improper solicitation of candidates;
  3. Knowingly engaging in Masonic communion with an imposter, clandestine Mason, or irregular Lodge;
  4. Contemptuous expressions in relation to Freemasonry;
  5. The intentional violation of the technical parts or points of the several Masonic obligations;
  6. The intentional violation of the injunctions contained in the Work, the Constitution, Regulations, or the Bylaws of Constituent Lodges.
- d. All willful offences which violate the moral standards of Masonic Law and Custom including:
  1. Wronging a Mason or member of society by fraud or theft;
  2. Alcohol or substance abuse which degrades or is injurious to the individual Mason, his family, Freemasonry, or a member of Society;
  3. Cruelty to spouse or child;
  4. Sexual conduct which degrades, exploits, or is injurious to the Mason's family, Freemasonry, or a member of Society;
  5. Assaults which are injurious to another person;



6. Conviction for a Criminal Offence involving conduct which is shocking to the accepted morality of the Masonic Community because it is inherently base, vile, depraved, reprehensible or intrinsically wrong.
- e. Where the Grand Master and a majority of the Executive Committee agree that an offence has been committed under *[cross-reference]* **I.22.A.1.c**, a Notice to Cease and Desist may be served upon the member alleged to have breached Masonic Law or Custom.
- f. Any Member served with a Notice to Cease and Desist may upon written application to the Grand Secretary have that Notice reviewed by the Jurisprudence Committee who may make such recommendations to the Grand Master as it considers necessary or advisable.
- g. For any Masonic offence, a Mason shall be tried by three members of the Trial Commission selected by the Grand Master.
- h. The procedure for the administration of Masonic Trials shall be as prescribed in *[cross-reference]* **Part IV - Masonic Trials**.
- i. A Member convicted and sentenced for a Masonic offence by a Trial Commission may appeal his conviction and/or his sentence by filing a Notice of Appeal with the Grand Lodge Office within thirty (30) days of such conviction or sentencing.
- j. A Lodge cannot deprive a member of his rights and privileges for having committed a Masonic Offence until after due trial which results in a conviction.

### **I.23 ARTICLE 23 - PROCEDURAL AUTHORITY**

- I.23.A.1 In all questions or procedure and order not specified in the Constitution and/or the Regulations and not in conflict with the customs, usages and practices of Ancient Freemasonry, Robert's Rules of Order(current edition) shall be the procedural authority of the Grand Lodge of Alberta, AF & AM.
- I.23.A.2 This book of Constitution and Regulations repeals and replaces the Constitution of The Grand Lodge of Alberta, Ancient, Free and Accepted Masons adopted at the Annual Communication of Grand Lodge held in the in the City of Calgary, June 12, 2021 CE, AL 6021.





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# **THE GRAND LODGE OF ALBERTA**

## **ANCIENT, FREE AND ACCEPTED MASONS**



## **PART II - REGULATIONS**

*Revised June 12, 2021  
all previous versions are null & void*



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## II REGULATIONS

### II.1 ARTICLE 1 - ADMINISTRATION OF GRAND LODGE

#### II.1.A OFFICE, RECOGNITION, COMMUNICATION, ACCOUNTS AND MONEYS.

II.1.A.1 The office of The Grand Lodge of Alberta, AF & AM shall be located in the province of Alberta.

II.1.A.2 This Grand Lodge regards itself as being in amity with the following Bodies:

- a the Grand Chapter of Royal Arch Masons of Alberta.
- b the Sovereign Great Priory of Canada of the United Orders of Malta and the Temple.
- c the Grand Council Royal and Select Masters of Western Canada of the Cryptic Rite of Freemasonry.
- d the Grand Imperial Conclave of Canada of the Red Cross of Constantine.
- e the Supreme Council of the Thirty-Third ° of the Ancient and Accepted Scottish Rite of Freemasonry of Canada.
- f the Royal Order of Scotland.
- g the Sovereign Grand York Rite College of North America.
- h the Imperial Council for North America of the Ancient Arabic Order of the Nobles of the Mystic Shrine.
- i the Grand Chapter of Alberta, Order of the Eastern Star.
- j the Order of the White Shrine of Jerusalem.
- k In addition to which the Grand Lodge recognizes and supports the principles and objectives of:
  - 1. The Supreme Guardian Council, International Order of Job's Daughters;
  - 2. the Supreme Council, Order of DeMolay of Canada;
  - 3. the Masonic Charitable Foundation of Alberta.

II.1.A.3 The Annual Communication of Grand Lodge shall commence not earlier than 8:00 A.M. on the second (2nd) Friday of June in each year, alternately in the north or south regions, subject to the following:

- a Grand Lodge shall alternate its meeting place for the Annual Communication between north and south, using the 403/780 telephone area codes as a defining boundary, hereafter called "the north and south regions." Grand Lodge Annual Communication can only be held for two (2) consecutive years in either the



north or south region, then must revert to the other region starting a new sequence.

- b A change in region is made by a two-thirds (2/3) vote in Grand Lodge on a Notice of Motion arising from a resolution of a Constituent Lodge or from the Board of General Purposes. Such Notice of Motion must be in the hands of the Grand Secretary not less than ninety (90) days prior to the Annual Communication hearing the Motion and shall refer to the Annual Communication third following the Communication at which it is presented.

II.1.A.4 The Agenda for the Communication shall be arranged by the Grand Master, the President of the Board of General Purposes and the Grand Secretary, and shall be printed and distributed. The order may at any time be changed by the Grand Master.

II.1.A.5 The accounts of Grand Lodge shall be closed on the last day of December in each year. The Auditor's report thereon shall be presented to the Finance Committee, and by it to the Board of General Purposes for confirmation and presentation at the next Annual Communication of Grand Lodge.

II.1.A.6 All moneys of Grand Lodge, not required for current expenses, shall be invested by the Grand Treasurer in accordance with the Act of Incorporation of The Grand Lodge of Alberta, and in such debentures or securities as set out in the Trustee Act of the Province of Alberta as being investments in which a Trustee may invest Trust moneys:

- a In making such investments, the Grand Treasurer may engage the services of a registered Financial Advisor or Investment Counsellor.

II.1.A.7 Where a Mason wishes to communicate in writing with the Grand Master in relation to any business concerning Masons or Freemasonry, he shall:

- a correspond through the office of Grand Lodge; or
- b correspond through his District Deputy Grand Master.

II.1.A.8 Where a Mason desires to communicate in relation to any business concerning Freemasonry with a Lodge outside this Jurisdiction or with another Grand Lodge and he is not a member of that Lodge or Grand Lodge, he shall:

- a submit the correspondence through his Lodge Secretary to Grand Lodge; and
- b upon receipt of the correspondence, the Grand Secretary shall:
  - 1. obtain the approval of the Grand Master for its transmission; and
  - 2. transmit the correspondence to the other Grand Lodge upon the granting of that approval.

## **II.1.B ELECTIONS**



- II.1.B.1 Nominations for any elective office shall be made by a member of Grand Lodge on the prescribed form which must be in the hands of the Grand Lodge office not later than 12 o'clock noon on the last working day of February.
- II.1.B.2 The Grand Secretary shall advise all Constituent Lodges by January 15th of the requirements of the regulations for nominations for elective offices and specify the address to which nominations must be delivered. The Secretary of every Constituent Lodge shall read such notice at the next Regular meeting of the Lodge.
- II.1.B.3 There shall be a Grand Nominating Committee with the Deputy Grand Master as Chairman; four (4) other members of Grand Lodge shall be appointed by him to serve on the Committee.
- II.1.B.4 Following the close of nominations, if there is only one (1) valid nomination for the Office of Junior Grand Warden, the Nominating Committee shall nominate at least one (1) other qualified member, and if there are no valid nominations for the Office of Junior Grand Warden, the Committee shall nominate at least two (2) qualified members.
- II.1.B.5 The Grand Secretary shall then have the names of those nominated printed and sent to all Constituent Lodges sixty (60) days before the Annual Communication.
  - a Candidates for the position of Deputy Grand Master, Senior Grand Warden and Junior Grand Warden shall be required to publish, in a regularly published and distributed Grand Lodge of Alberta communication, when their nominations are published, an unedited article of approximately 1000 words, but not less than 500 words, outlining their vision for Freemasonry in this Grand Jurisdiction. This article shall focus at least, but not exclusively, on (a) the candidate's description of current issues in Alberta Freemasonry, (b) his proposals for dealing with such issues during the ensuing four years should he progress to the office of Grand Master and (c) his ideas for leading the Craft in Alberta in the future.
- II.1.B.6 Where more persons have been nominated for an office or Board or Committee than are to be elected thereto, the Grand Secretary shall have the necessary number of ballots prepared. The ballot shall show the name and rank of the nominee, his Lodge, and the city or town where he is resident. The order of the names on the ballot shall be changed for each fifty (50) ballots printed.
- II.1.B.7 Ballots shall be issued to those entitled to vote at the time of their registration as per *[cross-reference]* **I.6.A.1. and I.15 ARTICLE 15 - VOTING POWERS** of the Constitution.
- II.1.B.8 A member who has:



- a inadvertently damaged a ballot issued under *[cross-reference]* **II.1.B.7** (above) in such manner as to render it unusable in such manner as to render it unusable; and
  - b has not previously spoiled a ballot on that election, may return it to the Grand Registrar or his nominee who shall:
  - c render it a spoiled ballot; and
  - d issue the member a replacement ballot.
- II.1.B.9 A polling station shall be opened to receive ballots at the time of registration and in a place adjacent thereto, and:
  - a Balloting shall begin one (1) hour prior to the opening of Grand Lodge and continue until 6:00 P.M. on the first day of the Annual Communication. Balloting shall be resumed at 8:00 A.M. in the morning of the second day and continue until 10:00 A.M. at which time balloting shall close. Registration shall also be in effect during all balloting hours.
- II.1.B.10 Ballots shall be marked by placing an X opposite the names of a number of candidates equal to the number of candidates to be elected to the particular office to which the ballot relates, provided that where more than one (1) candidate is to be elected to a board or committee, a ballot shall be valid if an X is placed opposite the names of a lesser number of candidates than are to be elected. Ballots on which the figure X is marked opposite the names of a greater number of candidates than are to be elected shall be declared spoiled.
  - a The Grand Registrar, as Chairman of the Scrutineers, shall receive and be responsible for the security of the ballot boxes during the hours while balloting is suspended and at the close of balloting with the assistance of such number of Scrutineers as he may deem necessary, proceed to determine those elected. When his duties are completed in the manner hereinafter set forth he shall report the results to Grand Lodge.
  - b Ballots shall be counted by counting the number of votes for each candidate, and winners shall be determined as being those with the most votes.
- II.1.B.11 Notice of Motion to confer Grand Lodge rank under *[cross-reference]* **II.1.C** must be sent by the mover to the Grand Lodge office not later than ninety (90) days preceding the Annual Communication and published in the notice calling Grand Lodge. The vote in favour of the motion must be sustained by at least two-thirds (2/3) of the members present and voting.

## **II.1.C RECOGNITION OF SERVICE TO GRAND LODGE**

- II.1.C.1 Where a Brother of this Jurisdiction:



- a. displays eminence and ability, renders notable service to Grand Lodge; and
- b. tenders his consent to the Grand Lodge office, Grand Lodge may:
  - 1. elect the Brother to membership in Grand Lodge with all rights and privileges attached thereto;
  - 2. designate to that Brother such rank and distinction as is merited, such rank not to exceed that of Past Grand Warden.

II.1.C.2 Where a Brother of a Sister Jurisdiction:

- a displays eminence and ability, renders notable service to the Craft; and,
- b has visited our Annual Communication twice previously, Grand Lodge may:
  - 1. elect that Brother to Honorary membership in Grand Lodge; and
  - 2. designate to that Brother such rank and distinction as is merited.

II.1.C.3 The Grand Master may, under special circumstances and in his discretion, grant Honorary membership in Grand Lodge to a Brother of a Sister jurisdiction of such rank and distinction, as is merited, on the first visit of the Brother to our Annual Communication.

II.1.C.4 Where a Grand Lodge Officer has satisfactorily served a full term of twelve (12) months in office, he shall thereafter hold the designation of “Past” of that Office.

**II.1.D PROCEEDINGS AND RULES OF ORDER.**

II.1.D.1 The Grand Master, having opened Grand Lodge, shall proceed to conduct the business of the Communication in accordance with the agenda as distributed, provided that he may change the order at any time.

II.1.D.2 Subject to Robert’s Rules of Order (current edition) Grand Lodge may leave any particular matter to the determination of the Grand Master. Subject to the provision that all matters brought up for discussion in Grand Lodge shall be decided by a majority of votes, unless otherwise specified, each member present having one (1) vote. In case of a tie the Grand Master shall declare the motion lost. Voting shall be by show of hands. The Grand Deacons shall count the votes unless the number, in the opinion of the Grand Master, be so unequal as to render the counting unnecessary.

II.1.D.3 A Brother shall not speak twice on the same question, unless in explanation, or as the mover of a motion in reply.

II.1.D.4 Everyone who desires to speak shall rise and remain standing, addressing himself to the Grand Master; no Brother shall presume to interrupt him, except to address the Grand Master on a point of order.





- II.1.D.5 If any Brother shall have been called to order twice for transgressing these rules, and shall nevertheless be guilty of a third offence at the same session, the Grand Master may peremptorily command him to leave Grand Lodge for that session.

#### **II.1.E FEES AND RETURNS.**

- II.1.E.1 All fees charged by Grand Lodge for any item or service not specifically defined by the Constitution and these Regulations shall be determined as required by the Finance Committee.
- II.1.E.2 The Grand Secretary shall, once in each year, provide each Constituent Lodge with a listing of the prices charged by the Grand Lodge for all items or services provided by Grand Lodge. He shall advise these Lodges of any changes to that listing occurring within the year.
- II.1.E.3 Each Lodge, other than a Lodge under dispensation, shall for every member thereof, including Honorary Members who are not already members of a Lodge in this Jurisdiction, pay to Grand Lodge for its purposes and undertaking a sum determined as follows:
- a effective January 1, 1996, and for every 4<sup>th</sup> year thereafter, the annual base Per Capita Fee shall be determined by dividing the difference between annual expenses and annual revenues by the estimated annual membership;
  - b the base Per Capita Fee (above), shall be adjusted during the intervening years by the Annual Cost of living increase for the Province of Alberta plus or minus the percentage rate of decline or increase (respectively) in the membership of this Grand Lodge within the previous twelve (12) month period; such figures to be determined as of January 1st each year and rounded to the nearest fifty cents (\$.50);
  - c the new rate as defined by this calculation shall serve as the base Per Capita Fee for the calculation for the subsequent year;
  - d each Lodge shall be advised by the Grand Secretary by March 1st of each year of the amount of the Per Capita Fee and that fee shall be effective January 1st of the subsequent year and payable with the semi-annual returns for that year, commencing with the June payment.
- II.1.E.4 Each Lodge shall pay all fees and dues half-yearly to the Grand Lodge either with their Semi-Annual Returns or within thirty (30) days of receiving the next statement of account. Any Lodge which shall fail to pay such fees and dues prior to the thirtieth (30th) day of April in any year, shall not be entitled to representation at the Annual Communication or to vote thereat.
- II.1.E.5 The Grand Lodge may assess every member within its Jurisdiction fees beyond the Annual Per Capita Fee in the form of a Special Assessment upon the passage of a



properly prepared and presented Notice of Motion requiring a two-thirds (2/3) vote for passage at any Annual Communication.

- a Such Special Assessments may be created for any use legal under the laws of the land and within the boundaries of the Act of Incorporation forming this Grand Lodge.
- b Any motion requesting a Special Assessment must include the effective date of commencement of the Assessment the effective date of the ending of the Assessment and the intended use of the income resultant from such Assessment.
- c No Special Assessment will be extended without the presentation and passage of a proper Notice of Motion to the Annual Communication preceding the ending date of its existence.

#### II.1.E.6 General Reserve Account (GRA)

- a Effective March 11, 2021 this Grand Lodge shall establish a General Reserve Account (GRA).
- b All funds shall be invested and supervised by the Grand Treasurer and the Grand Secretary under the direction of the Finance Committee.
- c The General Reserve Account shall provide funds to accommodate budgetary shortfalls in the normal operations of the Grand Lodge.
- d The maximum level of the account shall be \$400,000.00 to cover the requirements as set out in II.1.E.6.
- e The maximum level may be adjusted as current economic conditions may require. Any adjustments must be approved by a proper notice of motion at an Annual Communication.
- f The General Reserve Account shall receive 2/3 of any Grand Lodge General Fund net surplus annually, based on the completed annual externally audited income statement.
- g Withdrawal of funds for purposes other than those set out in II.1.E.6 must be approved by the Board of General Purposes other than any amount under \$10,000.00 which may be approved by the Executive Committee.
- h Income generated by the investments within the General Reserve Account shall be reinvested and deemed part of the General Reserve Account.

#### II.1.E.7 Property and Equipment Reserve Account (PERA).

- a Effective March 11, 2021 this Grand Lodge shall establish a Property and Equipment Reserve Account (PERA).



- b All funds shall be invested and supervised by the Grand Treasurer and the Grand Secretary under the direction of the Finance Committee.
  - c The Property and Equipment Account (PERA) shall provide funds to the Grand Lodge Office Building as may be required for special assessments of the Office building, as well as the purchase of other property and equipment as may be approved for the operation of the Grand Lodge office.
  - d The maximum level of the account shall be \$200,000.00 to cover the requirements as set out in II.1.E.7.
  - e The maximum level may be adjusted as current economic conditions may require. Any adjustments must be approved by a proper notice of motion at an Annual Communication.
  - f The Property and Equipment Reserve Account shall receive 1/3 of any Grand Lodge General Fund net surplus annually, based on the completed annual externally audited income statement.
  - g Withdrawal of funds for purposes other than those set out in II.1.E.7 must be approved by the Board of General Purposes other than any amount under \$10,000.00 which may be approved by the Executive Committee.
  - h Income generated by the investments within the Property and Equipment Reserve Account shall be reinvested and deemed part of the Property and Equipment Reserve Account.
- II.1.E.8 Each Lodge shall submit the following returns to Grand Lodge:
- a Form 161, Semi-Annual Return of members on or before February 1st and August 1st in any year;
  - b Form 162 within fifteen (15) days of Installation;
  - c Form 127, Audited Financial Statement, on or before March 15th in any year.
- II.1.E.9 Each Lodge shall submit the following returns to their District Deputy Grand Master on or before March 15<sup>th</sup> in any year:
- a Form 127, Audited Financial Statement;
  - b Form 160, Statement of Work.
- II.1.E.10 Failure of any Lodge to have Form 161 and Form 162 of annual returns submitted by the date set out shall subject the delinquent Lodge to a penalty of five dollars (\$5.00) per day for each day's default:
- a A postmark indicating that the returns were mailed prior to the deadline shall be accepted as delivery of the return by the due date, however, returns postmarked



later than the due date shall be penalized commencing the day following the due date;

- b A Lodge so penalized shall have the right to appeal, in writing, the penalty to the Board of General Purposes who may reduce or reverse the penalty if sufficient good cause is shown.

## **II.1.F CERTIFICATES**

II.1.F.1 The following Grand Lodge certificates shall be issued:

- a A Master Mason's certificate: to a Brother upon being registered in the books of/ Grand Lodge as having been initiated, passed and raised in a Lodge.
- b A certificate of Affiliation: to a Brother upon being registered in the books of Grand Lodge as having been voted into membership of a Constituent Lodge by affiliation.
- c A Demit: to a member of a Lodge which has ceased to meet, to enable him to affiliate with another Lodge; such certificate to give his full Masonic history.
- d A Past Master's certificate: to any Past Master of a Lodge in this Jurisdiction on request through the Secretary of the Lodge.
- e An Honorary Life Membership certificate or a Life Membership certificate (respectively): to any Brother elected to Honorary Life or Life Membership in a Lodge, or who has qualified for Life Membership under the Bylaws of the Lodge, on request through the Secretary of the Lodge.
- f A Replacement certificate: to a Brother who has lost a certificate issued to him by Grand Lodge, a new certificate setting forth the essential facts contained in the original certificate.
- g Other certificates issued by Grand Lodge are:
  - 1. Master Mason Certificate
  - 2. Past Master Certificate
  - 3. 50 Year Past Master Certificate
  - 4. Honorary Life Certificate
  - 5. Life Certificate
  - 6. Medal of Merit Certificate
  - 7. 25 Year Master Mason Certificate
  - 8. 50 Year Master Mason Certificate\
  - 9. 60 Year Master Mason Certificate



10. 70 Year Master Mason Certificate
11. District Deputy Grand Master Certificate
12. Past District Deputy Grand Master Certificate
13. Lodge Amalgamation Certificate
14. Demit Certificate
15. Affiliation Certificate
16. Certificate to each Grand Lodge Officer indicating he has been Appointed/  
Elected during his term of office.

- II.1.F.2 All Grand Lodge certificates shall be issued by the Grand Secretary, with the seal of Grand Lodge attached, and shall be in such form as the Board of General Purposes may from time to time direct.
- II.1.F.3 Every Brother to whom a Grand Lodge certificate is granted must sign his name in the margin thereof, or it will not be valid.
- II.1.F.4 A Brother shall not be entitled to obtain a Grand Lodge certificate if he shall have been admitted to more than one (1) degree of Masonry on the same day, or at a shorter interval than four (4) weeks from his receiving a previous degree, unless by dispensation from the Grand Master.
- II.1.F.5 Every return or other document upon which a Grand Lodge certificate is to be issued must specify not only the date of initiation, but also the dates on which the Brother was advanced to the Fellowcraft and Master Mason Degrees.
- II.1.F.6 All applications for Grand Lodge certificates must be made to the Grand Secretary; and if the name of the Brother desiring a certificate has not been previously registered, the money payable on registration must be transmitted at the same time, as no certificate can, on any account, be issued until such money has been paid.

## **II.1.G DUTIES OF ADMINISTRATIVE OFFICERS**

- II.1.G.1 The Grand Secretary:
- a shall be accountable to the Board of General Purposes for his conduct and actions;
  - b shall serve as the Secretary for Grand Lodge Communications, the Board of General Purposes and the Grand Master may appoint the Grand Secretary to act as the Recording Secretary of any other Grand Lodge committee or sub-committee;
  - c shall report annually, following the end of the fiscal year and prior to the Annual Communication, the actions and business that he and his staff have conducted



within the fiscal year. Such report, along with such other accounting required of him by the Constitution and Regulations shall comprise his annual report which shall be included in the Annual Proceedings;

- d shall advise Grand Lodge, the Grand Master or the Board of General Purposes, as may be necessary, of all irregularities involving the Constitution or Regulations which may come to his attention;
- e shall, within the confines of the Grand Lodge budget:
  - 1. hire all employees of Grand Lodge;
  - 2. fix the remuneration, benefits and regulations for the superannuation, retirement or termination of employment of such employees subject to established rules and regulations ratified by the Board of General Purposes and Labour Laws of Alberta;
  - 3. prepare annual performance reviews for each employee of the Grand Lodge office;
  - 4. terminate an employee for cause subject to the approval of the Grand Master and the President of the Board of General Purposes;
- f shall record all the transactions of Grand Lodge which it is proper to have written, and superintend the publication thereof immediately after the close of each Communication under such instruction as may be given by Grand Lodge. He shall ex officio be Secretary of all Grand Lodge Communications;
- g shall receive, duly file and safely keep all papers and documents addressed or belonging to Grand Lodge, and present such as may require its action at each Communication thereof;
- h shall collect all moneys due to Grand Lodge and keep a correct account thereof in proper books and pay the same promptly into the bank accounts of Grand Lodge;
- i shall submit at each Annual Communication a detailed account of all moneys received by him during the year;
- j shall report to the Board of General Purposes on the actions taken by his office, and all Lodges which at the close of the fiscal period were in arrears to Grand Lodge, or which have neglected or refused to comply with any of the provisions of the Constitution and these Regulations;
- k shall conduct all correspondence pertaining to Grand Lodge or any Committee thereof and, when required so to do, shall submit copies of the same to the Board of General Purposes;



- l shall attend Grand Lodge at all its Communications and take with him such records and documents appertaining to his office as may be required. He shall also attend the Grand Master when requested;
- m shall notify all Lodges semi-annually of all rejected, suspended, expelled and restored members shown on the semi-annual Lodge returns. The names of those suspended, expelled, restored and deceased shall be included in the Annual Proceedings;
- n shall mail notices of any Communication of Grand Lodge to all Grand Officers and to each Lodge not less than sixty (60) days prior to the date of such Communication;
- o shall issue notices to each Lodge for the granting of a dispensation by the Grand Master for the formation of a new Lodge;
- p shall take charge of the jewels, furniture, clothing and other paraphernalia of Grand Lodge, and effect the necessary fire insurance thereon;
- q shall furnish every Grand Officer, elected or appointed, with a certificate of such election or appointment;
- r shall report at each Annual Communication all unfinished business of Grand Lodge and present all such other matters to its notice as may properly come within his province;
- s shall, within not less than thirty (30) days following any changes, amendments or alterations to the Constitution or these Regulations, provide fulsome notice of such changes, amendments or alterations to each constituent Lodge of this Jurisdiction, primarily by formal notice to the Secretary of each Lodge, and shall cause the Constitution and Regulations as published on the Grand Lodge website to be updated to include such changes, amendments or alterations within a reasonable time period following the coming into force of such changes, amendments or alterations.
- t shall perform all such other duties appertaining to his office as Grand Lodge may direct;
- u shall, subject to the approval of the Board of General Purposes, receive such compensation for his services as the Finance Committee shall recommend;
- v shall, with the Grand Treasurer and the Chairman of the Finance Committee, or any two (2) of them, have access to the Grand Lodge safety deposit box.

II.1.G.2 The Grand Treasurer:





- a shall see that all accounts are maintained in the name of The Grand Lodge of Alberta AF & AM. He shall produce statements of the same when requested to do so by the Finance Committee;
- b shall arrange for the necessary operating accounts and the keeping in a safety deposit box in a chartered bank or other Financial Institution that is a member or is represented by a member of the Canadian Payments Association, to be selected by the Finance Committee all the investment securities of Grand Lodge which may come into his possession as Grand Treasurer. The safety deposit box shall be kept in the name of The Grand Lodge of Alberta, Ancient, Free and Accepted Masons. All such investment securities shall be requested in the name of The Grand Lodge of Alberta, Ancient, Free and Accepted Masons;
- c shall, together with the Grand Secretary and the Chairman of the Finance Committee, or any two (2) of them, have access to the safety deposit box of Grand Lodge for the purpose of examination, removal or deposit of investment securities owned by or held in trust by Grand Lodge, for the account and on behalf of Grand Lodge;
- d shall superintend payments made only on Warrants signed by the Grand Secretary and countersigned by the Chairman of the Finance Committee, or by an alternate signing Officer of the said Committee. All cheques shall be signed by the Grand Treasurer, or, in his absence or incapacity, by a Brother appointed for that purpose by Grand Lodge or the Grand Master, and countersigned by the Chairman of the Finance Committee or by an alternative signing Officer of said Committee.

## **II.1.H BOARDS AND COMMITTEES**

II.1.H.1 For purpose of regularity, and in accordance with the Constitution and Regulations all Boards and Committees shall report to the Board of General Purposes and annually to Grand Lodge, forwarding a copy of its annual report to the Grand Lodge office by May 1st.

### **II.1.H.2 Board of General Purposes**

- a The Board shall hold six (6) Regular meetings each year in the months of October, January, March, May and immediately before the Annual Communication and on the second Thursday of August post Annual Communication. Additional meetings may be called by the President and/or the Grand Master. Any member of Grand Lodge may attend a meeting if prior permission has been obtained from the President.
- b At the first meeting following the Annual Communication of every second year, the Board will elect the Chairman of the Finance Committee for the ensuing two (2) years to a maximum of three (3) terms.





- c The Board may summon any of the Officers of a Lodge or any Brother, to appear before it for the purpose of an enquiry, and may order the Custodian thereof to produce the Warrant, books, papers and accounts of the Lodge. If such order be disobeyed and sufficient reason for non-compliance be not given, the Board may recommend to the Grand Master the suspension of the offending Lodge or Brother. All proceedings in connection therewith shall be reported to Grand Lodge. Before the Warrant of a Lodge be withdrawn or the Lodge be erased, the Worshipful Master or Officers thereof shall be summoned before the Board of General Purposes to show cause why such action should not be taken.
- d The Chairman of any committee of the Board of General Purposes may request agenda time at any meeting of the Board or may be summoned to report by the President of the Board.
- e A full report of the proceedings of the Board, in all cases of complaint investigation by it, shall be preserved in a book to be kept for the purpose. The decision or finding of the Board, as the case may be, shall be reported to Grand Lodge.
- f In case of any complaint affecting a member of the Board, or the Lodge to which he belongs, such member shall withdraw while the Board considers its decision.
- g When replacing a Grand Secretary, the Board of General Purposes shall establish a Committee to search out and recommend the most qualified candidate. Without restricting the Committee, the following guidelines are established:
  - 1. the successful candidate shall be a Past Master and a member of the Craft in good standing in a Lodge of this Jurisdiction;
  - 2. all Lodges in the Jurisdiction shall be advised of the vacancy in office and the intention to fill that vacancy;
  - 3. the hiring procedures to be used and the essential and/or desired qualifications will be advertised in the Grand Lodge Bulletin by the Committee;
  - 4. should the Committee be satisfied that the Assistant Grand Secretary (if in place) would likely be the best qualified applicant, they may, without any further action recommend the Assistant Grand Secretary to the Board of General Purposes as the most qualified candidate.
- h The Board shall have power to appoint an Assistant Grand Secretary. He shall receive such compensation as the Finance Committee shall determine. He shall be under the direction of the Grand Secretary.



- i The Board shall have the direction of everything relating to the furniture and regalia of Grand Lodge.
- j The Board shall from time to time review Appendix E - Masonic Districts and recommend for the confirmation of Grand Lodge any increase or decrease in the number of Masonic Districts or any change in the Lodges comprising any District. Such changes shall be published in the Annual Proceedings.
- k The Board shall cause the necessary preparations to be made for the Communication of Grand Lodge, as well as for days of festivals, public ceremonies and other meetings.
- l Recommendations, petitions or representations of any kind, to be received by the Board, must be in writing and signed by the person or persons addressing the Board.
- m All communications from the Board to the Grand Master, to Grand Lodge or to other Boards or Committees, or any Lodge or Brother, shall be in writing through the office of the Grand Lodge.
- n The Board shall proceed to the consideration of any special matter which may be referred to it by the Grand Master or Grand Lodge, in preference to other business.
- o The Board may appoint committees from among its members for specific purposes, who must report to the Board.
- p All transactions and resolutions of the Board shall be entered in the minute book by the Grand Secretary.
- q Special Committees may be appointed by the Grand Master, and shall perform such duties as may be assigned to them.

#### II.1.H.3 Board of Benevolence

- a The elected members of the Board shall consist of six (6) members, three (3) to be elected each year by Grand Lodge for a two (2) year term. The appointed members of the Board shall consist of two (2) members appointed by the Grand Master annually in consultation with the President of the Board. Retiring members shall be eligible for re-election or re-appointment.
- b A member who is resident in this Jurisdiction is eligible for election or appointment to the Board of Benevolence.
- c The Board, at its first meeting following the Grand Lodge Communication, shall elect a President and a Vice-President for the ensuing year and name the day and time for a regular quarterly meeting.
- d The Grand Secretary shall be Secretary of the Board.



- e Five (5) members of which a minimum of three (3) must be elected shall constitute a quorum.
- f The Board shall have the final decision in the determination of grants from the Relief Savings Account of Grand Lodge.
- g All petitions for assistance must be made on forms approved by the Board through a Constituent Lodge and be signed by the Worshipful Master or presiding Officer and the Secretary and have the Lodge seal affixed. Exceptions may be made to this rule on the unanimous consent of members at a Regular meeting of the Board.
  - 1. For all petitions for Assistance, that shall exceed a twelve (12) month duration, the Lodge must prepare a new Petition for Assistance, prior to the anniversary date, on the forms approved and as defined in *[cross-reference]* **II.1.H.3.g**. The Board of Benevolence, with the unanimous consent of the members present, may elect to continue or reject the application to the Petitioner.
- h All collections of moneys made within a tyled Lodge must be used for no other purpose than that of benevolence.
- i Those eligible for grants shall be:
  - 1. a member of a Constituent Lodge in this Jurisdiction;
  - 2. a relative of a member of a Constituent Lodge in this Jurisdiction.
- j The Board may from time to time and in any specific instance determine that an individual is a relative of such a member, and such determination shall be final and conclusive. Such determination may be made on humanitarian grounds and not necessarily legal grounds.
- k Grants made by the Board are to be considered as supplementary aid to that given by the Lodge recommending the petition. The first responsibility rests with the Lodge.
- l In cases of pressing need arising between meetings of the Board, interim grants may be made by the President, Vice-President and Grand Secretary, or any two (2) of them, and reported at the next meeting.
- m Grants shall be payable by cheque as directed by the Board, and signed by the signing Officers of Grand Lodge.
- n The Board of Benevolence, with the unanimous consent of the members present, may make grants to the Alberta Masonic Higher Education Bursary Fund.
- o Grants shall not be made for the purpose of:



1. defraying funeral expenses, unless the Board shall have unanimously consented to the arrangement;
  2. making a loan to a Lodge.
- p The Board may, if necessary, request the Finance Committee to transfer funds from the Benevolence Capital Fund to the Relief Operating Fund provided that:
1. the Board of Benevolence is unanimous in the request;
  2. the money is to be used for Masonic benevolence and for no other purpose;
  3. the Grand Master gives his consent.
- q The Board of Benevolence, while maintaining the confidentiality of the beneficiaries, shall report regularly to the Board of General Purposes as to:
1. the amount of money disbursed in the previous quarter;
  2. the number of recipients;
  3. the general range of the grants;
  4. the general status, the number and the size of the petitions under consideration.
- r The Board of Benevolence shall report annually to the Grand Lodge through the Board of General Purposes as to the disbursements from the Relief Funds, maintaining the confidentiality of the beneficiaries.
- s The Board of Benevolence shall consider and make recommendations to the Board of General Purposes on all matters likely to promote and assist the cause of Masonic Benevolence and the relief of the poor and distressed.

#### II.1.H.4 The Finance Committee

- a The Committee shall consist of:
1. the Chairman - elected by and from the Board of General Purposes for a two year term;
  2. the Grand Master;
  3. the Deputy Grand Master;
  4. the Senior Grand Warden (as an observer) the Junior Grand Warden (as an observer);
  5. the Grand Treasurer;
  6. the Grand Secretary;



7. six (6) members of the Board of General Purposes appointed by the Grand Master, two (2) each year for a three (3) year term.
- b The Finance Committee shall meet quarterly and at such other time or times as the Chairman thereof may require or decide, for the transaction and dispatch of the business of Grand Lodge.
  - c The Committee shall, either through a Budget Committee chaired by the Vice-Chairman of the Finance Committee and including the Deputy Grand Master, the Senior Grand Warden, the Grand Treasurer, the Grand Secretary and two other members of the Finance Committee, or working as a whole, prepare an annual budget projection for the year commencing January 1st following its presentation to Grand Lodge.
  - d This Budget projection shall include revenue and expense figures covering the operations of the Grand Lodge and the expenses of its Officers. It shall also include figures produced by the Grand Secretary estimating the total cost of staffing the Grand Lodge office.
  - e The Budget projection shall be presented to the Board of General Purposes at or prior to its March meeting of the year for consideration and confirmation where applicable prior to being forwarded to the Constituent Lodges. That section of the budget projection covering the total cost of staffing the Grand Lodge office shall be determined by the Board and may not be specifically changed by the Annual Communication.
  - f The Budget projection shall be forwarded to the Constituent Lodges for their study ninety (90) days prior to the Annual Communication. Specific suggestions for changes may be forwarded by the Lodges to the Finance Committee prior to the Annual Communication for consideration.
  - g The Annual Communication may reject the whole or any part of the Budget Projection presented, other than that section on staffing which is noted in *[cross-reference]* **II.1.H.4.c** above, and, in doing so, delegate authority to the Board of General Purposes to approve a final Budget projection prior to the commencement of the Budget year involved.
  - h The Committee shall administer the annual Budgets and present a progress report on the current Budget at each Annual Communication.
  - i The Committee shall consider for approval all expenses exceeding those duly budgeted and, if approved, confirm such approvals at the next meeting of the Board of General Purposes.
  - j The Committee shall, on behalf of and subject to the approval of the Board of General Purposes:



1. hire and terminate all paid Officers of Grand Lodge;
  2. fix the remuneration and regulations for the superannuation and retirement or for such other termination of employment of such Officers subject to the Labour Laws of Alberta;
  3. establish rules and regulations for the superannuation and retirement or for such other termination of employment of such Officers subject to the Labour Laws of Alberta;
- k The Committee shall consider and, if in agreement, transfer the necessary moneys from the Benevolence Capital Fund to the Relief Operating Fund upon a duly authorized request from the Board of Benevolence.
- l The Committee Chairman shall provide a written interim report to the Board of General Purposes at every regular meeting of that Board.
- m Six (6) members shall constitute a quorum of the Committee.

#### II.1.H.5 Executive Committee

- a The Executive Committee shall consist of the Grand Master, the Deputy Grand Master, the Senior Grand Warden, the Junior Grand Warden, the President of the Board of General Purposes and in his absence the Vice President. They shall meet as and when required, at the request of any member of the Committee, under the chairmanship of the President of the Board of General Purposes.
- b The Committee shall have the power to act for the Board of General Purposes, if necessary, between meetings of the Board and shall report its actions for ratification at the next meeting of the Board of General Purposes. Where such an action is not ratified by the Board that action shall be effective from the date it is made until it ceases to be effective due to non-ratification.
- c The Committee shall have the authority to hear complaints arising from the decisions and actions of the Board of Benevolence and make recommendations to the Board of General Purposes on such complaints.
- d The Committee shall be responsible for the conduct of annual performance reviews of the Administrative Officers of Grand Lodge.
- e The Committee shall review and make recommendations on any matters referred to it by the Board of General Purposes.
- f Three (3) members shall constitute a quorum of the Committee. The Grand Master, or in his absence the Deputy Grand Master, and the President of the Board of General Purposes or in his absence the Vice President must be present.
- g Meetings of the Committee shall be called, as required, by the President of the Board of General Purposes, through the Office of the Grand Secretary.



#### II.1.H.6 Jurisprudence Committee

- a The Committee shall consist of seven (7) voting members:
  - 1. the Grand Master;
  - 2. the Deputy Grand Master;
  - 3. One (1) District Deputy Grand Master elected by the District Deputy Grand Masters;
  - 4. Four (4) elected members of this Grand Lodge. Two (2) to be elected each year for a two (2) year term.
- b The Grand Secretary shall be an ex-officio non-voting member of the Committee.
- c With the Grand Masters of the opinion that special expertise and abilities are required on the Committee, he may appoint one (1) additional non-voting member of this Grand Lodge for a one (1) year term.
- d The Committee each year following the Annual Communication, shall elect from among the members of the Jurisprudence Committee, a Chairman and Secretary to serve for the ensuing year. The Grand Secretary may be elected to the position of Secretary.
- e The Committee shall receive written requests from Grand Lodge, Grand Lodge Officers, Boards, Committees and Constituent Lodges to interpret and/or explain specific Sections or areas of the Constitution and/or the Regulations, or the lack thereof, and/or customs, usages and traditions relating to Masonic Law, and subsequently shall issue interpretations of the same. Such interpretations shall be subject to the approval of Grand Lodge and shall be maintained in a listing in the Grand Lodge office and available to the Craft.
  - 1. Interpretations of the Jurisprudence Committee approved by Grand Lodge shall remain in force and effect until incorporated in or deleted from subsequent Constitutions and Regulations or until defeated or changed by a vote of Grand Lodge after due Notice of Motion for such action.
- f The Committee shall consider the regularity of proposed amendments to the Constitution and Regulations.
- g The Committee may make periodic reviews of the Constitution and/or the Regulations and may present revisions or amendments thereto in accordance with the Constitution and these Regulations.
- h Where a Brother has been convicted of a Masonic offence under [*cross-reference*] **PART V - MASONIC OFFENCES AND TRIALS**, and no appeal has been filed, it shall be the duty of this Committee to review the trial record





and report to the Grand Master whether the accused was afforded a fair trial and, if not, the nature and extent of the defect.

- i Four (4) voting members shall constitute a quorum of the Committee.

#### II.1.H.7 Committee on the Work

- a There shall be a Committee on the Work who shall be the custodians of the Work and comprised of the following:
  - 1. the Grand Master;
  - 2. the Deputy Grand Master;
  - 3. the Grand Secretary;
  - 4. Four (4) members appointed by the Grand Master who have demonstrated abilities in Ritualistic matters;
  - 5. Two (2) of whom shall be from Lodges practicing the “Canadian Rite Work”; and
  - 6. Two (2) of whom shall be from Lodges practicing the “Ancient York Rite Work”.
- b The appointed members of the Committee shall serve at the pleasure of the Grand Master.
- c Vacancies for any reason shall be filled by appointment by the Grand Master in consultation with the Chairman of the Committee.
- d The Committee shall be responsible to Grand Lodge for the control and supervision of all ritual and ceremonial practices duly authorized by Grand Lodge. It shall not make any change in any authorized Work or practice without the sanction of Grand Lodge.
- e The Committee shall have power to interpret and rule upon the Work authorized by Grand Lodge, on the means, appliances, technicalities and observances necessary and incidental to the exemplification of any rite or ceremony sanctioned by Grand Lodge, and in general upon all matters of Masonic ceremonial or etiquette in this Jurisdiction.
- f The Committee, or any member thereof, may attend District meetings in its or his official capacity, but shall not be obligated to do so.
- g Any request for rulings or for an answer to an enquiry shall be made in writing under the seal of a Lodge or by the Grand Master or a District Deputy Grand Master and the official reply thereto shall emanate from the office of the Grand Lodge.





- h The Grand Secretary shall maintain a file of all rulings and decisions of the Committee.
- i The Committee shall report to the Board of General Purposes.
- j The Chairman of the Committee shall, through the Board of General Purposes, report to Grand Lodge annually, listing rulings and making such recommendations as the Committee may deem necessary.
- k Four (4) members shall constitute a quorum of the Committee.

#### II.1.H.8 Committee on Fraternal Relations

- a The Committee shall, with the assistance of the Grand Representatives, examine all of the printed or written proceedings and documents emanating from other Grand Lodges in correspondence with Grand Lodge and report to the Board of General Purposes at its May meeting and at each Annual Communication whatever the committee may deem of sufficient importance and interest to the Craft.
- b The Committee shall make recommendations to Grand Lodge concerning the extension of recognition of other Grand Lodges by this Grand Lodge.
- c The Committee with the assistance of the Grand Master of the year the Grand Master's roaming outdoor Lodge (the tri-jurisdictional) is held in Alberta:
  - 1. May appoint a Brother as the Event Coordinator, who then may;
  - 2. Select and/or except volunteers as necessary from a Lodge or Lodges within a reasonable distance of the chosen location, and
  - 3. That special event committee may then plan and implement the Roaming Outdoor Lodge.

#### II.1.H.9 Committee on the Condition of Masonry

- a The Committee shall carefully examine all reports, returns, proceedings, correspondence etc., referred to it.
- b The Committee shall consider all matters respecting the Craft at home, the doings and reports of the Officers of Grand Lodge and the Subordinate Lodges.
- c The Committee shall report its findings annually to the Grand Lodge.
- d The Committee shall recommend for the rank of Right Worshipful Past District Deputy Grand Master such Brethren as in its opinion have satisfactorily discharged their duties as District Deputy Grand Master.

#### II.1.H.10 Credentials Committee



- a The chairman of the Committee shall be the Grand Registrar and the membership of the Committee shall be as specified in *[cross-reference]* **I.11.A.9.**
- b The Committee shall report annually to Grand Lodge as to the registration or non registration of Constituent Lodges at the Annual Communication, the attendance, and details of the voting strength of those in attendance after the examination and assessment of the credentials of all delegates.
- c The Committee shall control and issue all ballots and report the results of the same.
- d The Committee shall assist the Grand Secretary, if necessary, with the preparations for Grand Lodge and other public ceremonies.
- e The Committee shall ensure, with the Grand Secretary, that all of the usual and ordinary articles required for the Communication of Grand Lodge are available, but no extraordinary expense of any kind shall be incurred without the previous sanction of the Board of General Purposes.
- f The Committee shall assist the Grand Secretary In providing for the reception and accommodation of visitors.
- g The Committee shall, with the assistance of the Grand Pursuivant, guard against the admission of any other than those qualified to the Grand Lodge, and ensure that those seeking admission to Grand Lodge have signed their names in the register provided and are in all other respects entitled to admission.

II.1.H.11 Deputy Grand Master's Implementation Committee

- a The Chairman shall be the Deputy Grand Master:
- b The purpose of the committee shall be the implementation of the recommendations for action identified in the previous year's Report on the Condition of Masonry.
- c It is anticipated that the recommendations for action will be in, but not restricted to, the following areas:
  - 1. Education of the Craft;
  - 2. Education of the public;
  - 3. Charters and New Lodges;
    - i) shall investigate all cases of forfeited Charters;
    - ii) shall examine the minute book and other records of Lodges Under Dispensation and make recommendations regarding the granting of Charters



- iii) shall report annually to the Grand Lodge as regards amalgamations of Lodges or Districts and as to Charters forfeited or recommended for issue;

4. C.O.M.E.L.Y. Program.

- d The chairman shall establish Sub-committees and / or Task Forces to examine, make recommendations and implement action in such areas as deemed necessary by the Deputy Grand Master.
- e Each Sub-committee or Task Force shall consist of a chairman, who shall be appointed by the Deputy Grand Master, and other appointed members, whose number and identity shall be established by the Deputy Grand Master in consultation with the chairman of that Sub- committee or Task Force.
- f Each Sub-committee or Task Force shall report to the Deputy Grand Master, who shall be responsible to the Board of General Purposes.

II.1.H.12 Communications Committee

- a The Committee shall consist of:
  - 1. Junior Grand Warden;
  - 2. The Grand Secretary;
  - 3. Five (5) brethren who ideally have experience in public relations, journalism, advertising, social media or marketing, who shall be appointed by the Grand Master in consultation with the Chairman of the Communications and one of whom shall be the Editor of the Alberta Freemason;
  - 4. Three brethren appointed by the Grand Master from the membership of this Grand Lodge one (1) each year for a three (3) year term.
- b The Committee shall elect a Chairman at the first meeting following the Annual Communication.
- c The duties and responsibilities of the committee shall be to:
  - 1. Develop an annual communications plan and/or editorial calendar for the Grand Lodge of Alberta;
  - 2. Gather information from the membership to identify story ideas and themes of interest;
  - 3. Write and edit stories for various Grand Lodge of Alberta communications vehicles, when required;



4. Develop, modify, maintain and approve all Grand Lodge of Alberta forms in applications software supporting hardcopy and electronic media;
  5. Ensure the Grand Lodge of Alberta website is appropriately updated and Grand Lodge of Alberta social media sites provided with suitable content;
  6. Solicit from other Grand Lodge of Alberta Committees ideas or information which can be used in Grand Lodge of Alberta communications;
  7. Attend quarterly meetings (in person or electronically) where ideas will be discussed and deliverables will be assigned;
  8. Produce a monthly Alberta Freemason publication in each month of the year except July and August:
    - i) The Alberta Freemason shall include materials submitted by the Brethren plus materials from the Grand Lodge, the Grand Master and his Officers;
    - ii) The materials shall be of general interest to the Craft and shall include special events occurring in this Jurisdiction.:-
  9. The Editor shall exercise writing skills and his overall knowledge of Freemasonry as a whole and in this Grand Jurisdiction in particular, plus knowledge of outside sources of publishable material to edit any and all material to be published.
  10. All members of Lodges, based on the June Semi-Annual Returns, shall be provided with a copy of each month's Alberta Freemason with the cost incorporated in the Per Capita Fee.
  11. The Communications Committee shall report annually at the May meeting of the Board of General Purposes.
  12. The Committee may seek outside professional help in the design of a communications plan or the technical development communications media.
- d Reporting Relationship:
1. This committee reports directly to the Board of General Purposes.
- e Budget:
1. The Communications Committee shall present an annual budget request to the Finance Committee no later than January 31st of each year.

#### II.1.H.13 Masonic Medal of Merit Committee



- a The Committee shall consist of a chairman appointed by the Grand Master.
- b The Grand Master shall appoint five (5) members to the Committee, in consultation with the appointed Chairman.

## **II.2 ARTICLE 2 - ADMINISTRATION OF MASONIC DISTRICTS**

### **II.2.A DISTRICT MEETINGS**

#### **II.2.A.1 Annual Meetings**

- a Each District shall hold a meeting once in each year, to be called the Annual District meeting.
- b The Annual District meeting shall be held at such place within the District as may be determined by the District Deputy Grand Master with the approval of the Grand Master.
- c The Annual District meeting shall be summoned by the District Deputy Grand Master. It shall be held after the Regular Communication of Grand Lodge and before the first day of March next following.
- d All Constituent Lodges within the District shall be given at least thirty (30) days written notice prior to the holding of every Annual District meeting.
- e The representatives of fifty percent (50%) of the Lodges of a District shall constitute a quorum to open a District meeting or to transact business thereat.
- f The District Deputy Grand Master shall be elected by secret written ballot at the Annual District meeting.

### **II.2.B NOMINATIONS AND ELECTIONS**

- II.2.B.1 In each District there shall be a District Nominating Committee consisting of the Immediate Past District Deputy Grand Master of such District as Chairman and two (2) other Past District Deputy Grand Masters of such District appointed by him who each must be resident in and a member of a Lodge within the District.
- II.2.B.2 The Chairman of a District Nominating Committee shall advise every Lodge within the District of the name of each member of his Committee, and an address within the District to which nominations for the Office of District Deputy Grand Master shall be forwarded.
- II.2.B.3 Such advisement shall be by written notice to be called the District Nominating Notice.
- II.2.B.4 Such Notice proclaiming that nominations for District Deputy Grand Master are now open, shall be made at the District Meeting and shall be followed by an official letter



- to the Secretary of each District Lodge, immediately following the District Meeting. Nominations for District Deputy Grand Master shall remain open until 12:00 o'clock midnight, 60 days prior to the next District Meeting.
- II.2.B.5 The Secretary of every Lodge within a District receiving a District Nominating Notice shall read such Notice at the next Regular meeting of his Lodge. Thereafter, it shall be open for any Brother who is resident and a member of a Lodge within such District to nominate a qualified member of the Craft for the Office of District Deputy Grand Master of such District.
- II.2.B.6 Nominations shall be made on Form 171.
- II.2.B.7 Nominations shall be delivered to the address specified in the District Nominating Notice.
- II.2.B.8 Prior to nominations closing, the Nominating Committee shall make every reasonable effort to obtain at least two (2) valid nominations.
- II.2.B.9 Nominations shall close not less than sixty (60) days prior to the District Meeting as specified in the District Nominating Notice. Any nomination mailed by ordinary post to such address and bearing a postmark showing same to have been mailed prior to 12:00 o'clock midnight of the said day shall be deemed to have been delivered before the expiration of such day.
- II.2.B.10 Following the close of nominations, as specified in the District Nominating Notice, the District Nominating Committee in the prescribed form with necessary variations:
- a if there is more than one (1) valid nomination received the Nominating Committee shall present those nominations;
  - b if there are no valid nominations received, the Nominating Committee may continue efforts to obtain additional nominations from qualified members of the Craft for the Office of District Deputy Grand Master.
  - c shall nominate at least two (2) qualified members of the Craft if there are no valid nominations received.
- II.2.B.11 Fifty-Nine (59) days prior to the District meeting each year, the Chairman of the District Nominating Committee shall notify the District Deputy Grand Master of that District and the Grand Lodge Office The Chairman of the District Nominating Committee;
- a each year, Committee shall cause all nominations to be published in the Notice calling the Annual District meeting at which the election of the District Deputy Grand Master is to be held.
  - b Notwithstanding the stated duties of the Nominating Committee, if at the time of the Annual District Meeting:



1. There is only one candidate whose nomination papers were submitted to the District Deputy Grand Master shall declare the candidate elected by acclamation; or,
  2. There are no nominated candidates, the District Deputy Grand Master shall follow the undernoted procedure:
    - i) Call for nominations from the floor, after the initial call, allowing sufficient time for further nominations; and where
    - ii) If there are two or more nominated candidates, the District Deputy Grand Master shall declare nominations closed and a written ballot taken;
    - iii) If there is only one nominated candidate the District Deputy Grand Master shall declare the candidate elected by acclamation.
    - iv) If there are no nominated candidates from the floor the District Deputy Grand Master shall report same to the Grand Master. The Grand Master shall first call the District up to 60 days to hold another meeting to elect a District Deputy Grand Master for the ensuing year, following the above procedure. Failing that, the Grand Master shall appoint a District Deputy Grand Master for the ensuing year in accordance with qualifications specified in *[cross-reference]* **I.8.A.1.d** of the Constitution.
  - c The District Deputy Grand Master shall permit each nominated candidate to speak briefly as to his Masonic and personal qualifications and then proceed with the election.
  - d If the candidate is nominated from the floor, the District Deputy Grand Master shall cause Form 171 to be completed and forwarded to Grand Lodge for verification.
- II.2.B.12 Those persons entitled to vote at the Annual District Meeting shall be members of Lodges in the District who have attained the rank of Master Masons in their Lodge under *[cross-reference]* **II.1.E.7.b**. Each member qualified to vote is entitled to one (1) vote only.
- II.2.B.13 The following rules shall govern the conduct of election:
- a all voting shall be by secret ballot.
  - b the District Deputy Grand Master shall appoint three (3) Scrutineers prior to the Annual District meeting of his District and provide them with the necessary supplies to conduct the election.



- c immediately prior to balloting, the District Deputy Grand Master shall read out in alphabetical order the names of all persons nominated for the Office of District Deputy Grand Master.
- d immediately prior to balloting, the District Deputy Grand Master shall ascertain the number of votes to be cast in the election by persons present who are qualified to vote. There shall be no balloting by proxy by Past Masters. In the event that the number of votes to be cast is evenly divisible by the number of candidates on any ballot taken, the District Deputy Grand Master shall be given an extra ballot which shall be cast simultaneously with the first. should any eligible voters leave before all balloting has been completed, the Scrutineers shall reduce the totals accordingly with at least fifty percent plus one ( $50\% + 1$ ) of the revised total then required for election. each person entitled to vote shall have one vote which shall be exercised by writing the name of the candidate of his choice on the ballot provided and depositing it in the ballot box.
- e when all persons' present, entitled to vote at the meeting, have cast their ballots, the District Deputy Grand Master shall declare the ballot closed and shall instruct the Scrutineers to retire and count the ballots and report on completion;
- f a candidate must have a majority of all votes cast in order to be elected to the Office of District Deputy Grand Master.
- g on completing the count; the Scrutineers shall return and report:
  - 1. the name of the successful candidate if a candidate has received a majority of all votes cast: or
  - 2. that no candidate has received a majority of all votes, if such be the case.
- h on receiving the report of the Scrutineers, the District Deputy Grand Master shall:
  - 1. declare the candidate named as receiving a majority of all votes cast to be elected: or
  - 2. if no candidate has received a majority, he shall direct the Scrutineers to drop the candidate receiving the least number of votes without naming him and without divulging the number of votes received by any candidate, call for a new ballot, and have the Scrutineers name only those remaining on the ballot.
  - 3. where there are more than two (2) candidates and there is a tie vote between the candidates receiving the lowest number of votes, there will be a separate ballot taken to break the tie.
    - i) in like manner the election shall proceed until one (1) candidate has received a majority of all votes cast.





- II.2.B.14 the election of any member to the Office of District Deputy Grand Master at any Annual District meeting shall be subject to confirmation by the Grand Master.
- II.2.B.15 should the election of any District Deputy Grand Master not be confirmed by the Grand Master, another election shall be held at such time and place and subject to such rules and regulations as the Grand Master may prescribe.
- II.2.C DUTIES AND POWERS OF A DISTRICT DEPUTY GRAND MASTER
- II.2.C.1 A District Deputy Grand Master may appoint a District Secretary, a District Masonic Education Chairman and a Masonic Charitable Foundation Coordinator to assist him in his duties and to act during his pleasure. Such appointees shall not rank in Grand Lodge by virtue of such office.
- II.2.C.2 A District Deputy Grand Master shall be responsible for:
- a The District Deputy Grand Master shall visit each Lodge in his District at least once officially during the term of office.
  - b If requested by the Board of the Alberta Masonic Higher Education Bursary Fund or its successor (the "AMHEBF"), so long as the AMHEBF is a "preferred charity" of the Grand Lodge, to either directly, or by appointing another appropriate representative of his District:
    - 1. conduct the investigation and personal interview of each applicant for a Masonic Higher Education Bursary (or successor award, bursary or grant) assigned by the AMHEBF Board for interview,
    - 2. participate in the award and presentation of such Bursary (or successor award, bursary or grant) to the successful applicant(s), and
    - 3. assist with the general promotion of the AMHEBF, in accordance with the guidelines set forth from time to time by the Board of the AMHEBF.
- II.2.C.3 The District Deputy Grand Master:
- a may preside in such Lodge upon the occasion of his official visit;
  - b must examine its books and records and see that they are properly kept;
  - c shall inform himself of the number of members and the punctuality and regularity of their attendance;
  - d shall ascertain the state and condition of the Lodge in all respects and point out any errors he may find in their conduct and mode of work;
  - e shall instruct them in every particular where-in he shall find they may require or desire information, and particularly recommend attention to the moral and benevolent principles of Masonry, and caution concerning the admission of candidates;



- f shall see that returns have been regularly forwarded to the Grand Secretary's office with all fees and dues that may have accrued;
  - g on the refusal or neglect on the part of any Lodge to make any required returns, he shall immediately report such matters to the Grand Master.
- II.2.C.4 The District Deputy Grand Master shall be the representative of all his District Lodges on the Board of General Purposes. He shall regularly communicate to the Board of General Purposes any recommendations, complaints or questions from the Lodges of his District as to administrative policies and regulations of the Board of General Purposes. He shall regularly communicate to the Lodges in his District, following each meeting of the Board of General Purposes, the actions and decisions of the Board for the administration of the Craft and its properties.
- II.2.C.5 Should he discover any Masonic error or evil in his District, he shall endeavour immediately to arrest the same by Masonic means, and should he judge it expedient, he shall immediately report the same to the Grand Master.
- II.2.C.6 He shall take possession of the funds and property of any dormant or extinct Lodge in his District under the authority of the Grand Master and see that they are forwarded to the Grand Lodge.
- II.2.C.7 He shall satisfy himself that the Brother recommended in the petition for a new Lodge as the first Worshipful Master thereof is duly qualified to perform the duties of that Office. For that purpose, he may summon that Brother to attend for examination, and if found qualified shall grant him a certificate of qualification.
- II.2.C.8 He shall ascertain whether a Lodge working under Dispensation in his District is provided with suitable Lodge premises, furniture and regalia.
- II.2.C.9 Reports;
  - a He shall prepare a statement in tabular form of the condition of every Lodge in his District for the year ending on the thirty-first (31<sup>st</sup>) day of December. He shall prepare these on such forms and in such copies as the Grand Lodge may require or supply.
  - b He shall submit such report to the Grand Secretary on or before the fifteenth (15<sup>th</sup>) day of April next ensuing.
  - c He shall furnish such further information as the Grand Master may require.
- II.2.C.10 He shall have the power to grant or refuse consent for the removal of a Lodge from one
  - a place to another within his District and shall advise the Grand Lodge office of all such changes.



II.2.C.11 He shall maintain and pass on to his successor all funds, correspondence and records belonging to or pertaining to his District.

II.2.C.12 He shall perform such other services and executive duties as may be deputed or entrusted to him by the Grand Master or Grand Lodge.

II.2.C.13 He shall receive such compensation as Grand Lodge may decide.

**II.2.D MISCELLANEOUS**

II.2.D.1 The rules of order for the Annual District meeting shall be Robert's Rules of Order (current edition).

II.2.D.2 The Lodge representatives at an Annual District meeting may prescribe an annual per capita fee for each Lodge. The fee so levied shall be paid to the District Deputy Grand Master with such funds to be used to pay the annual administration costs of the District.

**II.3 ARTICLE 3 - ADMINISTRATION OF CONSTITUENT LODGES**

**II.3.A OFFICERS OF LODGES**

II.3.A.1 The Officers of a Lodge practicing the CANADIAN RITE shall be:

- a the Worshipful Master;
- b the Immediate Past Master;
- c the Senior Warden;
- d the Junior Warden;
- e The Treasurer;
- f the Secretary (or Secretary-Treasurer);
- g the Chaplain;
- h the Senior Deacon;
- i the Junior Deacon;
- j the Director of Ceremonies;
- k the Senior Steward;
- l the Junior Steward;
- m the Inner Guard (except the Ancient York Rite); and
- n the Tyler;



- o the Registrar;
  - p an Organist;
  - q an Almoner;
  - r a Historian; and
  - s a Piper may be added.
- II.3.A.2 The Officers of a Lodge practicing the ANCIENT YORK RITE shall be:
- a the Worshipful Master;
  - b the Immediate Past Master;
  - c the Senior Warden;
  - d the Junior Warden;
  - e the Treasurer;
  - f the Secretary; (or Secretary-Treasurer),
  - g the Chaplain;
  - h the Senior Deacon;
  - i the Junior Deacon;
  - j the Director of Ceremonies;
  - k the Senior Steward;
  - l the Junior Steward; and
  - m the Tyler;
  - n a Registrar;
  - o an Organist;
  - p an Almoner;
  - q a Historian; and
  - r A Piper may be added.
- II.3.A.3 All Officers of a Lodge, whether practicing the Canadian Rite or the Ancient York Rite, shall be members of the Lodge which they serve, except the Organist, Piper and Tyler, who may be members of another Lodge. [*cross reference*] ( **Constitution I.20.D.3.c.)**
- II.3.A.4 All preferment among Masons shall be grounded on real worth and personal merit only.



- a Therefore, a Brother shall not be elected or appointed to any office merely on account of seniority or rank.

## II.3.B ELECTIONS, APPOINTMENTS, INSTALLATIONS AND INVESTITURES

- II.3.B.1 The Worshipful Master, Senior Warden, Junior Warden, Treasurer and Secretary (or Secretary-Treasurer) of each Lodge shall be elected annually by ballot.
- II.3.B.2 A Brother shall not be eligible for the Office of Worshipful Master of a Lodge unless he shall have served for twelve (12) months as a Warden, in a Lodge under warrant or under dispensation in this or any recognized Jurisdiction, except by dispensation of the Grand Master.
- II.3.B.3 The Tyler shall be elected by open vote. He may be removed for cause at any time by a majority vote of the members present at any Regular meeting.
- II.3.B.4 The elections shall be held at the Regular meeting specified by the Lodge Bylaws (or at a Regular meeting next preceding the Anniversary of St. John the Evangelist or St. John the Baptist).
- II.3.B.5 Nominations;
  - a Written nominations for elective offices, except that of Tyler, signed by one (1) nominator and carrying the signed acceptance of the Brother nominated, shall be deposited with the Secretary prior to the election.
  - b Should only one (1) candidate be nominated for a particular elective office, he shall be declared elected and no ballot will be necessary for that office.
  - c Should two (2) or more candidates be nominated, the Worshipful Master shall order a written ballot to be taken and shall appoint Scrutineers to count the ballot.
  - d On completing the count, the Scrutineers shall return and report:
    - 1. the name of the successful candidate if a candidate has received a majority of all votes cast, in which case the Worshipful Master shall declare him elected; or
    - 2. that no candidate has received a majority of all votes cast, if such be the case.
    - 3. if no candidate has received a majority, the Worshipful Master shall direct the Scrutineers to drop the candidate receiving the least number of votes, without naming him and without divulging the number of votes received by any candidate, call for a new ballot and have the Scrutineers name only those remaining on the ballot.



4. in like manner the election shall proceed until one (1) candidate has received a majority of all votes cast.

II.3.B.6 Examining Board;

- a An Examining Board shall be elected by open vote at the same time the election of Officers is held.
- b The Examining Board shall be composed of three (3) Installed Masters or all the Installed Masters of the Lodge, whichever shall be less in number.

II.3.B.7 The Chaplain, Senior Deacon, Junior Deacon, Director of Ceremonies, Senior Steward, Junior Steward, Organist, Registrar, Historian, Piper and, in Lodges practicing the Canadian Rite, Inner Guard, shall be appointed by the Worshipful Master after his election. The Officers so appointed shall be properly invested at the annual installation.

II.3.B.8 The Worshipful Master shall be installed and other Officers invested.

II.3.B.9 No elected Officer shall be installed or invested by proxy.

II.3.B.10 An Officer elected at the annual election but invested at a later date shall be deemed to have been invested as of the date of the annual installation.

II.3.B.11 Appointed Officers may be invested by proxy.

II.3.B.12 The Officers shall be installed and invested on the date prescribed in their Bylaws; such date being not less than twenty-one (21) days following their election of Officers.

II.3.B.13 Installation;

- a A Brother shall be installed as Worshipful Master of a Lodge only after the Examining Board reports in writing that he can properly confer the three Degrees of Masonry and is familiar with the duties of Master of a Lodge. A favourable report from the Examining Board shall be deemed confirmation of his election.
- b If the Examining Board has not reported, or has reported unfavourably, the Lodge shall hold a new election of a Worshipful Master.
- c A Master-elect shall not assume the Master's Chair until he has been regularly installed.
- d Should the election of a Worshipful Master not be confirmed, then a summons shall be issued for the following Regular meeting of the Lodge, setting forth that the Brethren are again to proceed to elect a Worshipful Master. On the confirmation of that election, the Installation of the Worshipful Master will follow at the next Regular meeting of the Lodge.



II.3.B.14 Two (2) or more Lodges by resolution may hold a joint Installation and Investiture of Officers, and for such purposes each Lodge shall have its minute book, Bylaws and Warrant at the place of installation.

II.3.B.15 Should any Lodge be unable or fail to hold its election or installation and investiture at the time prescribed herein, then upon good cause being shown thereof to him, the Grand Master may issue a dispensation to hold such election or installation (or both) at another time. Such dispensation may provide that the deferred installation and investiture be effective as of the date provided in the Bylaws of said Lodge for such ceremony.

## II.3.C DUTIES OF THE WORSHIPFUL MASTER AND HIS OFFICERS

### II.3.C.1 The Worshipful Master

a It shall be the duty of the Worshipful Master:

1. to visit other Lodges as often as he conveniently can in order that the same usages and customs may be observed throughout the Craft and a good understanding be thereby cultivated among Freemasons;
2. to examine the record of proceedings at each meeting of his Lodge when fairly transcribed by the Secretary and if found correct subscribe his approval thereof;
3. to see that the proper Officers collect and truly keep the moneys of the Lodge; to see that the furniture and other valuables are not wasted, damaged or lost; and in the event that the Charter of the Lodge should ever be forfeited or surrendered, to preserve these things subject to the order of Grand Lodge.
4. to appoint an Alberta Masonic Higher Education Bursary Fund Representative if requested by the District Deputy Grand Master and so long as the AMHEBF is a "preferred charity" of the Grand Lodge, appoint a Lodge representative to assist with general promotion of the AMHEBF.

b The Worshipful Master of a Lodge shall cause the Secretary:

1. to send a copy of every summons, issued to the members of the Lodge, to the District Deputy Grand Master of the District in which the Lodge is situated, and to the Grand Master, the Deputy Grand Master and the Grand Secretary.
2. to report to the Grand Lodge, immediately after their occurrence, all rejections, suspensions and restorations, on the forms as specified from time to time by the Regulations.



3. to forward to the Grand Lodge a certified list of the Officers of his Lodge as elected and appointed, immediately after the installation of Officers.
4. to forward to the Grand Lodge the required semi-annual returns of his Lodge, immediately after June 30th and December 31st in each year.

II.3.C.2 the Wardens

- a The duties of the Wardens are:
  1. to assist the Worshipful Master in the performance of his duties and discharge all those duties which ancient usages have assigned to their respective stations;
  2. to attend all Grand Lodge and District Communications as a duty;
  3. in the absence of the Worshipful Master, the Senior Warden, and in his absence, the Junior Warden shall succeed to and be charged with administering all the powers and duties of the Worshipful Master, except the Obligations;
  4. to visit other Lodges as they conveniently can, in order that the same usages and customs may be observed throughout the Craft and a good understanding be thereby cultivated among Freemasons.

II.3.C.3 the Treasurer (Or Secretary-treasurer)

- a The Treasurer shall:
  1. receive and safely keep all moneys or property of every kind which shall be placed in his hands by order of the Lodge;
  2. disburse and transfer the same or any part thereof under the order of the Worshipful Master, duly attested by the Secretary;
  3. keep a book or books wherein a correct account of his receipts and disbursements shall be exhibited;
  4. present a statement of the finances of the Lodge whenever required and submit a yearly report to the Lodge;
  5. perform such other duties of his office as the Bylaws may require or the Lodge may direct.

II.3.C.4 the Secretary (Or Secretary-treasurer)

- a The Secretary shall:
  1. record all the proceedings of each meeting, proper to be written, and submit such record to the Lodge for approval and signature of the Worshipful Master;





2. prepare and submit a copy of such record or part thereof to the Grand Lodge or Grand Secretary when required;
3. collect and receive all moneys due to the Lodge and pay them over without delay to the Treasurer;
4. keep the Seal of the Lodge and to affix the same with his attestation to all papers issued under his authority or in obedience to the requirements of the Constitution and Regulations of Grand Lodge;
5. transmit to the Grand Lodge and/or the District Deputy Grand Master the forms and reports prescribed by the Regulations;
6. keep the books and records prescribed by these Regulations;
7. preserve the Book of Constitution and Regulations of Grand Lodge, and the Bylaws of the Lodge, and keep them up to date;
8. preserve the Annual Proceedings of Grand Lodge and have them available for the members of the Lodge;
9. shall distribute a copy of the Grand Lodge Bulletin to each member of the Lodge with the summons for each Regular meeting, subject to receipt of the Bulletin by the Lodge Secretary.

#### II.3.D MONIES AND ACCOUNTS

- II.3.D.1 All moneys received or paid on account of the Lodge shall be duly entered in proper books by the Secretary and Treasurer respectively or the Secretary-Treasurer.
- II.3.D.2 The accounts of the Lodge shall be duly audited at least once a year by the Auditors who shall report such audit to the Lodge at the Regular meeting in February.
- II.3.D.3 The audited financial statement shall be submitted to Grand Lodge and the District Deputy Grand Master by March 15th in each year.
- II.3.D.4 Every Lodge shall keep such account books as may be necessary to present clearly the account of each member with the Lodge, the receipts of the Secretary, and his payments to the Treasurer (or the receipts of the Secretary-Treasurer as the case may be).
- II.3.D.5 All collections of moneys made in a Lodge while tyled must be used for no other purpose than that of benevolence.

#### II.3.E LODGE BOOKS AND RECORDS

- II.3.E.1 Every Lodge shall procure from the Grand Secretary and use the several books required to be kept by the Secretary of the Lodge together with the forms prescribed by Grand Lodge.



- II.3.E.2 Every Lodge shall keep the following books in such forms as may be prescribed by Grand Lodge:
- a A minute book in which shall be recorded all transactions of the Lodge proper to be written, and in accordance with the forms prescribed by Grand Lodge.
  - b A Historical Register (which may be in a loose-leaf binder) containing the following:
    - 1. Names of Charter Officers;
    - 2. Names of Charter Members;
    - 3. Roll of Past Masters;
    - 4. Annual list of Elected and Appointed Officers;
    - 5. History of Formation and Progress of Lodge;
    - 6. Bylaws of the Lodge;
    - 7. Signatures to Bylaws of the Lodge;
    - 8. Names of candidates rejected by the Lodge;
    - 9. Membership rolls.
  - c A register in which shall be recorded the names of the members in full, and the following information concerning each member of the Lodge:
    - 1. the date of his initiation, passing and raising, affiliation or restoration;
    - 2. the name, number and location of the Lodge of which an affiliated member was last a member;
    - 3. his age and occupation when received;
    - 4. the date of his withdrawal, expulsion, suspension or death;
    - 5. a copy of every Semi-Annual Return Form 161 as submitted to Grand Lodge.
  - d A file containing the names of those persons in this Jurisdiction rejected and restored, as issued by the Grand Secretary.
  - e An attendance register in which all members and visitors shall record their names, Lodge name and number, and location, before entering the Lodge.
- II.3.F LODGE MEETINGS
- II.3.F.1 The Regular meeting shall be held on any day other than a Sunday, the day and hour to be specified by the Bylaws.



- II.3.F.2 In case the specified day shall fall on:
- a a Statutory or Public Holiday;
  - b the day on which the Annual Grand Lodge Communication is being held;
  - c the day on which the District of which the Lodge is a member is holding its annual meeting, or the day upon which the Masonic Spring Workshop is being held;
  - d the meeting may, without dispensation, be held on such alternative day, not being a Sunday, (being not more than fourteen (14) days before or more than fourteen (14) days after the specified day) as the Worshipful Master shall direct.
- II.3.F.3 Subject to the approval of the Grand Master, the Lodge may provide in its Bylaws for dispensing with Regular meetings during such months as are specified.
- II.3.F.4 A summons ordered for a Regular meeting must be served on the Lodge members seven (7) clear days before the meeting.
- II.3.F.5 The mailing or delivering of a summons by electronic means shall be regarded as good service thereof.
- II.3.F.6 All summonses, whether printed or written, must bear the Seal of the Lodge and must be enclosed in a cover approved by the Grand Secretary.
- II.3.F.7 Emergent Meetings;
- a A Lodge of Emergency for the transaction of any business proper thereto, may be called by the Worshipful Master at any time on seven (7) clear days' notice. Such meeting shall be held on any day other than a Sunday except for a Lodge to attend the funeral of a Brother.
  - b The reason for calling such a meeting shall be stated in the summons, and no business except that so stated shall be transacted at the meeting.
  - c In the absence of the Worshipful Master, the Senior Warden may call (or in the absence of both, the Junior Warden may call) such a meeting.
  - d A Lodge of Emergency for the purpose of attending the funeral of a deceased Brother may be called by the Worshipful Master in such manner as he may determine.
  - e When the Grand Master presides over a Lodge with any of his Grand Officers attending him, the Deputy Grand Master shall be seated at his right hand and the Worshipful Master of the Lodge at his left hand. If the Grand Wardens are not present, the Grand Master may command the Wardens of the Lodge or any other Master Mason to act pro tempore as his Warden.



- II.3.F.8 A Lodge may not remove its place of meeting from that named in its Charter or Dispensation unless:
- a Notice of Motion has been given at a Regular meeting that a resolution of such removal will be offered at the next Regular meeting; and
  - b at such succeeding Regular meeting the resolution shall have been adopted by a 2/3 vote;
  - c such action of the Lodge shall have been approved by the Grand Master or (if from one place to another within the District) the District Deputy Grand Master who must inform the Grand Master of such authorization.
- II.3.F.9 At all meetings of a Lodge whether Regular or Emergent, seven (7) Brethren of whom one (1) must be the Worshipful Master or a Warden, shall be a quorum.
- II.3.F.10 No business other than that of conferring degrees shall be transacted at any meeting unless at least four (4) members of the Lodge are present.
- II.3.F.11 All business of the Lodge may be conducted in the First ° of Freemasonry at the discretion of the Worshipful Master. The degree of work must be consistent with the business being transacted.
- II.3.F.12 All balloting must take place at a Regular meeting.
- II.3.F.13 Any motion requiring a unanimous vote must be voted on at a Regular meeting.
- II.3.F.14 No new business may be introduced after 11:00 p.m.
- II.3.F.15 If the Worshipful Master of the Lodge be not present, then the Senior Warden (or in his absence the Junior Warden) shall rule the Lodge.
- II.3.F.16 A Brother below the rank of Installed Master may not occupy the Master's Chair. Wardens when ruling the Lodge shall be stationed at the right of the Master's Chair.
- II.3.F.17 No one under the rank of an Installed Master shall administer the obligation in conferring a °.
- II.3.F.18 All official communications from the Grand Master or the Grand Secretary, under the seal of Grand Lodge, addressed to a Constituent Lodge, must be read in open Lodge at the Regular meeting following their receipt and shall be noted in the minutes of the Lodge with the provision that outdated material may be eliminated.
- II.3.F.19 A Lodge shall not adjourn from day to day.
- II.3.F.20 All voting in a Lodge shall be by show of hands, except in cases where the Constitution or Regulations require a ballot, or where the Lodge shall, by show of hands taken without debate, decide that a ballot be taken.



- II.3.F.21 The Worshipful Master does not have the power to suspend the declaration of the ballot.
- II.3.F.22 In case of a tie vote the Worshipful Master shall declare the motion lost.
- II.3.F.23 A motion to rescind or to reconsider a resolution adopted by a Lodge shall not be allowed, unless notice thereof be given at the preceding Regular meeting, and spread on the notice calling the meeting at which it will be considered.
- II.3.F.24 If any Brother misbehaves in such a manner as to disturb the harmony of the Lodge, and is admonished by the Worshipful Master but persists in his irregular conduct:
- a the Worshipful Master may order him to leave the Lodge room.
  - b If the Brother disobeys such order, or if in the opinion of the Worshipful Master his offence justifies suspension, the Worshipful Master may suspend the Brother.
  - c Such suspensions, with the reason therefor, shall be reported forthwith by the Worshipful Master to the Grand Lodge, and the suspension shall remain until removed by the Grand Master.
- II.3.F.25 A Regular meeting of a Lodge as prescribed in its Bylaws may only be cancelled upon receipt of a Dispensation from the Grand Master.
- II.3.G PETITIONS AND PROCESSING
- II.3.G.1 Initiation
- a A candidate who can comply literally with all the ceremonies of the work of Grand Lodge, and who is mentally and morally worthy of admission is a fit subject to become a Mason.
  - b A Dispensation must be requested for a candidate with a physical disability.
  - c A candidate must be of the full age of twenty- one (21) years at the time of the signing of his petition, be free born, and be of good repute.
  - d A prospective candidate shall not be given a petition for initiation until he has returned Form 103 (Letter to the Petitioner) properly dated and signed to the Secretary of the Lodge.
  - e A petition for initiation shall not be received unless the applicant has resided for one (1) year immediately previous to the date of his petition in this Jurisdiction of this Grand Lodge.
  - f When the place of residence of an applicant for Initiation within this Jurisdiction is nearer a Lodge in a Sister Jurisdiction than a Lodge within this Jurisdiction, such nearer Lodge may receive and act upon the petition of the applicant,



provided the Grand Lodge in such Sister Jurisdiction permits the like privilege in its Jurisdiction.

- g A petition for initiation shall be in the prescribed form. The petition shall be signed by the petitioner with his full name.
- h The petition must be recommended and signed by two (2) Master Masons who are members of the Lodge in good standing.
- i The petition shall be submitted to the Secretary of the Lodge, who shall read the petition at the first Regular meeting after its receipt.
- j The petition shall be accompanied by the initiation fee required by the Bylaws of the Lodge.
- k That the Lodge will set their own initiation fees and the Lodge shall not postpone any payment of the initiation fees.
- l A petition for initiation shall not be received from any candidate previously rejected by any Lodge within twelve (12) months of the time of such rejection.
- m The Petition
  - 1. upon being read to the Lodge, then shall be referred, without motion, to a Committee of three (3) members of the Lodge, appointed privately by the Worshipful Master.
  - 2. The Committee shall enquire into the character and qualifications of the petitioner with any other matter relevant to the petition.
  - 3. The Committee shall make its report to the Lodge through the Secretary at the first Regular meeting held after the lapse of not less than four (4) clear weeks following the reading of the petition to the Lodge.
  - 4. Should the Committee consider further time necessary, it must report progress.
  - 5. If the Worshipful Master considers there is undue delay in submitting the Committee's report, he may discharge the original Committee and appoint another one.
  - 6. If the report of the Committee is unfavourable, the petitioner shall be declared rejected and his fee returned.
- n Before the ballot is taken, it shall be the duty of the Worshipful Master to satisfy himself that he has jurisdiction to process the petition and to initiate the candidate.

## II.3.G.2 Affiliation



- a A petition for Affiliation shall be in the prescribed form. The petition shall be signed by the petitioner with his full name.
- b The petition must be recommended and signed by two (2) Master Masons who are members of the Lodge in good standing.
- c The petition MUST be accompanied by a Certificate of Good Standing or a Demits from the Lodge from which the petitioner hails. If he is a member of more than one (1) Lodge a Certificate of Good Standing or a Demits from each Lodge is required.
- d The petition shall be submitted to the Secretary of the Lodge who shall read it at the next Regular meeting after its receipt.
- e The petition shall be accompanied by the fee required by the Bylaws of the Lodge.
- f Investigation Committee
  1. The petition, on being read to the Lodge, shall be referred to a Committee of three (3) members of the Lodge appointed by the Worshipful Master privately.
  2. The Committee shall enquire into the character and qualifications of the petitioner, and any other matter relevant to the petition.
  3. The Committee shall make its report to the Lodge through the Secretary, at the first Regular meeting after a lapse of not less than four (4) clear weeks, following the reading of the petition to the Lodge.
  4. If the report of the Committee is unfavourable, the petitioner shall be declared 'rejected' and his fee and documents returned.
- g All Demits and/or Certificates of Good Standing of members accepted by affiliation shall be forwarded to the Grand Secretary with Semi-Annual Returns.
- h There are no residence qualifications for petitioners for affiliation.
- i An applicant for affiliation who has been rejected, may apply again to the same or any other Lodge without waiting for any specified time.
- j An application for affiliation shall not be received by any Lodge from a Brother beneath the ° of a Master Mason, unless such Brother present a Demit from a Sister Jurisdiction which authorizes the granting of Demits to members in the other degrees.
  1. Should a Brother beneath the Degree of a Master Mason from within this Jurisdiction (or from a sister Jurisdiction which does not authorize the



granting of Demits to members in other Degrees) desire to join another Lodge, he must submit a petition for initiation.

2. If his petition is accepted, he must be initiated as an Entered Apprentice by his new Lodge and proceed to complete the three degrees. In all such circumstances, within this Jurisdiction the Brother must maintain his status with his former Lodge and only demit from his original Lodge following his attainment of the degree of a Master Mason and/or take action as proscribed by the sister jurisdiction where applicable.
  3. Lodges are cautioned to be especially diligent when conducting the review process for any such Brother electing this path.
  4. Courtesy degrees for the Fellowcraft and/or Master Mason degree may be an option subject to approval from the Mother Lodge and applicable Jurisdiction, if required.
  5. Once the Brother attains the degree of a Master Mason he then may apply for affiliation.
- k A Brother who has attained the rank of Past Master within the Jurisdiction of any Grand Lodge recognized by this Grand Lodge, shall upon affiliation with any Lodge under the Jurisdiction of this Grand Lodge, be entitled to all the rights and privileges of such rank.
- l When a Lodge becomes extinct, any member thereof shall be eligible to be proposed for membership in and admitted a member of another Lodge, on producing a certificate from the Grand Lodge stating the fact, and specifying that the Brother has been registered and that his dues were paid to the date the Lodge became extinct.

## II.3.H BALLOTING

- II.3.H.1 A petition for initiation, affiliation or restoration shall not be balloted on by the Lodge, unless notice shall have been published in the summons for the meeting at which the ballot is to be taken.
- II.3.H.2 Such notice shall state particularly the full name, age, occupation and place of residence of the petitioner.
- II.3.H.3 If the report of the Investigating Committee is favourable to the candidate, and if proper notice has been given, the ballot shall be proceeded with at once.
- II.3.H.4 If proper notice has not been given, the ballot shall not be taken until the next Regular meeting.
- II.3.H.5 When the order of balloting is reached:





- a the Worshipful Master shall direct the Junior Warden to order members of the Lodge in the anteroom to enter the Lodge;
  - b after they have entered, the door shall not be opened again until after the balloting is finished, except to receive the Tyler's vote;
  - c the Senior Deacon shall prepare the ballot box, insuring that there is an adequate supply of both white balls and black balls or cubes in the box for the members present. No collective ballot is permissible, an individual ballot must be taken on each candidate;
  - d the Senior Deacon shall present the ballot box for inspection, first to the Junior Warden, then to the Senior Warden and then to the Worshipful Master;
  - e he shall present the ballot box again to these Officers in the reverse order for the purpose of balloting and then place the ballot box upon the altar;
  - f beginning with the Brother seated at the immediate left of the Worshipful Master every member of the Lodge in turn shall approach the altar, salute, deposit his ballot, and resume his seat; after which the Tyler, if a member of the Lodge, shall be admitted for the purpose of balloting;
  - g when all members of the Lodge present have voted, the Worshipful Master shall declare the ballot to be closed;
  - h the Senior Deacon shall then present the ballot box for inspection, first to the Junior Warden, then to the Senior Warden and then to the Worshipful Master;
  - i the Worshipful Master shall enquire of the Wardens and if the ballot is favourable, shall declare the petitioner elected to be initiated into the Lodge at a subsequent meeting, or elected as an affiliated member or accepted for reinstatement *[cross-reference]* **II.3.J.9**. He shall instruct the Secretary to inform the petitioner of his election by letter and notify him when to appear for his initiation;
  - j a petitioner shall not be initiated in, or be affiliated with a Lodge, if on the ballot two (2) or more black balls or cubes (as the case may be) are cast;
  - k if the ballot should be unfavourable, the Worshipful Master shall make no enquiry of the Wardens but shall destroy the ballot and order a new one;
  - l if the ballot is again unfavourable, the Worshipful Master shall make the usual enquiry of the Wardens. Then the Worshipful Master shall announce that the ballot is unfavourable, and shall declare the petitioner to be rejected and instruct the Secretary to inform the petitioner in writing.
- II.3.H.6 A Brother shall not violate the secrecy of the ballot on candidates for initiation, affiliation or reinstatement by stating how he voted or intended to vote; nor shall he



endeavour to ascertain how a Brother voted, (nor shall he reveal how a Brother voted should he learn such information).

- II.3.H.7 In the case of a Masonic trial where the charge laid relates to ballot for initiation or affiliation, a Brother shall be at liberty to disclose at the trial how he voted in that particular case.

### II.3.I INITIATION CEREMONY

- II.3.I.1 A Lodge shall not initiate, pass or raise more than five (5) candidates in one (1) day.

- II.3.I.2 A Lodge shall not initiate a candidate until he has been balloted for and accepted at a Regular meeting.

- II.3.I.3 A candidate shall not be initiated until at least seven (7) clear days after his acceptance.

- II.3.I.4 A candidate shall not be passed or raised at a shorter interval than four (4) weeks from the date of his having received a previous °, except under dispensation from the Grand Master, nor until he shall have passed an examination in open Lodge in such previous °.

- II.3.I.5 Objection to Initiation;

- a In case objection in writing be made to the Secretary by a member of the Craft to the initiation of a candidate after he has been balloted for and accepted, the Worshipful Master shall have the objection investigated immediately by a Committee of three (3) Past Masters.
- b If the Committee reports to the Worshipful Master that the objection was well made, the candidate shall be declared rejected and the fee paid by him shall be returned.
- c The Worshipful Master shall report the result of the investigation to the next Regular meeting of the Lodge.

- II.3.I.6 Objection to Advancement;

- a If any member of the Craft shall object to the advancement to the FC or MM ° of a Brother, such objection must be made in writing delivered to the Secretary.
- b The Worshipful Master shall forthwith appoint a Committee of three (3), preferably Past Masters, to investigate.
- c If after the investigation the Committee rejects the objection, the member shall be advanced in due course.
- d If the Committee deems the objection well founded, it shall advise the Junior Warden, whose duty it will be to prefer a charge based on such objection against such Brother, to be dealt with under the Regulations Respecting Masonic Trials.



- II.3.I.7 Every candidate on his initiation shall:
- a solemnly promise to submit to the Bylaws of his Lodge and to the Constitution and Regulations of Grand Lodge, and to conform to all the usages and regulations of the Craft.
  - b sign the Lodge copy of its Bylaws in token of his submission thereto.
  - c a copy of the said Bylaws and the Constitution and Regulations shall then be presented to him.
- II.3.I.8 Membership effective;
- a Every candidate initiated in, affiliated with, or reinstated into a Lodge shall become a member thereof from the date of his initiation, affiliation or reinstatement.
  - b He shall be liable for the regular Lodge dues on pro-rata basis from that date.
- II.3.I.9 Membership Registration;
- a Every Lodge shall register with the Grand Secretary the names of the Brethren initiated, affiliated or reinstated therein, on Semi- Annual Return Form 161.
  - b Should the Lodge fail so to register a Brother, on proof being produced to him that the Brother has paid the full fees of his Lodge, the Grand Secretary shall provide the Brother with a certificate which shall entitle him to enjoy the full privileges of the Craft.
  - c offending Lodge shall be reported to the Board of General Purposes for neglecting to make the proper return.
- II.3.I.10 The Lodge shall obtain a Grand Lodge certificate for every Brother initiated therein, which shall be paid for by the Lodge.
- II.3.I.11 Courtesy Degree;
- a An Entered Apprentice or a Fellowcraft may at the request of his Lodge and without additional fees, receive the remaining ° or degrees in another Lodge within this Jurisdiction. If the Lodge practices a different Rite, the request must be sent to the Grand Secretary for the Grand Master's approval.
  - b No petition, reference or ballot shall be necessary in either Lodge.
  - c A request for a ° to be conferred by a Lodge in a Sister Jurisdiction shall be made through the Grand Secretary.
  - d A Lodge shall not confer any ° as a courtesy to a Lodge in a Sister Jurisdiction, unless such request be sent to them by the Grand Secretary.



- II.3.I.12 If a petitioner fails to present himself for initiation within six (6) months after receiving notification so to do, his petition shall be null and void.
- II.3.J DEMITS AND SUSPENSIONS
- II.3.J.1 An application for a Demit shall be made in writing and be signed by the applicant.
- II.3.J.2 The application shall be presented to the next Regular meeting of the Lodge following its receipt, when, if the applicant's dues are paid up to date of the mailing of the application, and no Masonic charges are pending, it shall be granted.
- a Upon receiving a request for a Demit the Worshipful Master may refer it to a committee for investigation and recommendation.
  - b If a member whose dues are in arrears applies for a Demit, the certificate of Demit shall state the amount of the member's indebtedness at the date the Demit was requested.
  - c Should such indebtedness be paid in full within twelve (12) months, a clear Demit may be issued, or the member may again resume active membership, as he may desire.
  - d If after the expiration of twelve (12) months he should desire to pay such arrears and assume active membership in the same Lodge he must petition for affiliation in the ordinary manner. His petition must be accompanied by the amount of the arrears as well as the fee prescribed in the Bylaws.
  - e Should he wish to join another Lodge in this Jurisdiction, other than the one issuing the demit, a petition for affiliation will be required. The Lodge accepting same will be responsible to the Lodge issuing the Demit for the amount of indebtedness shown on it.
- II.3.J.3 Demit;
- a A Demit shall date from the Lodge record when the same was granted and membership shall cease from and after that date.
  - b If any Brother shall lose the certificate of his demission, the Secretary of the Lodge shall, upon request and satisfactory proof of such loss, furnish him another certificate with the original date and the fact of re-issuance, which shall be entered upon the record.
- II.3.J.4 All annual dues of members of Constituent Lodges shall be due and payable in advance on the first (1st) day of January in each year.
- II.3.J.5 Suspensions;
- a The lodge MAY suspend a member of a constituent lodge who owes the current years dues ipso facto, provided that a majority vote of the members present



confirms suspension at the last regular meeting of the year. The Worshipful Master shall then immediately issue a suspension to take effect as of December 30 of the same year.

- b A member of a Constituent Lodge, who, on the thirty-first (31st) day of December in any year owes dues for more than one (1) year shall be suspended, ipso facto, provided that by a majority vote of the members present at any Regular meeting of the Lodge before such suspension shall take effect, the Lodge may, on a recommendation of a Committee appointed by the Worshipful Master for that purpose, remit one (1) or more years of such dues.
  - c Any member of any Lodge in this Jurisdiction holding membership in any other Lodge in this Jurisdiction who is suspended or expelled from either Lodge, is automatically suspended or expelled from the other Lodge.
- II.3.J.6 It shall be the duty of the Secretary of each Constituent Lodge to send, not later than the last day of October in each year, a special notice to all members who then owe more than one (1) year's dues, notifying them that they will be suspended under the provisions of the next preceding section, if on the 31st day of December next thereafter they still owe dues for more than one (1) year.
- II.3.J.7 In the event of the suspension of any member it shall be the further duty of the Secretary, before the 15th day of January thereafter, to notify by registered letter the suspended member of his suspension, and if a dual member, to also notify the other Lodge. The names of all Brethren so suspended shall be read in open Lodge at the Regular meeting next following such suspension.
- II.3.J.8 Suspensions, as aforesaid, shall take effect notwithstanding failure to send out any notice or to read out the names of suspended members.
- II.3.J.9 Reinstatement;
  - a A Brother suspended for non-payment of dues may make written application for reinstatement. Such application shall be accompanied by the two (2) years dues in arrears together with dues for the current year.
  - b The application shall be presented to the next Regular meeting following its receipt and on its being presented, the Worshipful Master shall appoint a Committee of three (3) members to enquire into the character of the applicant and any other matters relevant to the application.
  - c The Committee shall report at the next Regular meeting and if the report be favourable a ballot shall then be taken, in the normal manner. If two (2) or more black balls or cubes are cast the application shall be rejected.
  - d If the report of the Committee be unfavourable or if the application is rejected by ballot, the applicant shall be declared rejected and his money returned.



- e A member who has applied for reinstatement and has been rejected by a closed ballot may, after a full year has expired, again apply to his Lodge for reinstatement
- II.3.J.10 When a Mason is suspended for non-payment of dues, in this or any other Jurisdiction, he is, during such suspension, deprived of all privileges of Masonry in this Jurisdiction.
- II.3.J.11 A suspended member, with dual Lodge membership, remains suspended in each respective Lodge until reinstated in each Lodge.
- II.3.K VISITORS, LIFE AND HONORARY LIFE MEMBERSHIPS
- II.3.K.1 A Brother in good standing, properly vouched for, may visit a Lodge at the discretion of the Worshipful Master, provided that if objections be made by a member of the Lodge in good standing, the visitor shall not be admitted.
- II.3.K.2 A visitor shall not be admitted into a Lodge unless he is personally vouched for by one (1) member of the Craft, or if unknown, after due examination by two (2) or more members present, nor until he shall have entered his name, Masonic rank, the name of his mother Lodge or the Lodge from which he hails, in a book to be kept by every Lodge for that purpose. During his continuance in the Lodge he is subject to its Bylaws.
- II.3.K.3 Visiting Lodges after having Demitted
  - a Any person, having Demitted from the Craft, may visit any one (1) Lodge, subject to the prerogative of the Worshipful Master, not more than twice during his secession from the Craft.
  - b No such person shall be permitted any other Masonic privilege whatsoever.
- II.3.K.4 Life Membership
  - a A Lodge may by Bylaw admit its members to Life Membership, on such terms as it may determine, but shall nevertheless continue to pay Grand Lodge the annual dues for such members.
  - b Notice of the proposal to elect a Brother to Life Membership shall be given at one regular communication and placed in the summons for the next Regular meeting.
  - c If the Lodge Bylaws provide for Life Membership on completion of certain requirements, the fact that the Brother is entitled to Life Membership shall be stated in the Lodge summons for the month in which it is awarded.
  - d Life members shall be entitled to all the privileges of the Lodge, and shall be amenable to discipline in the same manner as ordinary members.



#### II.3.K.5 Honorary Life Membership

- a A Lodge may by written ballot confer Honorary Life Membership upon a Brother in good standing, either within or without this Jurisdiction, who may have rendered services to the Craft in general or to such Lodge. After the said Lodge has voted its desire and intentions to confer this honour, the Brother's consent must then be obtained before the Honorary Life Membership can be conferred.
- b Notice of the proposal to elect a Brother to Honorary Life Membership shall be given at one (1) regular communication, and placed on the summons calling the meeting at which the ballot is to be taken.
- c If the Brother is already a member of the Lodge, a majority vote is sufficient. Otherwise a favourable vote of two-thirds ( $\frac{2}{3}$ ) of the members present and voting shall be required.
- d The Lodge must include any Honorary Life Member who is not already a member of the Lodge in their returns as an affiliate.
- e A Lodge under dispensation cannot elect Honorary Life Members.
- f Honorary Life Membership does not confer the right to vote, except in case of such membership conferred upon one already a member of the Lodge by initiation or affiliation.
- g Notwithstanding the generality of [*cross-reference*] **II.3.K.5.f** where an Honorary Life member of a Lodge:
  - 1. Has been appointed or elected an officer of that Lodge; and
  - 2. Has faithfully performed the duties of that Office, he shall therefore be entitled to full voting privileges.

#### II.3.L AMALGAMATIONS AND SURRENDER OF CHARTER

- II.3.L.1 Two (2) or more Lodges may amalgamate under one (1) Warrant. Each Lodge must adopt a resolution to that effect, and each must appoint a Committee of three (3) members to arrange the terms therefor. Notice of such resolution shall be given at a preceding meeting in each Lodge.

#### II.3.L.2 Amalgamation or Surrender of Charter Report

- a The report of the Committee, if favourable, shall recommend a name and number for the new Lodge and the time and place for such amalgamation.
- b On the approval of the report of the Committee by the Lodges, a copy thereof shall be mailed to the last known address of each member of said Lodges about to be amalgamated, and unless seven (7) or more members of each of the





Lodges notify the Secretary of their Lodge, in writing, of the objection to such an amalgamation, within ten (10) days from the date of mailing such notices, it shall be carried into effect as soon as the Grand Master shall approve of such amalgamation.

- c The Grand Master, District Deputy Grand Master, or such other Brother as the Grand Master may appoint, shall carry the amalgamation into effect by attending at the time and place named, when the members of the Lodge present shall choose by ballot the elective Officers who, with the Officers appointed by the Worshipful Master-elect, shall be immediately installed or invested, if present.

#### II.3.L.3 Membership Process in Amalgamation;

- a The Secretary shall prepare and deliver to the Worshipful Master-elect a list of the members of the amalgamated Lodge which shall be signed by the Worshipful Master and Secretary, and forwarded to the Grand Secretary within one (1) month after the amalgamation.
- b Every member of the Lodges amalgamated shall be a member of the amalgamated Lodge, but any member may pay all his dues and withdraw before such amalgamation has been effected.
- c Any member under suspension for any cause shall have the same rights in the amalgamated Lodge as he would have had in his own Lodge, had such amalgamation not taken place.

#### II.3.L.4 Charter Surrender

- a A Lodge may by resolution ask permission to surrender its charter or dispensation. Notice of this resolution must have been given at a Regular meeting at which it is proposed to take action. The resolution must be supported by at least three-fourths (3/4) of the votes cast by the members present when the vote is taken, before the Worshipful Master can declare its adoption.
- b The assent of Grand Lodge shall be required before the surrender of a charter shall be considered final. The assent of the Grand Master shall be sufficient in the case of a dispensation.

II.3.L.5 If a Lodge is dissolved, its Warrant, assets, records and funds shall be delivered up to the Grand Lodge.

II.3.L.6 If the membership of a Lodge is reduced below seven (7) in number it shall cease to meet, and the Warrant, records, assets and funds shall be delivered up to the Grand Lodge.

#### II.3.M INSTITUTING A NEW LODGE





- II.3.M.1 Every application for a dispensation to form a new Lodge must be made by petition, which on application will be supplied by the Grand Secretary, and the same shall be signed by at least seven (7) Master Masons in good standing residing in this Jurisdiction, and giving the name and number of the Lodge to which they respectively belong.
- II.3.M.2 The petition must be recommended by a Lodge within the District in which the new Lodge will be instituted. The Grand Master may accept a petition from places more than 160 km (100 miles) from the nearest Lodge without recommendation.
- II.3.M.3 The petition shall then be sent to the Grand Secretary and the Grand Master shall decide which District the new Lodge will be in.
- II.3.M.4 The District Deputy Grand Master shall then be asked for his recommendation or opinion.
- II.3.M.5 If the new Lodge is not placed in a District, the Grand Master may take such action as the circumstances warrant.
- II.3.M.6 That the Grand Master may reject any petition that he deems contrary to the harmony of the Craft.
- a If the prayer of the petition be granted, the Grand Master may issue Dispensation authorizing the Brethren to meet as a Lodge until the fifteenth (15th) day of May preceding the date of the next Annual Communication, when the Dispensation, together with the historical and Tyler's registers and minute book shall be returned to the Grand Lodge.
  - b A motion recommending a new Lodge may be passed at a Regular meeting by that Lodge with previous notice.
  - c The recommendation from the sponsoring Lodge required for a petition must be passed in open Lodge upon regular resolution signed by the Worshipful Master and have the seal of the Lodge attached.
  - d If, in the opinion of the Grand Master, a Lodge recommendation or sponsorship be unreasonably withheld, he may waive such recommendations.
  - e Either a Demit or a Certificate of Good Standing of each petitioner, must be forwarded with the petition to the Grand Lodge.
  - f A Lodge that has been working under the Dispensation of the Grand Master for not less than six (6) months may petition for a Charter.
  - g Upon the presentation of a petition for a Warrant and on receipt of a certificate from the District Deputy Grand Master, certifying that the proposed Worshipful Master and Wardens of the Lodge under dispensation are fully competent to confer the three Degrees of Masonry, and should an examination of its books



and records prove satisfactory, Grand Lodge may order the issue of a Charter to such Lodge and assign it such name (which shall not be the name of a living person) and number on the register as shall be deemed proper and such Lodge shall be duly constituted as soon as convenient by the Grand Master or a representative appointed by him for that purpose.

- h Lodges under dispensation may be represented in Grand Lodge at the Annual Communication at which a Charter is obtained.
- i A Warrant for a new Lodge shall not be granted until there is furnished by the District Deputy Grand Master a certificate to the effect that the Lodge, which has been working under dispensation, is provided with suitable Lodge premises, furniture and regalia.
- j Only the names of the Brethren, who have signed the petition for a Warrant for a new Lodge and who have submitted therewith either a Demit or a Certificate of Good Standing, shall be entered upon the Warrant as Charter members.

#### II.3.N DUAL MEMBERSHIP

- II.3.N.1 A Brother shall not be a member of more than two (2) Lodges in this Jurisdiction
  - a At the same time (except as an Honorary Life Member).
  - b Membership in a Research Lodge shall not be deemed to be dual membership.
- II.3.N.2 The Secretary of any Lodge that accepts a petition for affiliation, with a Certificate of Good Standing attached thereto, from any Brother, shall immediately after the election of the said Brother to membership, notify such other Lodge that the affiliation has taken place.
- II.3.N.3 A Brother below the rank of Master Mason may not hold dual membership.
- II.3.N.4 The Secretary of each Lodge shall keep a record of dual membership held by any of its members.
- II.3.N.5 A Brother holding dual membership shall pay annual dues to both Lodges, and both Lodges shall pay regular fees and dues to Grand Lodge.
- II.3.N.6 If a member of any Lodge, who holds membership in any other Lodge in this Jurisdiction, resigns his membership or becomes suspended or expelled therefrom, for any cause, the Secretary of such Lodge shall immediately notify the Secretary of the other Lodge in writing, under his hand and the Seal of his Lodge.

#### II.3.O PUBLIC PROCESSIONS AND MISCELLANEOUS

- II.3.O.1 No public procession, except a Masonic Funeral, shall on any pretense be allowed, without the dispensation of the Grand Master.



- II.3.O.2 If any Brother shall attend as a Mason, clothed in any of the jewels or badges of the Craft, at any public procession, except a Masonic Funeral, without the permission of the Grand Master, he shall be liable to suspension. And, if any Lodge so offend, it shall be suspended until Grand Lodge shall determine thereon.
- II.3.O.3 In cities or towns where there are four (4) or more Lodges, the Officers of the Lodges may, with the permission of the Grand Master form an association to be known as the Masters, Wardens and Deacons Association, for the purpose of arranging matters of mutual interest to the said Lodges, to the Districts concerned and to Grand Lodge. Such Association shall have a President, a Vice-President and a Secretary-Treasurer elected annually, and may pass Bylaws to govern the Association, which shall take effect when approved by the Grand Master. Any Lodge in good standing may sponsor another Lodge in the same district for membership in said association.
- II.3.O.4 In areas under the Jurisdiction of The Grand Lodge of Alberta where there are four or more Lodges, the Officers of the Lodges may, with the permission of the Grand Master form an organization to be known as a Masonic Board of Relief, for the purpose of assisting Masons in good standing and/or their families who are indigent or in some form of distress requiring assistance, in particular those from Jurisdictions outside Alberta whether presently residing in Alberta, visiting or travelling through the Province. Such an organization shall have a President, a Vice-President and a Secretary- Treasurer elected annually and may pass Bylaws to govern the organization, which shall take effect when approved by the Grand Master. Any Lodge in good standing may sponsor another Lodge in the same area for membership in that Masonic Board of Relief.
- II.3.O.5 A Lodge or Brother shall not publish or circulate, or cause to be published or circulated, any written or printed book, pamphlet, document or letter purporting directly or indirectly to bear the sanction or approval of Grand Lodge, unless such sanction or approval has in fact been regularly granted by the Grand Master in writing, duly attested by the Grand Secretary. Nor shall any Lodge or Brother circularize any other Lodges or Brethren in this or any other Grand Jurisdiction without the consent of the Grand Master.
- II.3.O.6 A member of a Lodge shall not, under any circumstances, give a certificate or recommendation to enable a Mason to proceed from Lodge to Lodge as a pauper, or in any itinerant manner to apply to Lodges for relief.
- II.3.O.7 The clothing, regalia and furniture of ever Lodge belongs to, and are the property of, the Worshipful Master, Wardens, and Brethren of such Lodge while legally holding the Warrant, but should such Lodge surrender its Warrant, or should the same be cancelled or revoked, all of its property real and personal and of every kind, shall, ipso facto, become the property of Grand Lodge
- II.3.P RESEARCH LODGES



- II.3.P.1 Lodges for the purpose of conducting research in any or all aspects of Craft Masonry may be formed with the consent of the Grand Master and The Grand Lodge of Alberta.
- II.3.P.2 The Institution and Chartering of Research Lodges shall be conducted as per the procedure outlined in Section 3.13 for regularly Constituted Lodges with the provision that the Charter and Number issued to any such Lodge shall clearly distinguish it as a Research Lodge.
- II.3.P.3 A Warrant for a Research Lodge shall not be granted until the Deputy Grand Master certifies that the Lodge, which has been working under dispensation, is provided with suitable Lodge premises, furniture and regalia.
- II.3.P.4 Research Lodges shall report to the Deputy Grand Master through the office of the Grand Secretary, and shall not be assigned to any Masonic District.
- II.3.P.5 Constitution and Regulation Articles that do not apply to Research Lodges;
- a Constitution Article;
    - 1. *[cross-reference]* **I.20.B.2.e,**
  - b Regulations Articles;
    - 1. *[cross-reference]* **II.1.D.3 & II.1.D.4**
    - 2. *[cross-reference]* **II.1.E.7 to II.1.E.9 inclusive**
    - 3. *[cross-reference]* **II.1.H.3.g,**
    - 4. *[cross-reference]* **II.3.B.12,**
    - 5. *[cross-reference]* **II.3.F.10,**
    - 6. *[cross-reference]* **II.3.F.11,**
    - 7. *[cross-reference]* **II.3.F.17,**
    - 8. *[cross-reference]* **II.3.G.1,**
    - 9. *[cross-reference]* **II.3.H,**
    - 10. *[cross-reference]* **II.3.N.2 to II.3.N.6 inclusive and**
    - 11. *[cross-reference]* **II.3.O.3 of the Regulations and**
  - c any other provision thereof not consistent with **Article II.3.P** shall not apply to Research Lodges.
- II.3.P.6 A Master Mason in good standing in any Lodge under the Jurisdiction of The Grand Lodge of Alberta is eligible for membership in a Research Lodge.
- II.3.P.7 Subscribing Members



- a Research Lodges may admit as subscribing members those who desire to be aware of and support the progress of Masonic research in Alberta, but who do not desire full membership. Subscribing members shall be entitled to such rights as the Lodge Bylaws prescribe, but shall in any event be entitled to attend meetings of the Lodge only as visitors.
- b No ballot shall be required for subscribing membership.

II.3.P.8 Worshipful Master and Wardens;

- a The Worshipful Master and the Wardens of a Research Lodge shall hold the rank of Past Master in a regular Lodge.
- b The Officers of a Research Lodge shall not be entitled to membership in a Masters, Wardens and Deacons Association by virtue of such office.

II.3.P.9 Research Lodges may alternate their meetings between two (2) or more designated places and may move the Charter from one (1) designated place to another without a dispensation.

II.3.P.10 Research Lodges shall not initiate, pass, or raise candidates, but when tyled they may exemplify parts or all of any degree of Craft Masonry.

II.3.P.11 No business other than the receiving of research reports shall be transacted at any meeting of a Research Lodge unless at least seven (7) members of the Lodge are present.

## II.4 ARTICLE 4 - MASONIC MEDAL OF MERIT

*[cross-reference] (For illustration see Appendix F)*

- II.4.A.1 All Master Masons who have not attained the rank of Worshipful Master shall be eligible to receive the Masonic Medal of Merit upon two (2) sponsors having submitted a nomination and the Committee of Selection having received and passed their confirmation on its validity and the said application, having passed the investigation process, the nominee shall be conferred with the Masonic Medal of Merit.
- II.4.A.2 There shall be no more than fifteen (15) Masonic Medals of Merit issued in any given year.
- II.4.A.3 The Masonic Medal of Merit shall be consistently maintained as the following in appearance: ribbon to be sky blue with the top supporting band engraved with the words in two lines, "The Grand Lodge of Alberta AF & AM." The ribbon to be folded through a ring supporting the medal. The obverse shall consist of the Provincial Coat of Arms surrounded by the words "Masonic Medal of Merit". The reverse of the medal shall have the name of the recipient engraved, together with the date of issue, surrounded by the words "For Meritorious Service to the Craft and Community." The



upper quadrant to contain the Alberta Wild Rose. The band and metal of the medal are to be of bronze.



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# **THE GRAND LODGE OF ALBERTA**

## **ANCIENT, FREE AND ACCEPTED MASONS**



### **PART III**

## **APPENDICES TO THE CONSTITUTION & REGULATIONS**

*Revised June 12, 2021  
all previous versions are null & void*

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### AMENDMENTS TO ABOVE APPENDICES:

Appendix A. ....	Not Subject to Change
Appendix B. ....	Not Subject to Change
Appendix C. ....	Not Subject to Change
Appendix D through G:	Amendments to these Appendices shall follow the <b><u>process</u></b> as specified for amendment to the Regulations in the Constitution <b>I.18.A.7</b> [ <i>Cross reference</i> ]



**APPENDIX A**  
***An Act to Incorporate the Grand Lodge of Alberta***  
***Ancient, Free and Accepted Masons***

**1908**

**CHAPTER 22.**

**An Act to Incorporate the Grand Lodge of Alberta, Ancient, Free and Accepted Masons.**  
**(Assented to March 5, 1908.)**

WHEREAS the Grand Lodge of Alberta of the Ancient, Free and Accepted Masons having sole jurisdiction over Free Masons in the Province of Alberta has petitioned that the said Grand Lodge be incorporated and that regularly chartered subordinate lodges be empowered to become incorporated; and it is expedient to grant the prayer of its petition;

Therefore His Majesty, by and with the advice and consent of the Legislative Assembly of the Province of Alberta, enacts as follows:

1. In this Act the words "The Grand Lodge of Alberta, Name Ancient, Free and Accepted Masons" shall mean the body consisting of Grand Master, officers and members of the Grand Lodge.
2. The Grand Lodge of Alberta, Ancient, Free and Accepted To be. Masons shall be and the same is hereby made and constituted a body politic and corporate under the name of The Grand Lodge of Alberta, Ancient, Free and Accepted Masons, hereinafter called "the corporation."
3. The said corporation shall consist of Hedley Clarence Taylor, the Grand Master of Alberta, and his successors to be from time to time appointed in such manner as is or shall be provided by the Grand Lodge of Alberta and of such other persons as are or may become members of the corporation according to the constitution of the said Grand Lodge as the same exists at the time of the passing of this Act or as the said constitution may from time to time be altered by the said Grand Lodge.
4. Such corporation shall have perpetual succession and a Power common seal with power to change, alter, break and renew the same when and so often as they shall think fit and the said corporation may, under the same name, contract and be contracted with, sue and be sued, implead and be impleaded with, answer and defend in all courts and places whatsoever; and the said corporation shall be able and capable, in law, respectively, to purchase, take, hold, give, receive, enjoy, possess, and retain without license in mortmain all real and personal property, which has been or hereafter shall be paid, given, granted, appropriated, devised or bequeathed to it or purchased or otherwise acquired by it in any manner or way whatsoever; and shall have full power to deal with any such property as fully and effectually as any individual person.
5. The corporation shall in addition to the powers conferred upon it by the next preceding section of this Act and subject to the provisions thereof have power to sell, convey, exchange, alienate, mortgage, lease or demise any lands, tenements and hereditaments held by the said corporation, and the corporation may also from time to time invest all or any of its funds and moneys and all or any funds and personal property which may be vested in or acquired by the corporation for eleemosynary, masonic or educational purposes, aforesaid in and upon any mortgage, security of lands, tenements and, hereditaments and in other securities in any part or parts of the Dominion of Canada and for the purposes of such

investment may take, receive and accept a mortgage or mortgages, bonds or debentures or securities, or any assignment or assignments thereof in its own corporate name and shall have and enjoy the same and as large, full and ample powers and rights of sale and foreclosure, action and suit upon and for the purposes of enforcing the covenants, stipulations, conditions and agreements and all matters and things contained in such mortgages, bonds, debentures or securities or any of them and in as ample a manner as if it were a private person, able and capable in law; and furthermore may sell, grant, assign and transfer such mortgages, securities, or any of them to any person, company or body capable of receiving any assignment thereof and may release and discharge such 3 or any of them either wholly or partly.

6. The said corporation may exercise all its powers by and through the board of general purposes as established by the constitution aforesaid or such other boards or committees as the said corporation may from time to time appoint by resolution for the management of all or any of the property of the said corporation but in accordance only with the trusts relating to any property to which any special trust is attached', and the said corporation may also make such regulations for the management and administration of its property as it shall see fit. The corporation shall also have the right of appointing any officer or other needful agent or agents for the management of its affairs and shall have all other rights necessarily incident to a body corporate.
7. The Grand Lodge of Alberta, Ancient, Free and Accepted to Masons in all deeds, instruments and documents applying in the Province of Alberta shall mean, unless a different construction is to be gathered from the said deed, instrument or document, the Grand Lodge organized by the members of the Masonic body in the Province of Alberta for self government under the jurisdiction of the Grand Lodge of Manitoba, Ancient, Free and Accepted Masons.
8. Each subordinate lodge of Ancient, Free and Accepted Masons now organized in this province or which may hereafter become organized by or under the authority of the said Grand Lodge within this province may in the manner hereinafter specified be and become a body politic and corporate by the name and number by which it may be designated by such Grand Lodge, and whenever a subordinate lodge shall become incorporated as aforesaid it shall have the same powers and privileges as are hereinbefore conferred upon the Grand Lodge as a corporation; and in addition thereto shall have the right to acquire, hold and otherwise deal with any stock or shares in any incorporated company having as one of its objects the acquiring land to be used for the purpose of erecting and maintaining a building or buildings thereon to be used in whole or in part for the purpose and uses of such lodge or any other subordinate lodge or lodges; and in dealing with such stock or shares the master or such other member or members as the lodge may by resolution designate shall have full power and authority to represent the lodge with respect to such stock or shares at all meetings of such company and any one or more members of such p<sup>TM</sup>1 lodge may be elected or appointed a director or directors of such company, qualifying for such office on the stock or shares of the lodge of which he or they are members.
9. Each subordinate lodge now established or which may Manner hereafter be established under the authority of the said Grand Lodge and which may be desirous of becoming incorporated shall and may by a resolution approved by a vote of at least two-thirds of the members present at any regular meeting resolve to become so incorporated; and upon evidence by a certified copy of such resolution signed by the master and secretary of such subordinate lodge

- being filed with the Provincial Secretary and a certificate under the hands of the Grand Master and secretary and under the seal of the Grand Lodge, that such subordinate lodge is in good standing in the order and such subordinate lodge shall be and become from the time of the issuing by the Provincial Secretary of his certificate hereinafter provided for, a body politic and corporate as aforesaid by the style or name and . number by which it may be designated by the said Grand Lodge and as such shall have perpetual succession and a common seal, with power to change or alter the said seal by by-law to that effect approved according to such regulations as may be in force under the constitution of such Grand Lodge.
10. Any subordinate lodge which shall seek to become incorporated under this Act shall be entitled upon producing filing of the proofs, documents and certificates aforesaid and upon payment of a fee of ten dollars to receive a certificate of incorporation under the provisions hereof under the hand of the Provincial Secretary in such form as he may deem suitable, and such certificate shall be final and conclusive evidence of such subordinate lodge being a corporation under this Act.
  11. No member of the aforesaid Grand Lodge or of any subordinate lodge so incorporated shall have any power to assign or transfer to any person or persons whomsoever any interest which he may have to or in the funds or property of the said Grand Lodge or any subordinate lodge, and upon the decease of any such member the same shall not pass to his heirs, executors or administrators, but the same shall at all times be the property and remain under the control of the said Grand Lodge or subordinate lodge respectively and no property or stock, share or interest of any kind belonging to the said incorporated Grand Lodge or any subordinate lodge shall be subject to the payment of the private debts of any of its members nor liable to be taken in execution by any judgment creditor against any individual member or members of said Grand Lodge or any subordinate lodge.
  12. Should any subordinate lodge cease to exist or be dissolved from any cause whatsoever the property (real and personal) held or belonging to such subordinate lodge shall at once vest in the said Grand Lodge but charged with the payment of the debts of such subordinate lodge to the full extent of such property:  
Provided that such devolution of property upon the said Grand Lodge shall in no way affect or prejudice the powers conferred thereon for holding property.
  13. Whenever a debt has been or shall be contracted by any such lodge incorporated under this Act for the building, repairing, extending or improving of any building or for acquiring land held by any such lodge under the provisions of this Act or for the purchase of the land on which the same has been or is intended to be erected any such incorporated lodge may from time to time secure the debt or any part thereof by a mortgage upon the lands and buildings or may borrow money to pay the debt or part thereof and may secure the repayment of the loan and interest by a mortgage upon its lands and buildings or part thereof upon such terms as may be agreed upon.
  14. When any member is expelled or suspended by any subordinate lodge or by the said Grand Lodge the said member shall cease to have any interest or claim whatever upon the funds or property of such Grand Lodge or subordinate lodge while under such suspension or expulsion: Provided that in the case of a suspension such member shall be restored to his rights and privileges upon being reinstated or such suspension vacated.
  15. In case the Grand Lodge declare the authority or charter of any subordinate lodge forfeited pursuant to the constitution of the said Grand Lodge such subordinate lodge shall, if not incorporated under this Act, be and be held to cease to exist and to be dissolved from the date

- of the resolution declaring such forfeiture, and if incorporated under this Act from the date of filing with Provincial Secretary of a certificate under the hands of the Grand Master and secretary and the seal of the Grand Lodge certifying to such forfeiture.
16. No officer or member of such Grand Lodge or of any subordinate lodge shall be or be held liable or responsible for any debt or obligation of such Grand Lodge or subordinate lodge beyond the extent of any unpaid dues or subscriptions owing by him to such lodge.
  17. Any transfer of real estate or any interest therein vested in the corporation shall be deemed to be duly executed for that purpose if the same has affixed thereto the seal of the corporation verified by the signature of the Grand Master for the time being of the Grand Lodge of Alberta and the grand secretary and a discharge of a mortgage if executed in the same way shall be deemed to be properly and effectually executed.
  18. Any transfer, mortgage or lease of real estate or of any interest therein or any transfer of stocks, funds, debentures or other personal property of any subordinate lodge incorporated under this Act shall be deemed to be duly executed for that purpose if the same has affixed thereto the common seal of the said subordinate lodge so named therein and of the secretary of such lodge.
  19. Ordinance No. 34 of the Ordinances of 1895 of the North-West Territories is hereby repealed; and from and after the passing of this Act all subordinate lodges under the authority of the Grand Lodge of Alberta which have heretofore been incorporated thereunder while under the authority and jurisdiction of the Grand Lodge of Manitoba, Ancient, Free and Accepted Masons shall be deemed to have been incorporated under this Act; and upon filing with the Provincial Secretary satisfactory evidence of such former incorporation together with a certificate under the hands of the Grand Master and secretary and the seal of the Grand Lodge of Alberta certifying to the name and number by which such lodge is designated by the Grand Lodge of Alberta and further certifying as to the identity of such lodge with the lodge formerly so incorporated and designating the name and number it was known as at the time of its incorporation under said Ordinance, the Provincial Secretary shall issue to it a certificate of incorporation as hereinbefore provided; and from and after the issue of such certificate the title to all lands, tenements and hereditaments and all other property both real and personal belonging to such corporation may be transferred or otherwise dealt with in the name of the corporation as designated in said certificate of the Provincial Secretary.

*NOTE: There are errors in the above document. However, this is EXACTLY how the Articles of Incorporation appear in the archives of the Province of Alberta.*

## **APPENDIX B**

### **The Charges of a Freemason**

#### **Extracted from the Ancient Records of Lodges throughout the World**

For the Use of Lodges

TO BE READY AT THE MAKING OF NEW BRETHREN OR WHEN THE WORSHIPFUL MASTER SHALL ORDER IT.

The General Heads of which are:

- I. Of God and Religion.
- II. Of the Civil Magistrate, supreme and subordinate
- III. Of Lodges.
- IV. Of Masters, Wardens, Fellows and Apprentices.
- V. Of the Management of the Craft in Working
- VI. Of Behaviour, viz:
  1. In the Lodge while constituted.
  2. After the Lodge is over and the Brethren not gone.
  3. When Brethren meet without strangers, but not in Lodge formed.
  4. In the presence of strangers not Masons.
  5. At home and in your neighbourhood
- VII. Towards a strange Brother.
- VIII. Ancient Charges to the Master-elect (See Appendix C)

#### **I – Concerning God and Religion**

A Mason is obligated by tenure to obey the moral law, and if he rightly understands the art he will never be a stupid atheist, nor an irreligious libertine. He, of all men, should best understand that God seeth not as man seeth, for man looketh at the outward appearance, but God looketh to the heart. A Mason is therefore, particularly bound never to act against the dictates of his conscience. Let a man's religion, or mode of worship be what it may, he is not excluded from the Order, provided he believe in the Architect of heaven and earth, and practice the sacred duties of morality. Masons united with the virtuous of every persuasion in the firm and pleasing bond of fraternal love; they are taught to view the errors of mankind with compassion, and to strive by the purity of their own conduct to demonstrate the superior excellence of the faith they may profess. Thus, Masonry is the center of union between good men and true, and the happy means of conciliating friendship amongst those who must otherwise have remained at a perpetual distance.

#### **II - Of the Civil Magistrate, Supreme and Subordinate**

A Mason is a peaceful subject to the civil powers wherever he resides or works, and is never to be concerned in plots and conspiracies against the peace and welfare of the nation, nor to behave himself un-dutifully to interior magistrates. He is cheerfully to conform to every lawful authority; to uphold on every occasion the interest of the community, and zealously promote the prosperity of his own country. Masonry has every flourished in times of peace, and been always injured by war, bloodshed and confusion, so that kings and princes in every age have been much disposed to encourage the Craftsmen on account of their peaceableness and loyalty whereby they practically answer the cavils of their adversaries, and promote the honour of the fraternity. Craftsmen are bound by peculiar ties to promote peace, cultivate harmony and live in concord and brotherly love.

#### **III - Lodges**

A Lodge is a place where Freemasons assemble to work and to instruct and to improve themselves in the mysteries of their ancient science. In an extended sense, it applies to persons as well as to place; hence every regular assembly, or duly organized meeting of Masons is called a Lodge. Every Brother ought to belong to some Lodge, and subject to its Bylaws and the general regulations of the Craft. A Lodge may be either general or particular, as will be best understood by attending it, and there a knowledge of the established usages and customs of the Craft may be acquired. From ancient times no Master or fellow would be absent from his Lodge, especially when warned to appear at it, without incurring a severe censure, unless it appeared to the Master and Wardens that pure necessity hindered him.

The persons made Masons and admitted members of a Lodge must be good and true men, free born, and of a mature and discreet age and sound judgement, no bondsmen, no women, no immoral or scandalous men, but of good report.

#### **IV - Masters, Wardens, Fellows and Apprentices**

All preferment among Masons is grounded upon real worth and personal merit only, so that the lords may be well served, the Brethren not put to shame, nor the royal Craft despised, therefore, no Master is chosen by seniority, but for his merit. It is impossible to describe these things in writing, and therefore every Brother must attend in his place, and learn them in a way peculiar to this fraternity. Candidates may, nevertheless, know that no Master should take an apprentice, unless he has sufficient employment for him; and less he is a "perfect youth, having no maim or defect in his body, "that may render him incapable of learning the art, of serving his Master's lord and of being made a Brother and then a fellowcraft in due time, after he has served such a term of years as the custom of the country direct; and that he should be descended of honest parents, so that, when otherwise qualified, he may arrive to the honour of being a Warden, and then the Master of the Lodge, the Grand Warden, and at length the Grand Master of all Lodges, according to his merit. No Brother can be a Warden unless he has passed the part of a Fellowcraft, nor a Master until he has acted as Warden, nor a Grand Warden until he has been Master of a Lodge, nor a Grand Master until he has been a Fellowcraft before his election, who is also to be nobly born or a gentleman of the best fashion, or some eminent scholar or some curious architect or other artist, descended of honest parents, and who is of singularly great merit in the opinion of the Lodges.

These rulers and governors, supreme and subordinate, of the ancient Lodge, are to be obeyed in their respective stations by all the Brethren, according to the old charges and regulations, with all humility, reverence, love and alacrity.

NB –In ancient time, no Brother, however skilled in the Craft, was called a Master Mason until he had been elected into the chair of the Lodge.

#### **V - Of the Management of the Craft in Working**

All Masons should work honestly on working days that they may live creditably on holy days, and the time appointed by the law of the land, or confirmed by custom shall be observed.

He most expert of the fellow craftsmen shall be chose or appointed the Master, or overseer, of the lord's work, who is to be called Master by those that work under him. The craftsmen are to avoid all ill language, and call each other by no disobliging name, but Brother or fellow; and to behave themselves courteously with and without the Lodge.

The Master, knowing himself to be able of cunning, shall undertake the lord's work as reasonably as possible, and truly dispense his goods as if they were his own; nor give more wages to any Brother or apprentice than he really may deserve.

Both the Master and the Mason receive their wages justly shall be faithful to the lord, and honestly finish their work, whether task or journey nor put to finish to task that hath been accustomed to journey.

None shall discover envy at the prosperity of a Brother, nor supplant him nor put him out of work if he is capable to finish the same; for no man can finish another's work so much to the lord's profit unless he be thoroughly acquainted with the designs and draughts of him that began it.

When the fellow-craftsman is chosen Warden of the work under the Master, he shall be true both to Master and fellow, shall carefully oversee the work in the Master's absence, to the lord's profit; and his Brethren shall obey him.

All Masons employed shall meekly receive their wages without murmuring of mutiny, and not desert the Master till the work be finished.

A younger Brother shall be instructed in working, to prevent spoiling the materials for want of judgement, and for increasing and continuing brotherly love.

All the tools used in working shall be approved by the Grand Lodge.

No labourer shall be employed in the proper work of Masonry; nor shall Freemasons work with those who are not free, without an urgent necessity, nor shall they teach labourers or unaccepted Masons as they should teach a Brother or a fellow.

## **VI - Of Behaviour, viz.:**

### **1. - In the Lodge while Constituted**

You are not to hold private committees or separate conversations without leave from the Master, nor to talk of anything impertinently or unseemingly, nor interrupt the Master or Wardens or any Brother speaking to the Master; nor behave yourself ludicrously or jestingly while Lodge is engaged in what is serious and solemn; nor use any unbecoming language upon any preference whatsoever; but to pay due reverence to your Master, Wardens and fellows and put them to worship. If any complaint be brought, the Brother found guilty shall stand to the award to determination of the Lodge who are the proper and competent judges of all such controversies (unless you carry them by appeal to the Grand Lodge), to whom they ought to be referred, unless a lord's work be hindered the meanwhile, in which case a particular reference may be made; but you must never to law about what concerneth Masonry, without an absolute necessity apparent to the Lodge.

### **2. - Behaviour After the Lodge is Over and the Brethren Not Gone**

You may enjoy yourself with innocent mirth treating one another according to ability, but avoiding excess, or forcing any Brother to eat or drink beyond his inclination, or hinder him from going when the occasion calls him or doing or anything offensive, or that may forbid an easy and free conversation, for that would blast our harmony and defeat our laudable purpose. Therefore, no private piques or quarrels must be brought within the door of the Lodge, far less any quarrels about religion or nations, or state policy, we being only as Masons of the universal religion abovementioned; we are also of all nations, tongues, kindred's and languages, and are resolved against all politics, as what never yet conduces to the welfare of the Lodge nor ever will.

3. - Behaviour when Brethren Meet Without Strangers, but not in a Lodge Formed You are to salute one another in a courteous manner as you will be instructed, calling each other Brother, freely giving

mutual instructions as shall be though expedient, without being overseen or overheard, and without encroaching on each other, or derogating from that respect which is due to any Brother, were he not a Mason; for though all Masons are as Brethren upon the same level, ye Masonry takes no honour from a man that he had before; nay, rather it adds to his honour, especially if he has deserved well of the brotherhood who must give honour to whom it is dues and avoid ill-manners.

#### 4. - Behaviour in Presence of Strangers Not Masons

You should be cautious in your words and carriage that the most penetrating stranger should not be able to discover or find out what is not proper to be intimated; and sometimes you may divert a discourse and manage it prudently for the honour of the worshipful Fraternity.

#### 5. - Behaviour at Home and in Your Neighbourhood

You are to act as becomes a moral and wise man, particularly not to let your family, friends and neighbours know the concerns of the Lodge, etc., but wisely to consult your own honour and that of your ancient brotherhood, for reasons not to be mentioned here. You must also consult your health, by not continuing together too late or too long from home after Lodge hours are passed; and by avoiding of gluttony or drunkenness that your family be not neglected or injured, nor you disabled from working.

#### 6. - Behaviour Towards a Strange Brother

You are cautioned to examine him in such a manner as prudence shall direct, that you may not be imposed upon by an ignorant false pretender, whom you are to reject with contempt and derision and beware of giving him any hints of knowledge.

But if you discover him to be a true and genuine Brother, you are to respect him accordingly, and if he is in want you must relieve him if you can or direct him how he may be relieved. You must employ him some days or else recommend him to be employed. But you are not charged to do beyond your ability; only to prefer a Brother and a good man and true before any other people in the same circumstances.

Finally –All these charges you are to observe and also those that shall be as communicated unto you in another way; cultivating brotherly love, the foundation and keystone, the cement and glory of this ancient fraternity; avoiding all wrangling and quarrelling, all slander and backbiting, nor permitting others to slander any honest Brother, but defending his character and doing him all good offices, so far as it is consistent with your honour and safety and no further. And if any of them do you injury, you must apply to your own or his Lodge; and from thence you may appeal to the Grand Lodge, at the Annual Communication, as has been the ancient laudable conduct of our forefathers in every nation; never taking a legal course by when the case cannot be otherwise decided; and patiently listening to the honest and friendly advice of Masters and Fellows, when they would prevent you going to law with strangers, or would excite you to put a speedy period to all lawsuits so that you may find the affair of Masonry with more alacrity and success; but with respect to Brothers or fellows at law, the Masters and Brethren should kindly offer their mediation, which ought to be thankfully submitted to by the contending Brethren; and if that submission is impracticable, they must, however, carry on their process of lawsuit without wrath or rancour (not in the common way), saying or doing nothing which may hinder Brotherly and good offices to be renewed and continued, that all see the



benign influence of Masonry, as all true Masons have done from the beginning of the World, and will do to the end of time.

**AMEN, SO MOTE IT BE**

## APPENDIX C

### *Ancient Charges and Regulations to Worshipful Master – Elect*

**VIII - Summary of the Ancient Charges and Regulations** to be read by the Secretary (or Acting Secretary) to the Master-Elect, prior to his installation into the chair of the Lodge.

1. You agree to be a good man and true, and strictly to obey the moral law.
2. You agree to be a peaceful subject and cheerfully to conform to the laws of the country in which you reside.
3. You promise not to be concerned in plots or conspiracies against government, but patiently to submit to the decisions of the supreme legislature.
4. You agree to pay a proper respect to the civil magistrate, to work diligently, live creditably, and act honourably by all men.
5. You agree to hold in veneration the original rulers and patrols of the Order of Freemasonry, and their regular successors, supreme and subordinate, according to their stations, and to submit to the awards and resolutions of your Brethren in general Lodge convened, in every case consistent with the Constitution of the Order.
6. You agree to avoid private piques and quarrels, and to guard against intemperance and excess.
7. You agree to be cautious in your carriage and behaviour, courteous to your Brethren and faithful to your Lodge.
8. You promise to respect genuine and true Brethren and to discountenance impostors and all dissenters from the original plan of Freemasonry.
9. You agree to promote the general good of society, to cultivate the social virtues and to propagate the knowledge of the mystic art as far as your influence and ability can extend.
10. You promise to pay homage to the Grand Master for the time being, and to his officers when duly installed and strictly to conform to every edict of the Grand Lodge.
11. You admit that it is not in the power of any man or body of men, to make innovations in the body of Masonry.
12. You promise a regular attendance of the Communications and committees of the Grand Lodge upon receiving proper notice thereof; and to pay attention to all the duties of Freemasonry, upon proper and convenient occasions.
13. You admit that no new Lodge can be formed without permission of the Grand Master; and that no countenance ought to be given to any irregular Lodge, or any person initiated therein, and that no public procession of Masons clothed with the badge of the Order can take place without the special license of the Grand Master, except a Masonic Funeral.
14. You admit that no person can regularly be made a Freemason, or admitted a member any Lodge, without previous notice and due enquiry into his character; and that no Brother can be advanced to a higher degree except in strict conformity with the laws of the Grand lodge.
15. You promise that no visitor shall be received into your Lodge without due examination and producing proper voucher of his having been initiated into a regular Lodge.

*At the conclusion the Grand Master, or installing officer, addresses the Master- elect as follows:*  
“Do you submit to and promise to support these charges and regulations, as Masters have done in all ages?”

*Upon his answering in the affirmative the ceremony of installation proceeds.*

## APPENDIX D

### Definitions

*In the Constitution and Regulations, the following definitions are used:*

<i>“Administrative Officer”</i>	<p>(i) the Grand Secretary (when used in that context) is the individual who shall have direct responsibility for the administration of the Grand Lodge office because of his knowledge and familiarity with the tasks required and is the person in charge of overseeing all of the services necessary.</p> <p>(ii) Grand Treasurer (when used in that context) as an elected officer of the Grand Lodge has the responsibility to superintend the financial affairs of the Grand Lodge, subject to the requirements specified in the Constitution and Regulations. The Treasurer must keep the Board of General Purposes apprised of key financial events and concerns, and assessments of the organization's fiscal health. The Treasurer is also generally responsible for completing, or ensuring the completion of, required financial reporting forms in a timely manner and making these forms available for appropriate review. Ultimately, while financial management is the primary focus of the Treasurer, the entire board shares the responsibility of financial oversight and accountability.</p> <p>(iii) any employee (when used in that context) of the Grand Lodge of Alberta under the supervision of the Grand Secretary.</p>
<i>“Administrative Powers”</i>	means the power to conduct the day today operations of this Grand Lodge in accordance with the Act of Incorporations and the Constitution and Regulations of this Grand Lodge.
<i>“Amity”</i>	means in friendship with/in harmony with.
<i>“Ancient York Rite”</i>	means the ritual, ceremonies, procedures and rulings of the Committee on the Work as prescribed from time to time by the Regulations.
<i>“Canadian Rite”</i>	means the ritual, ceremonies, procedures and rulings of the Committee on the Work as prescribed from time to time by the Regulations.
<i>“Constituent Lodge”</i>	means a Masonic Lodge within this jurisdiction which is designated a member of Grand Lodge pursuant to the Regulations.

<i>“Custom and Usages”</i>	means such usage as by long established uniform practice and common consent has taken on the force of law; in the case of Masonry such practices exist until included in the Ritual or Constitution or until they become obsolete.
<i>“Demit”</i>	To withdraw from office or membership. A demit is not a certificate of Good Standing.
<i>“To Demit”</i>	means to withdraw or resign one’s membership.
<i>“Executive Powers”</i>	means the power to ensure compliance with the Act of Incorporation and the Constitution and Regulations of this Grand Lodge.
<i>“Ex Officio”</i>	means by virtue of one’s office; having all rights and privileges but none of the liability.
<i>“G.R.A. ”</i>	means the Grand Registry of Alberta.
<i>“Good standing”</i>	means having complied with all explicit obligations, <u>including</u> payment of all current dues, while not being subject to any form of sanction, suspension or disciplinary censure and not having taken a demit.
<i>“Grand Lodge”</i>	means The Grand Lodge of Alberta, Ancient, Free and Accepted Masons.
<i>“Lodge”</i>	means a Masonic Lodge working under a Warrant of this Grand Lodge.
<i>“Lodge Under Dispensation”</i>	means a Lodge operating under the exemptions, powers, and privileges permitted by the Grand Master.
<i>“Mason”</i>	means an Ancient, Free and Accepted Mason who has been initiated into or elected by affiliation into and is in good standing with a Lodge recognized by this jurisdiction.
<i>“Masonic disability”</i>	A “masonic disability” occurs when a member loses some or all of his rights as a Mason. <u>For example</u> , if a Lodge has not paid the annual return or not obtained a required dispensation as per <i>[Cross-reference]</i> <b>Constitution I.20.F.5</b> , and/or <b>Regulations II.1.F.4</b> , all members of that Lodge are considered to be under “masonic disability” as they have lost their right to vote at Grand Lodge.

<i>“Member”</i>	means a Mason who is in good standing of a Constituent Lodge.
<i>“Recognition”</i>	means acknowledgment of the validity or genuineness or character or claims of; the accordence of notice or consideration.
<i>“Research Lodge”</i>	means a Lodge specifically instituted for the purpose of conducting research in any and all aspects of Craft Masonry.
<i>“Resident”</i>	means ordinarily resident in this Jurisdiction.
<i>“Sister Jurisdiction”</i>	means a Jurisdiction recognized by the Grand Lodge.
<i>“Voting Member”</i>	means a Worshipful Master, Senior Warden, Junior Warden or Past Master and all Master Masons of a Constituent Lodge.
<i>“Warrant or Warrant of Constitution”</i>	means the document issued by Grand Lodge which authorizes or gives certain persons therein named the right to organize and constitute a Lodge or other Masonic body; sometimes called a ‘ <i>Charter</i> ’.
<i>“Work”</i>	means the “Canadian Rite”work or“Ancient York Rite”work , as the case may be.

## APPENDIX E

### Masonic Districts

1.	<b>Alpha District</b>	(Founded as District 1 on October 12, 1905)
2.	<b>Palliser District</b>	(founded as District 2 on October 12, 1906)
3.	<b>Yellowhead District</b>	(founded as District 3 on October 12, 1905)
4.	<b>Central District</b>	(founded as District 4 on May 27, 1908 and incorporating part of District 5.)
5.	<b>Battle River District</b>	(founded as District 5 on May 27, 1908 incorporating part of District 9 on May 31, 1911 and part of District 17, founded on June 12, 1929)
9.	<b>Calgary-Highwood District</b>	(founded as District 6 on May 27, 1908.)
7.	<b>Chinookarch District</b>	(founded as District 7 on May 31 , 1911 and incorporating District II, founded on May 27, 1914. Three Rivers District dissolved June 2007 founded as District 8 on May 31, 1911)
8.	<b>Lakeland District</b>	(founded as District 10 on May 29, 1912 and incorporating part of District 17, founded on June 12, 1929)
9.	<b>Northern Lights District</b>	(found as District 12 on May 30, 1917)
10.	<b>Might Peace District</b>	(founded as District 13 on May 27 , 1918)
11.	<b>Dinosaur District</b>	(founded as District 14 on June 1919 and incorporating District 15, found on June 8, 1921 and most of District 16, founded on June 12,1929)
12.	<b>Phoenix District</b>	(founded as District 18 on June 9, 1948)
13.	<b>Athabasca District</b>	(founded as District 19 on June 11, 1953)
14.	<b>Beaverhills District</b>	(found as District 20 on June 10, 1959)

NOTE: For Masonic Lodges under the Grand Lodge of Alberta, please consult the Grand Lodge of Alberta website for lodges, meeting times and locations.  
<https://freemasons.ab.ca/>

## **APPENDIX F**

### **Aprons & Jewels**

Grand Master's Apron  
Past Grand Master's Apron  
Past Grand Master's Undress Apron  
Deputy Grand Master's Apron  
District Deputy Grand Master's Apron  
Past District Deputy Grand Master's Apron  
Past District Deputy Grand Master Undress Apron  
Senior Grand Warden Apron  
Junior Grand Warden Apron  
Grand Secretary's Apron  
Past Grand Secretary's Apron  
Past Grand Steward Apron  
Worshipful Master's Apron with Insignia of Office  
Past Master's Apron  
Past Master's Apron with Lodge Name Added  
Master Mason's Apron  
Past District Deputy Grand Master Jewel  
Past Master's Jewel  
50 Year Jewel  
Masonic Medal of Merit  
Approved Lapel Pin (example)



### Grand Master's Apron

Illustration "A1"



Grand Master's Apron

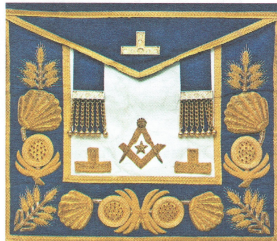
### Past Grand Master's Undress Apron



Past Grand Master's Undress Apron

### Deputy Grand Master Apron

Illustration "A2"



Deputy Grand Master's Apron

### District Deputy Grand Master's Apron

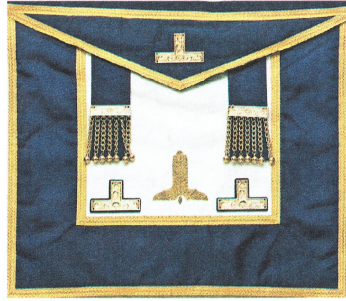
Image Req'd

### Past District Deputy Grand Master's Apron



### Past District Deputy Grand Master Undress Apron

### Senior Grand Warden Apron

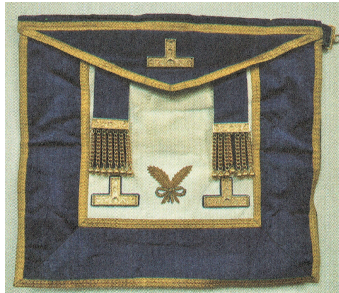


Senior Grand Warden's Apron

### Junior Grand Warden Apron

Image Req'd

### Grand Secretary's Apron

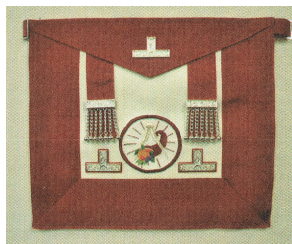


Grand Secretary's Apron

### Past Grand Secretary's Apron

Image Req'd

### Past Grand Steward Apron



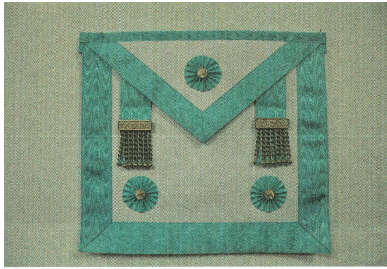
Past Grand Steward's Apron  
(crimson red)

### Standard Past Master's Apron



Past Master's Apron

Master Mason's Apron



Master Mason's Apron

Past District Deputy Grand Master Jewel



Past Master's Jewel



50 Year Jewel

Masonic Medal of Merit



## APPENDIX G

## Order of Precedence of Grand Lodge Officers

The method of how Grand Lodge enters a Lodge room can vary slightly. The following is the correct order of Precedent for all of Grand Lodge.

Grand Master

*All Past Grand Masters in order of Seniority(they know the proper order)*

Deputy Grand Master

District Deputy Grand Masters:

Alpha District

Palliser District

Yellowhead District

Central District

Battle River District

Calgary-Highwood District

Chinookarch District

Lakeland District

Northern Lights District

Might Peace District

Dinosaur District

Phoenix District

Athabasca District

Beaverhills District

Senior Grand Warden

Junior Grand Warden

Grand Treasurer

Grand Secretary

Grand Registrar

Grand Chaplain

Grand Director of Ceremonies

Senior Grand Deacon

Junior Grand Deacon

Grand Historian

Grand Organist

Grand Piper North

Grand Piper South

Grand Pursuivant

Grand Stewards

Grand Parliamentarian

Grand Standard Bearer

Grand Librarian

Grand Tyler

*The Grand Piper(s) normally lead the procession followed by the Grand Standard Bearer and Grand Tyler coming in together. They normally stand in the background and the Grand Standard Bearer presents the Standard to the Grand Master after all others, except the pipers, have been introduced, then takes his seat.*

Further notes and instructions.

For the perambulation of Grand Lodge during some Ceremonies the Grand Tyler with the Implement of his office will be the first in the door. If he is present and does not have the implement of his office, he will be in the proper order as per Appendix G.

The same with the Piper. If a piper is present, he is normally the first person to lead the procession, depend on the ceremony. If the piper has forgotten his bagpipes, he also would join the Procession in the proper sequence.

If the Grand Standard and the Grand Master are present, the Grand Standard Bearer will either be First, Second or Third in Sequence, depending on the ceremony and if there is a piper present. If the Grand Master or the Standard are not present, then the Grand Standard Bearer would follow in proper Order of Precedent.

So, depending on the Grand Lodge Ceremony the Grand Tyler is first, with the Grand Piper(s) and then the Grand Standard Bearer third.

In most cases, the Piper will be first into the Lodge, followed by the Grand Standard Bearer (if the Grand Master is present), then the rest of the Grand Lodge in reverse order, with the Grand Master coming in last.

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# **THE GRAND LODGE OF ALBERTA**

## **ANCIENT, FREE AND ACCEPTED MASONS**



## **PART IV - MASONIC OFFENCES AND TRIALS**

*Revised June 12, 2021  
all previous versions are null & void*



**PART IV - MASONIC OFFENCES AND TRIALS**  
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## **IV MASONIC OFFENCES AND TRIALS**

### **IV .1 ARTICLE 1 - MASONIC OFFENCES**

*[Cross-reference] (see Constitution I.22 ARTICLE 22 - MASONIC OFFENCES AND TRIALS)*

### **IV .2 ARTICLE 2 - MASONIC COMPLAINTS**

IV .2.A.1 Where a person has reasonable and probable grounds to believe that:

- a A Mason resident within the jurisdiction has committed a Masonic offence;
- b the complaint cannot be settled amicably;

IV .2.A.2 The complainant may file a written complaint:

- a with the Secretary of the Lodge of the alleged offender; or
- b where the alleged offender is not a Member of a Constituent Lodge, with the Grand Secretary.

IV .2.A.3 A Masonic complaint shall:

- a state the Masonic offence or offences believed to have been committed by the Brother or Brethren;
- b state all material facts necessary to support the complaint in chronological order;
- c be as brief as the nature of the case permits.

IV .2.A.4 Upon receipt of a complaint, the Secretary of the Lodge shall forthwith:

- a provide a true copy of that complaint to the Worshipful Master and the Grand Secretary;
- b provide written acknowledgment of receipt of the complaint to the complainant;

IV .2.A.5 When the Grand Secretary receives a Masonic Complaint, he shall forthwith notify the Grand Master of the details and particulars of that complaint.

IV .2.A.6 After a complaint has been delivered to the Grand Master he may direct the Mediator to attempt to mediate, reconcile and adjust the matter to assist the Brethren in reaching a mutually acceptable resolution with or without any further proceedings or he may, in his discretion after consultation with the Mediator and Grand Secretary determine whether or not the same shall be proceeded with or demised.

### **IV .3 ARTICLE 3 - THE INVESTIGATING COMMITTEE**

IV .3.A.1 When the Grand Master receives notification of a Masonic Complaint he shall appoint an Investigating Committee consisting of three impartial Past Masters who have held such rank for a period of not less than five years.



- a In the case of Masonic complaint against one or more Grand Lodge Officers, the President of the Board of General Purposes shall draw five names by lot from the current District Deputy Grand Masters and of those five individuals three shall select to be members of the Investigating Committee with the other two individuals being alternate committee members in case of an inability to serve.
  - b For purpose of Masonic Complaint against the Grand Master or Deputy Grand Master, the committee established in *[Cross-reference]* IV .3.A.1.a shall perform all of the duties normally attributed to the Grand Master under this article.
- IV .3.A.2 Upon the appointment of the Investigating Committee, the Grand Secretary shall inform the accused:
  - a of the details and particulars of the complaint, which has been received;
  - b that the matter is being investigated by an Investigating Committee;
  - c that the accused may elect voluntarily to submit any information, evidence, or explanations or answers to the Committee but that he is not required so to do and his silence will not be considered a factor for or against the complaint.
- IV .3.A.3 Within 30 days of their appointment, the Investigating Committee shall determine whether:
  - a there are reasonable and probable grounds to believe that a Masonic Offence has been committed; and,
  - b the matter is before a Court of Law for adjudication.
- IV .3.A.4 Upon completion of their investigation, the Investigating Committee shall report their findings to the Grand Secretary forthwith.
- IV .3.A.5 Where the Investigating Committee reports:
  - a that the matter is before a Court of Law for adjudication, the Grand Secretary shall forthwith suspend these Masonic Trial proceedings pending determination of that matter by the Court of Law;
  - b that there are not reasonable or probable grounds to lay a Masonic charge, the Grand Secretary shall forthwith terminate these Masonic Trial proceedings and notify all parties involved in the matter;
  - c that there are reasonable and probable grounds to lay a Masonic charge and that the matter is not before the Courts of Law; the Grand Secretary, forthwith, shall cause:
    - 1. the charge or charges to be laid; and,
    - 2. the charge or charges to be served upon the accused;



3. notify the charged Member's Lodge of the foregoing.

#### **IV .4 ARTICLE 4 - MASONIC CHARGES**

##### **IV .4.A.1 A Masonic charge shall specify:**

- a the Masonic offence or offences alleged to have been committed;
- b the date, time, and place that the offence or offences are alleged to have been committed;
- c that the accused is entitled to be represented by a Master Mason who is in good standing;
- d that the accused is entitled to obtain a copy of the charges; of the complaint and documents intended to be produced at trial; of his own statement, if any, but the trial shall not be postponed to; enable the accused to secure copies unless the Trial Commission is satisfied that the failure of the accused to secure them before the trial is not attributable to lack of diligence on the part of the accused;
- e the date, time and place of the Trial;
- f that under the Masonic Trial process the accused is deemed innocent until proven guilty beyond a reasonable doubt based on the evidence adduced before the Trial Commission;
- g that information respecting Masonic Offences and Trial Procedures is found in the Constitution and Regulations and is obtainable through the Grand Lodge Office.

#### **IV .5 ARTICLE 5 - GRAND PROSECUTOR**

##### **IV .5.A.1 The Grand Master appoint a competent Master Mason to conduct the prosecution of the charge, gather and present the evidence and witnesses at the hearing of the Trial Commission, in which capacity he shall be known as the Grand Prosecutor.**

- a A Grand Prosecutor shall be appointed from both Northern Alberta and Southern Alberta, using the 403/780 telephone area codes as a defining boundary, hereinafter called the Grand Prosecutor North and the Grand Prosecutor South.

##### **IV .5.A.2 The Grand Prosecutor North and the Grand Prosecutor South shall be appointed for a three (3) year term**

##### **IV .5.A.3 In the event that the appointed Grand Prosecutor North or the Grand Prosecutor South is unable to fulfill or is incapable of fulfilling his duties hereunder, the Grand Master shall appoint a replacement Grand Prosecutor in his stead.**

##### **IV .5.A.4 The duties of the Grand Prosecutor include but are not limited to:**



- a dealing with Accused or his Counsel;
- b interviewing witnesses;
- c gathering all relevant evidence for presentation at the Trial Commission; and,
- d researching and applying relevant Masonic jurisprudence in the prosecution of the charge. In carrying out his duties, the Grand Prosecutor shall act impartially, fairly, and without regards to the race, religion, or social, financial or economic standing of the Accused.

#### **IV .6 ARTICLE 6 - SERVICE OF DOCUMENTS**

IV .6.A.1 When service of any papers on any Brother in connection with a Masonic Trial or Appeal is required, such service shall be affected in the following manner:

- a if the residence of the Brother is known and he resides within the Jurisdiction, he shall be served personally if practicable;
- b if his residence is known and he resides out of the Jurisdiction, he shall be served either personally or by registered mail addressed to him at his last known post office address;
- c where personal service is shown to be impractical, the documents will be served substitutionally or otherwise as directed by the Chairman of the Jurisprudence Committee;
- d where service is permitted by registered mail, service shall be deemed to have been effected seven (7) days after mailing to his last known address.

#### **IV .7 ARTICLE 7 - MEMBERS ELECTION**

IV .7.A.1 Where a Member:

- a is charged with a Masonic offence;
- b verifies to the Clerk of the Commission that he has obtained independent legal advice or waives his right to do so; and,
- c notifies the Clerk of the Commission in writing that he pleads guilty to the charge of his own free will and accord; he may elect
  - 1. to accept a sentence imposed by the Grand Master without hearing; or,
  - 2. to be sentenced by a Trial Commission after due submissions by the Prosecutor and the Defense.

#### **IV .8 ARTICLE 8 - TRIAL COMMISSION**

IV .8.A.1 There shall be one Trial Commission consisting of Brethren from geographically diverse locations within the jurisdiction.



- a (Implementation Phase - Initially two (2) shall be appointed for a one (1) year term; two appointed for a two (2) year term; and two (2) shall be appointed for a three (3) year term)

IV .8.A.2 Subject to the provisions of section *[cross-reference]* **IV.7.A.1.c.1** of these procedures; for any Masonic offence a Mason shall be tried by a Trial Commission consisting of three (3) Trial Commissioners to be selected by the Grand Master from the Masonic Trial Commission one of whom shall be appointed Chairman of that Trial Commission

IV .8.A.3 The Grand Secretary, or such other Master Mason as may be appointed by the Trial Commission, shall act as the Clerk of the Trial Commission.

## **IV .9 ARTICLE 9 - THE NOTIFICATION OF TRIAL**

IV .9.A.1 The Clerk of the Trial Commission shall:

- a appoint the time, date and place of trial in the vicinity of the Lodge of which the accused is a Member in the absence of good reason to the contrary.
- b cause the accused to be served with:
  - 1. a true copy of the Charge;
  - 2. particulars relating to the Charge, if any;
  - 3. notice of the time, date, and place of trial;
- c cause the Lodge of which the accused is a Member to be notified of the time, date, and place of trial;
- d ensure that all steps in the proceedings occur in a timely manner.

IV .9.A.2 The Secretary of the Lodge of which the accused is a Member shall cause notification of the Charge, the time, date, and place of Trial to be inserted in its Lodge Summons, which precedes the date fixed for trial.

IV .9.A.3 Subject to any order for postponement or adjournment, of which all parties shall have reasonable notice, the trial shall proceed on the date set by the Clerk of the Commission.

IV .9.B The Trial

IV .9.B.1 Once a Charge has been served upon the accused, the Charge shall not be amended before or during Trial unless the accused is given due notice of the amendment and reasonable opportunity to meet the amended charge.

IV .9.B.2 The accused is entitled to instruct and be represented at Trial by any Master Mason in good standing.



- IV .9.B.3 Unless the accused has obtained an Order from the Trial Commission to have the trial in camera, any Master Mason is entitled to attend the trial.
- IV .9.B.4 The Clerk of the Commission shall maintain a taped audio transcription of the proceedings and a written summary of the evidence submitted, all objection, rulings, and decisions and shall file the audio transcription and written summary with the Grand Lodge Office.
- IV .9.B.5 The Trial Commission may direct the use of any taped audio transcription recording device.
- a Where:
1. the accused is duly served with the Notice of Trial and fails to attend trial;
  2. the Trial Commission appoints a Master Mason who, in its opinion, is competent to act as the representative of the accused; and,
  3. the Trial Commission declares that the absence of the accused shall not be deemed as an admission of the offences charged; the Trial Commission may proceed with the Trial in the absence of the accused and conduct proceedings to a conclusion.
- IV .9.B.6 It shall be the duty of the Trial Commission:
- a to ensure that the accused has an opportunity to instruct his Representative and be represented at Trial by his Representative;
- b that to ensure that the matter is brought to trial in an expeditious manner;
- c to ensure that a fair trial occurs;
- d to rule on matters of procedure and evidence.

#### **IV .10 ARTICLE 10 - TRIAL PROCEDURES**

- IV .10.A.1 Without derogating from the Commission's power to rule on matters of procedure, the trial shall be conducted in the following manner;
- a the Commission shall:
1. appoint an Inner Guard and Tyler and instruct them to take their stations;
  2. confirm that the Prosecution and Defense are ready to proceed to trial;
  3. exclude all witnesses from the courtroom.
- b The Clerk of the Commission shall read the Charge to the accused and obtain the plea of the accused if present.
- c Upon receipt of any plea the Chairman of the Trial Commission shall instruct the Inner Guard to inform the Tyler:





1. if the Trial is in camera:
  - i) of the accused's plea; and,
  - ii) that while the Commission is in session he is to admit no one who is not a witness duly summoned before the Commission; or,
2. if the Trial is not in camera:
  - i) of the accused's plea; and,
  - ii) that while the Commission is in session he is to admit no one who is not a Master Mason or a witness duly summoned before the Commission.

IV .10.A.2 If the accused pleads guilty to the charge, such plea shall be accepted as evidence proving the offence and shall render the taking of further proof unnecessary.

IV .10.A.3 If the accused pleads not guilty to the charge, the Trial Commission shall then allow opening remarks from the Prosecution and the Defense.

IV .10.A.4 Upon completion of opening remarks, the evidence shall be introduced in the following manner:

- a the evidence in support of the case for the Prosecution;
- b the evidence in support of the case for the Defense;
- c rebuttal evidence (if any) for the Prosecution;
- d response to rebuttal evidence (if any) by the Defense.

IV .10.A.5 At the conclusion of the evidence the Prosecutor and the accused or his Counsel may address the Trial Commission on any relevant argument as to guilt or innocence of the accused.

IV .10.A.6 Upon completion of argument, the Trial Commission shall recess in camera to determine the guilt or innocence of the accused.

#### IV .10.B Witnesses

IV .10.B.1 Witnesses who are Masons shall give their testimony on their honour as Masons and shall be sworn by the Clerk of the Commission in following manner:

- a "You will take the VOTSL in your right hand. You will state your name and the name of your Lodge."
- b "Do you swear, on your honour as a Freemason to tell the truth, the whole truth, and nothing but the truth, so help you God?"



- IV .10.B.2 The evidence of any person not a Mason shall be received if such person would be a competent witness in a Court of Law. They shall solemnly pledge themselves to state the truth, the whole truth, and nothing but the truth.
- IV .10.B.3 The testimony of any witness or witnesses unable to attend the trial may be taken by deposition before a Master Mason authorized by the Trial Commission to act in the matter, due notice of the time and place fixed for the taking of such disposition having first been given to the Prosecutor and the Accused who shall be entitled to attend in person or by their Masonic representative and ask such questions as are relevant and are deemed necessary.
- IV .10.B.4 It shall be the duty of the Prosecutor and the Accused each to secure the attendance of their respective witnesses.
- IV .10.B.5 The Prosecutor and the Accused each may summons as a witness through the Grand Secretary, any Mason resident in the Jurisdiction, whether or not he is a Member of a constituent Lodge.
- IV .10.C Evidence
- IV .10.C.1 The rules respecting evidence and the admissibility thereof in Courts of Law shall apply as far as the same may reasonably be made applicable to evidence at Masonic Trials.
- IV .10.C.2 The Trial Commission shall decide all questions as to the relevancy of the evidence and the regularity of the proceedings.
- IV .10.C.3 Proof that a Court of Law has pronounced a final judgment against any Mason of an offence, which constitutes a Masonic offence, shall be deemed by the Trial Commission to be conclusive evidence of his guilt of such offence.
- IV .10.C.4 A Certificate under Seal certifying that a man is a Member of a Constituent Lodge, purporting to be signed by the Secretary of that Lodge is, on proof of the identity of the Brother therein stipulated, sufficient evidence that he is a Freemason without proof of the signature or of the official character of the person appearing to have signed the Certificate.
- IV .10.C.5 When the original record could be received in evidence, a copy of a document, bylaw, regulation, proceedings, instrument, or of an entry in a register or other book of The Grand Lodge of Alberta, purporting to be certified under the Seal of the Grand Lodge and under the hand of the Grand Secretary is receivable in evidence without proof of the Seal of Grand Lodge or of the signature or of the official character of the person or persons appearing to have signed it.
- IV .10.C.6 A Certificate containing the substance and effect only, omitting the formal part of the charge and of the conviction or finding of guilt, as the case may be, purporting to be signed by:



- a the officer having the custody of the records of the Court in which the offender was convicted or found guilty; or,
- b the deputy of the officer is, on proof of the identity of a person as the offender, sufficient evidence of the conviction of that person or the finding of guilt against him, without proof of the signature or of the official character of the person appearing to have signed the Certificate.

#### IV .10.D Determination of a Verdict

IV .10.D.1 In the determination of the case, the Trial Commission shall apply the following principles:

- a the Prosecution must prove each and every element of the offence beyond a reasonable doubt to obtain a conviction;
- b where the Prosecution fails to prove the offence beyond a reasonable doubt, it is the duty of the Trial Commission to acquit;
- c where the Prosecution proved the offence beyond a reasonable doubt, it is the duty of the Trial Commission to convict;
- d each Commissioner shall form his own conclusion on the matter of guilt or innocence based solely on the evidence before the Commission and the application of relevant Masonic jurisprudence;
- e the verdict in the matter shall be determined by a majority opinion of the Trial Commission.

IV .10.D.2 Upon reaching a verdict the Trial Commission shall reconvene the Commission and deliver its verdict and reasons therefore.

IV .10.D.3 Each Commissioner is entitled to give his own reasons for judgment whether it be a majority or a dissenting decision.

#### IV .11 ARTICLE 11 - SENTENCING

IV .11.A.1 If the verdict is guilty or if the accused has plead guilty, the Trial Commission shall:

- a hear representation from the Prosecution and Defense in relation to the sentence;
- b recess in camera to determine the appropriate sentence;
- c reconvene the Trial Commission and pronounce sentence.

IV .11.A.2 The sentences that the Trial Commission may impose are:

- a reprimand;
- b suspension for definite time;
- c indefinite suspension;



d     expulsion.

IV .11.A.3 A sentence of REPRIMAND shall be administered by the Grand Master at the expiration of the time provided for appeal, or if a notice of appeal is filed, at the conclusion of the proceedings of the Board of Appeal provided that the sentence has been affirmed, or in the case of another sentence reduced to that of reprimand.

IV .11.A.4 A sentence of EXPULSION shall be carried out by the Grand Master at the expiration of the time provided for appeal, or if a notice of appeal is filed, at the conclusion of the proceedings of the Board of Appeal provided that the sentence has been affirmed or in the case of another sentence increased to expulsion.

IV .11.A.5 No suspension for a definite time shall be for a term longer than three (3) years nor less than three (3) months.

IV .11.A.6 The filing of a Notice of Appeal does not operate as a stay of execution and a Mason sentenced to suspension or expulsion shall stand suspended or expelled until that sentence is quashed or reversed by the Board of Appeal.

IV .11.A.7 Suspension deprives the offender during its continuance of all Masonic rights and privileges.

#### **IV .12     ARTICLE 12 - CLOSING THE COMMISSION**

IV .12.A.1 When the Trial Commission has completed its duties the Clerk of the Commission shall close the Commission in the following manner: "Brethren, by command of the Grand Master, it is my duty to inform you that this Commission has now rendered its verdict. It is also my duty to remind you that there is nothing so distressing and calamitous than for one Freemason to be called upon to stand in judgment upon his own Brother. Therefore, my Brethren, whether you agree or disagree with the verdict, it is not within your province to entertain either enthusiasm or displeasure towards the Commissioners. Rather, as Freemasons, we should remember that, when duty called, the Brethren of the Commission stepped forward and did their duty as God gave them the light to see that duty. They have attempted to "judge with candor, admonish with firmness, and reprehend with mercy" and you, my Brethren "are of too generous a disposition" to censure their endeavours. The Inner Guard and Tyler shall vacate their stations. This Trial Commission is now closed".

#### **IV .13     ARTICLE 13 - DELIVERY OF JUDGMENT**

IV .13.A.1 At the conclusion of the Trial, the Clerk of the Commission shall serve the Accused and his Lodge with written notification of the verdict, the sentence if any, and the right of appeal as provided hereinafter.

#### **IV .14     ARTICLE 14 - BOARD OF APPEAL**

IV .14.A.1 Within thirty (30) days after service of the Judgment in accordance with Section 5.16, the Defendant or the Prosecutor may appeal the verdict or sentence or both by:



- a filing a Notice of appeal with the Grand Secretary;
- b serving the party opposite with a true copy of that Notice of Appeal.

IV .14.A.2 The Notice of Appeal shall state:

- a the Grounds of Appeal;
- b concisely the arguments or points of Jurisprudence which the Appellant intends to argue on appeal.

IV .14.A.3 The Chairman of the Jurisprudence Committee may extend the time for filing a Notice of Appeal for such period as he, in his sole discretion deems just.

IV .14.A.4 When an appeal has been filed, the Chairman of the Jurisprudence Committee shall select a Board of Appeal from the Jurisprudence Committee consisting of not less than 3 Members.

IV .14.A.5 The Grand Secretary shall:

- a act as the Clerk of the Board of Appeal;
- b notify all parties of the date, time, and place of the appeal;
- c ensure all parties have a reasonable opportunity to prepare the appeal or response to the appeal;
- d provide the Board of Appeal, the Grand Prosecutor, and the Defense Counsel or Representative with a transcript of the evidence at trial or summary thereof together with the objections, rulings, and decisions of the Trial Commission.

IV .14.A.6 Unless the Accused has obtained an Order from the Board of Appeal to have the appeal heard in camera, any Master Mason is entitled to attend the appeal.

IV .14.A.7 The appeal shall be on the evidence as submitted to the Trial Commission. No new evidence shall be heard at the appeal except in unusual circumstances and then only by leave of the Board of Appeal.

IV .14.A.8 The Board of Appeal may:

- a quash the conviction and direct an acquittal;
- b quash the conviction and direct a new trial;
- c affirm the conviction;
- d affirm, reduce, or increase the sentence.

IV .14.A.9 The verdict of the Board of Appeal shall be final.

IV .14.A.10 If no appeal is filed and served in the time provided to appeal, the trial records shall be reviewed by the Jurisprudence Committee to determine whether:



- a the Accused was afforded a fair trial;
  - b any defects in the process occurred which constitute a substantial miscarriage of justice.
- IV .14.A.11 Where the Jurisprudence Committee concludes that the Accused was not afforded a fair trial or that a miscarriage of justice has occurred it may:
  - a order a new trial;
  - b quash the conviction and sentence.
- IV .14.A.12 In cases reviewed by the Jurisprudence Committee, its decision is final.
- IV .14.A.13 Where there is a final adjudication of suspension or expulsion the Grand Secretary shall notify all constituent Lodges of that suspension or expulsion.
- IV .14.A.14 In all cases the Chairman of the Board of Appeal or the Jurisprudence Committee shall notify the Grand Secretary of the decision of that Body and shall return all documents relating to the appeal or review.
- IV .14.A.15 When a case is remanded for a new trial no amendment shall be made to the original charges unless the accused is given thirty days' notice thereof.

#### **IV .15 ARTICLE 15 - GENERAL**

- IV .15.A.1 A Masonic trial resulting in conviction or acquittal shall be a bar to any other Masonic prosecution for the same offence.
- IV .15.A.2 Where a Mason has been expelled or suspended, he shall cease to hold any office in his Lodge or in Grand Lodge, and on restoration shall not regain that office unless re-elected or re-appointed.
- IV .15.A.3 Where a Member is suspended or expelled, the Grand Secretary shall notify all constituent Lodges of that suspension or expulsion.
- IV .15.B Restoration After Suspension
  - IV .15.B.1 Definite suspension shall expire at the end of the period ordered, and any Member so suspended shall be entitled to resume Membership and all rights and privileges thereof at the expiration of the time defined in his sentence, without vote or other action on the part of the Lodge of which the accused is a Member.
  - IV .15.B.2 A Mason seeking restoration after having been suspended indefinitely shall petition the Lodge from which he was suspended for his restoration, but no such Petition shall be received until after one (1) year from the time of the suspension or the time when a Petition for Restoration was last presented.
    - a The Petition shall be received at a Regular meeting of the Lodge and shall lie over until the next Regular meeting thereafter before final action thereon.



- b Notice of the Application for Restoration shall be inserted in the Lodge summons preceding the Regular meeting at which the application will be voted upon.

IV .15.B.3 The vote on the Application for Restoration shall be by secret ballot and it shall require a two-thirds (2/3) vote of the Members present for its adoption.

IV .15.B.4 In all cases of Restoration by a Lodge, the Brother shall be restored to all his Masonic rights and privileges, including Membership in his Lodge.

IV .15.B.5 If a Lodge has ceased to exist, the Petition for Restoration shall be made direct to Grand Lodge. In all cases of restoration by Grand Lodge, the restored Brother shall have the status of a non-affiliated Brother.

#### IV .15.C Restoration After Expulsion

IV .15.C.1 If five (5) years have elapsed since his expulsion, or since his previous petition, a person desiring to be restored shall file with the Grand Secretary a Petition, which must be accompanied by a favourable recommendation of the Lodge of which he was formerly a Member. The Lodge shall follow the procedure set out in *[cross-reference]* **IV.15.A.2** and **IV.15.A.3** hereof, relating to the restoration following suspension. The Grand Master is empowered to grant or refuse the Petition.

#### IV .15.D Offences by Worshipful Masters and Lodges

IV .15.D.1 All complaints or charges arising between a Lodge and its Worshipful Master or between Lodges shall be filed with the Grand Secretary who shall forward the same to the Grand Master for any necessary action.

IV .15.D.2 When the Worshipful Master or any other Officer of a Lodge shall be deposed from office only, he shall not thereby be deprived of any of the rights and privileges of Membership.

### **IV .16 ARTICLE 16 - AMENDMENTS TO MASONIC OFFENCES AND TRIALS PROCEDURES**

IV .16.A The list of Masonic Offences as specified in **Article 22 of the Constitution of the Grand Lodge of Alberta**, can only be amended by the Grand Lodge of Alberta.

IV .16.B The Board of General Purposes, in consultation with the Jurisprudence Committee, has the authority to draft, adopt and amend these procedures as specified in Part IV herein, for Masonic Offences and Trials, as is deemed necessary or as directed by Grand Lodge, subject to the approval of Grand Lodge.



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# **THE GRAND LODGE OF ALBERTA**

## **ANCIENT, FREE AND ACCEPTED MASONS**



### **PART V - RULES FOR REGALIA, CLOTHING, INSIGNIA AND JEWELS**

*Revised June 2021  
all previous versions are null & void*



## **PART V - RULES FOR REGALIA, CLOTHING, INSIGNIA AND JEWELS**

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## V - RULES FOR REGALIA, CLOTHING, INSIGNIA AND JEWELS

### V.1 ARTICLE 1 - GENERAL

- V .1.A The regalia, clothing, insignia and jewels to be worn are as hereafter prescribed, no modification or ornamentation, other than as specified, or tending to alter the original design of any article of regalia shall be permitted. Except that the foregoing shall not prevent any Brother from continuing to wear his present regalia in the same manner as in the past.
- V .1.B No Masonic clothing, honorary or other jewels that do not appertain to Craft Masonry shall be worn in Grand Lodge or a Constituent Lodge.
- V .1.C All aprons and collars for the three Principal Officers of a Lodge, Past Masters and Past Grand Lodge Officers, shall be purchased from Grand Lodge.

### V.2 ARTICLE 2 - GRAND LODGE

#### V .2.A Regalia:

- V .2.A.1 In Grand Lodge and on all occasions where Grand Officers appear in their official capacities, they shall wear the following regalia:
- a Grand Master - chain Collar with nine (9) stars over blue ribbon, cuffs and apron all bound and embroidered in gold, and jewel;
  - b Deputy Grand Master - Chain collar with seven (7) stars over blue ribbon, cuffs and apron all bound and embroidered in gold, and jewel;
  - c District Deputy Grand Master - chain collar with five (5) stars over blue ribbon, cuffs and apron bound and embroidered in gold and jewel;
  - d Senior and Junior Grand Wardens - chain collar with five (5) stars over blue ribbon, cuffs and apron all bound and embroidered in gold, and jewel;
  - e Grand Treasurer and Grand Secretary - chain collar with five (5) stars over blue ribbon, cuffs and apron all bound and embroidered in gold, and jewel;
  - f Grand Stewards - chain collar with three stars over crimson ribbon, apron all bound and embroidered in silver, and jewel;
  - g All other Grand Officers - chain collar with three stars over blue ribbon and apron all bound in gold, and jewel.

#### V .2.B Aprons: Dress

- a Grand Master and Past Grand Masters - Apron shall be 46 cm (eighteen (18) inches) in width and 40 cm (sixteen (16) inches) in depth, not including fringe. The triangle flap shall be 11 cm (four and one-half (4 1/2") inches) deep at the center, not including fringe. It shall consist of genuine white neutralized



French lambskin, having a border around the two sides and bottom of garter blue corded silk ribbon, edged on the inside and outside edges with 13 mm (one-half (1/2") inch) gold metallic braid, so that 8 cm (three and one-quarter (3 1/4) inches) of ribbon shall show between the gold edging. The flap shall be of all garter blue corded silk ribbon, edged on all sides with 13 mm (one half (1/2") inch) gold metallic braid. The apron and flap shall be lined with garter blue cloth material and shall be fringed with 25 mm (one (1") inch) gold metallic fringe on sides and bottom. They shall be bound together along the top edge with 4 cm (one and one-half (1 1/2") inches) garter blue corded silk ribbon, a pocket shall be incorporated in the lining.

1. Two (2) metallic gold-finished chain tassels, suspended from 5 cm (two (2") inches) wide garter blue corded silk ribbon, lined with garter blue cloth material shall be attached. The ribbon shall extend to the bottom of the tassels. The tassels themselves shall each be composed of a top bar from which are suspended seven (7) separate chains.
2. Three (3) metallic gold-finished Worshipful Master's emblems shall be attached and the two emblems on the lambskin shall be mounted on a garter blue background, the edges of which shall show very slightly beyond the edges of the emblems.
3. A garter blue heavy rope girdle shall be attached to the top edge of the apron and enclosed by the top edge ribbon binding in such manner that when the apron is worn, the girdle shall be tied or joined immediately adjacent to the upper right-hand corner of the apron. The girdle, untied on the right- hand side of the apron shall be of such length that the bottom of the girdle tassel shall be approximately flush with the bottom of the apron.
4. Web belt of garter blue, 4 cm (one and one- half (1 1/2) inches) wide with serpent fastener may be used in place of cord girdle, if desired.
5. Ornamentation on the apron shall be the Blazing Sun in gold in the center, on the edging the pomegranate and the lotus, with seven-eared wheat at each corner and also on the flap, all in gold embroidery.

- b Aprons of the following Grand Lodge Officers shall be the same size as that of the Grand Master, and shall be bound with 13 mm (one- half (1/2") inch) gold metallic braid, but without a fringe: Deputy Grand Master, District Deputy Grand Masters, Senior Grand Warden, Junior Grand Warden, Grand Treasurer, Grand Secretary, Grand Registrar, Grand Chaplain, Senior Grand Deacon, Junior Grand Deacon, Grand Director of Ceremonies, Grand Organist, Grand Pursuivant, Grand Historian, Grand Piper and Grand Tyler. Ornamentation on the aprons shall be as follows:



1. Deputy Grand Master - Emblem of office in gold in center. Pomegranate, lotus and seven-eared wheat embroidered alternately on the edging;
2. District Deputy Grand Masters - Emblem of office in gold in center surrounded by acacia and seven-eared wheat, and the acacia and seven-eared wheat on the border, both joined by a tie;
3. Past District Deputy Grand Masters - Emblem of rank in gold in center, surrounded by acacia and seven-eared wheat and the acacia and seven-eared wheat on the border joined by a tie;
4. other Grand Lodge Officers as listed - Emblem of office in gold in center. No decoration on border. For those Officers who are not required to be Installed Masters the gold Worshipful Master's emblems to be replaced by rosettes;
5. Grand Stewards - Aprons of the same dimensions. The border shall be of crimson corded silk bordered on the inside and outside edges with 13 mm (one half (1/2") inch) silver metallic braid. The Worshipful Master's emblems and emblem of office shall be in silver finish. The cord girdle or web belt to be of crimson.

#### V .2.C Collars

- a A metallic gold finished circular chain collar mounted upon a 5 cm (two-inches) wide garter blue corded moire ribbon, lined with garter blue cloth material and having two (2) bows of 25 mm (one (1) inch) garter blue corded moire ribbon mounted over the chain collar. The jewel of office shall be suspended from a star in the center and the following shall designate the office:
- b Grand Master and Past Grand Masters - nine (9) stars;
- c Deputy Grand Master - seven (7) stars;
- d District Deputy Grand Masters, all elected Grand Lodge Officers and Past District Deputy Grand Masters - five (5) stars;
- e appointed Grand Lodge Officers, other than Grand Stewards – three (3) stars; (For Grand Stewards see below)
- f Grand Stewards - a metallic silver finished circular chain collar with three (3) stars, mounted upon a 5 cm (two inch) wide crimson corded moire ribbon, lined with crimson cloth material and having two (2) bows of 25 mm (one inch) crimson corded moire ribbon mounted over the chain collar. The jewel of office shall be suspended from star in the center.

#### V .2.D Cuffs



- a Cuffs shall not be provided for Past Grand Lodge Officers, this includes the Past Grand Masters effective June 2010 and Past Grand Masters prior to June 2010 Communication have the option to continue to wear cuffs.
- b Cuffs shall be of garter blue corded silk ribbon, bordered on all four (4) edges with 13 mm (one-half (1/2") inch) gold metallic braid and lined with blue material. A gusset of garter blue corded silk shall be inserted between the two back edges of the cuffs. The interlining of the cuffs shall be of sufficient stiffness so that the cuffs will not become soft or limp.
- c Ornamentation shall be as follows:
  - 1. Grand Master and Past Grand Masters - Trimmed with 25 mm (one (1)-inch) heavy gold metallic fringe. Emblem of office surrounded by seven-eared wheat and sprig of acacia;
  - 2. Deputy Grand Master - Emblem of office;
  - 3. District Deputy Grand Masters - Emblem of office surrounded by seven-eared wheat and sprig of acacia;
  - 4. Senior and Junior Grand Wardens - Emblem of office;
  - 5. Appointed officers and the Grand Secretary, shall not wear cuffs.

#### V .2.E Collar Jewels

- a Grand Master - the compasses extended to 45 degrees with the segment of a circle at the points, and a gold plate included, on which is to be represented an eye within a triangle, both irradiated.
- b Past Grand Master - a similar jewel without the gold plate.
- c Deputy Grand Master - the compasses and square united, with a five (5) pointed star in the center.
- d District Deputy Grand Master - the compasses and square united, with a five (5) pointed star in the center, the whole to be placed within a circle on which the District name is engraved.
- e Past District Deputy Grand Master - a similar jewel, without a five (5) - pointed star.
- f Senior Grand Warden - the Level.
- g Junior Grand Warden- the Plumb.
- h Grand Treasurer - a Chased Key.
- i Grand Secretary - crossed Pens, with a Tie.





- j Grand Registrar - a Scroll.
- k Grand Chaplain - a Book on a Triangle.
- l Grand Deacons - a Dove and Olive Branch.
- m Grand Director of Ceremonies - crossed Rods.
- n Grand Pursuivant - the Arms of the Grand Lodge with Rod and Sword Crossed.
- o Grand Historian - a Scroll surmounted by a Torch.
- p Grand Organist - a Lyre.
- q Grand Piper - the Bagpipes
- r The Jewels of the Grand Treasurer, Grand Secretary, Grand Registrar, Grand Chaplain, Senior Grand Deacon, Junior Grand Deacon, Grand Director of Ceremonies, Grand Organist, Grand Historian, Grand Piper and Grand Pursuivant are to be within a circle with an embossed wreath composed of a sprig of acacia and an ear of corn.
- s Grand Stewards - Cornucopia between the legs of a pair of compasses, extended upon an irradiated plate, within a circle, on which is engraved "THE GRAND LODGE OF ALBERTA, ANCIENT, FREE AND ACCEPTED MASONS".
- t Grand Tyler - the sword in a circle on which is engraved "THE GRAND LODGE OF ALBERTA, ANCIENT, FREE AND ACCEPTED MASONS, GRAND TYLER".
- u All of the above jewels except Grand Steward to be of gold or gilt metal with gold finish. The Grand Steward's being of silver finish.

#### V .2.F Undress Regalia

- a Apron shall be 46 cm (eighteen inches) in width and 40 cm (sixteen inches) in depth. The triangular flap 11 cm (four and one (°) half inches) in depth in the center. It shall consist of genuine white neutralized lambskin, having a border of garter blue coloured silk ribbon 10 cm (four (4) inches) in width around the two sides and bottoms. The flap shall be of all garter blue corded silk ribbon.
- b The apron and flap shall be lined with garter blue cloth material and shall be bound together along the top edge with 4 cm (one and one-half (1°) inches) garter blue corded silk ribbon. A pocket shall be incorporated in the lining. The Worshipful Master's emblems shall be the same as provided for in the Section covering the Grand Master's, or may be embroidered in garter blue.



The tassels shall be the same as provided for in the Section covering the Grand Master's Apron. Garter blue rope girdle or web belt shall be used.

- c Ornamentation shall be in garter blue silk on lambskin only, as follows:
  - 1. Past Grand Masters - Blazing sun;
  - 2. Past Grand Officers, other than Grand Stewards, Emblem of office surrounded by a plain circle;
  - 3. Past Grand Stewards - Apron of crimson instead of garter blue, with emblem of office in center of lambskin surrounded by a plain circle in crimson;
- d The Grand Lodge of Alberta A.F. & A.M. having celebrated its 100<sup>th</sup> Anniversary, Past Grand Lodge Officers' undress aprons are entitled to bound by 13 mm gold metallic and all metallic parts of the apron finished in gold.

*For illustrations see Appendix F*

### **V.3 ARTICLE 3 - CONSTITUENT LODGES**

#### **V.3.A Aprons**

- a The Entered Apprentice apron shall be 30 cm (twelve inches) in width and 30 cm (twelve inches) in depth, with triangular flap 11 cm (four and one-half (4 ½) inches) in depth at the center. The apron and flap shall consist of genuine white lambskin and both shall be lined with white cloth material. They shall be bound together with 16 mm (five-eighths (5/8) inch) white tape, the extending ends of which shall form the tie or girdle of the apron.
- b The Fellowcraft apron for use in Canadian Rite Lodges shall be the same as the Entered Apprentice apron but with the addition of two (2) sky blue rosettes at the bottom, one (1) on each side, 13 mm (one-half (½) inch) from the edge of the apron and 13 mm (one-half (½) inch) above the bottom edge.
- c The Master Mason apron shall be 40 cm (sixteen (16) inches) in width and 35 cm (fourteen (14) inches) in depth, with triangular flap 16 cm (six and one-half (6 ½) inches) in depth at center. It shall consist of genuine white neutralized French lambskin, having a border around the two sides and bottom of 5 cm (two (2) inches) sky blue corded moire ribbon. The flap shall be of the same lambskin and shall have a border around the bottom of 4 cm (one and one-half (1 ½) inch) sky blue corded moire ribbon. It shall be lined with either white or sky-blue material but the apron shall be lined only with heavy quality sky blue taffeta, bengaline, satin or similar material of rich appearance. The apron and flap shall both have a full-size interlining. Two (2) metallic, silver finished chain tassels or solid strucks, suspended from 5 cm (two (2) inch) sky



blue corded moire ribbon lined with white material shall be attached. The ribbon shall extend to the bottom of the tassels. The tassels themselves shall each be composed of a bar top from which are suspended seven (7) separate chains. Solid strucks may be used if desired. three (3) rosettes of 2.5 cm (one (1) inch) sky blue corded moire ribbon, with center of silver finished metal buttons bearing the design of the letter “G” within the square and compasses united, shall be attached. The position of the rosettes shall be one (1) in the center of the apron flap and one (1) on each side of the bottom of the lambskin, placed 13mm (one-half (½) inch) from the inner edge of the ribbon and 13 mm (one-half (½) inch) above the bottom of the lambskin. The apron and flap shall be bound together along the top edge with 4 cm (one and one-half (1 ½) inches) sky blue corded moire ribbon, with approximately five-eighths (5/8) of this ribbon showing on the front of the apron. A sky-blue rope girdle of rich appearing material or a 3 cm (one and one quarter (1¼) inches) web belt with ‘serpent’ fastener, shall be attached to the top of the apron and enclosed by the top edge ribbon.

- d The apron of the Worshipful Master shall be the same as the Master Mason’s but to wear in lieu and in place of the three (3) rosettes perpendicular lines upon horizontal lines, thereby forming three (3) several sets of two right angles; the length of the perpendicular lines to be 25 mm (one inch) each and of the horizontal line to be 64 mm (two and one-half (2½) inches) each; these emblems to be of silver finish, to be 13 mm (one-half inch) broad and to be mounted on sky blue background, the edges of the background to show very slightly.
- e The Worshipful Master and the Senior Warden and Junior Warden of the Lodge may have the insignia of their office embroidered in the center of the lambskin in sky blue material or have a metallic square, level or plumb mounted on sky blue material similar to the Worshipful Master’s emblem and of silver finish, attached in the center of the apron.
- f The Past Master’s apron shall be the same apron as specified for the Worshipful Master with the addition of the square embroidered, and the diagram of the 47th Proposition of the First Book of Euclid in non-tarnish metal pendant within it, all surrounded by an embroidered circle. Embroidery shall be in sky blue silk. The name and number of the Lodge may be embroidered within the circle, at the option of the Lodge.
- g Any Lodge having been continuously chartered for seventy-five (75) years may have the authorized Lodge aprons bound with 13 mm (half inch) silver metallic braid and all metallic parts of the aprons finished in silver.



- h Any Lodge having been continuously chartered for one hundred (100) years may have the authorized Lodge aprons bound with 13 mm (half inch) gold metallic braid and all metallic parts of the aprons finished in gold.

#### V .3.B Collars

- a Officers' Collars may be either of the following:

1. Chain. A metallic silver finish circular chain collar mounted upon 5 cm (two inches) wide sky blue corded moire ribbon lined with blue cloth material having two (2) bows of 25 mm (one inch) corded moire ribbon mounted over the chain collar. The bows shall be attached between the fourth and fifth medallions on each side, counting from, but not including the center medallion to which the jewel of office is attached. The outside diameter of the chain collar shall be not more than 38 cm (fifteen inches) nor less than 35 cm (fourteen inches). Chain collar medallions shall consist of:
  - i) eight (8) five-pointed stars, each within a circular wreath, to one (1) of which medallions shall be affixed a snap or swivel to which the jewel of office shall be attached;
  - ii) eight (8) serpent emblems. The wreath and serpent emblems are joined together alternately in a circle with the necessary metallic chain links between;
  - iii) any Lodge having been continuously chartered for one hundred (100) years or more may substitute gold or gilt metal finish for the metallic parts of the chain collar.
2. Ribbon. Shall be 10 cm (four inches) in width throughout, of sky blue ribbon of corded moire. The center seam at the bottom shall be covered with 13 mm (one half inch) silver metallic braid. The collar shall be lined with sky blue cloth material and shall have a metallic silver finished snap or swivel at the point to which the jewel of office is attached. The interlining of the collar shall be of sufficient stiffness so that the collar will not pucker or wrinkle or become limp.
3. Any Lodge having been continuously chartered for one hundred (100) years or more may use 13 mm (one-half inch) gold metallic braid to cover the center seam and a gold or metallic gold snap or swivel.

#### V .3.C Jewels

- a Worshipful Master - the Square of a Lodge;
- b Immediate Past - the Square and the diagram Master of the 47th problem of the first book of Euclid pendant within it;



- c Senior Warden - the Level;
- d Junior Warden -the Plumb;
- e Treasurer - the Crossed Keys;
- f Secretary - the Crossed Pens;
- g Secretary-Treasurer - crossed Key and Pen;
- h Registrar - the Scroll;
- i Chaplain - a Book on a Triangle;
- j Deacons - the Dove;
- k Director of Ceremonies - the Crossed Rods;
- l Organist - the Lyre;
- m Inner Guard -the Crossed Swords;
- n Stewards - the Cornucopia;
- o Almoner - the Collecting Bag and Heart;
- p Historian - the Scroll surmounted by a Torch;
- q Piper - the Bagpipes;
- r Tyler - the Sword;
- s All of the above jewels to be of a silver finish.

V .3.C.2 Any Lodge having been continuously chartered for one hundred (100) years or more, may have jewels of gold or gilt metal with gold finish.

- a The finish of the jewel must match the finish of the collar.
- b The finish of the Deacons' and Stewards' wand heads must match the finish of the jewel and collar.

#### **V .4 ARTICLE 4 - PRESENTATION JEWELS**

##### **V .4.A Grand Lodge**

V .4.A.1 Past District Deputy Grand Masters (**Appendix F**) - ribbon to be garter blue with top supporting band, hung from which is the Square with the 47<sup>th</sup> Proposition of the First Book of Euclid pendant within the Square, below which is a band with the initials PDDGM, then the Alberta Coat of Arms and at the bottom a plain band suitable for inscription, hung from this band being a circle containing the words " The Grand Lodge of Alberta, AF & AM.", and containing the square and compasses.



V .4.A.2 Past Grand Lodge Officers - ribbon to be garter blue. Top supporting band to have name 'Alberta' and bottom bar to give year of office, suspended from which shall be a miniature of jewel of office surrounded by wreath of olive leaves (except Past Grand Masters: without wreath).

V .4.B Constituent Lodges

V .4.B.1 Past Masters (**Appendix F**)- ribbon to be sky blue. Design of the jewel to be selected by individual Lodge.

V .4.B.2 Secretaries (Long Service) - ribbon to be sky blue, top supporting bar to have name of Lodge, center bar the number and bottom bar "GRA", suspended by crossed pens, the whole surrounded by olive leaves. To be eligible for this jewel, secretaries of Lodges must have served in that office for not less than ten (10) years.

V .4.B.3 Secretary-Treasurers - (Long Service) - ribbon and jewel to be the same as that for the Secretaries' Jewel with the crossed pens replaced by a crossed key and pen. To be eligible for the jewel the Secretary-Treasurer must have served in that office for not less than ten (10) years.

V .4.B.4 Organists - (Long Service) - ribbon to be sky blue, top supporting bar to have the name of the Lodge, center bar the number of the Lodge and the bottom bar "GRA" suspended by "the Lyre". To be eligible for this jewel, Organists of the Lodges must have served in that office for not less than ten (10) years.

V .4.B.5 Tylers - (Long Service) - ribbon to be sky blue, top supporting bar to have the name of the Lodge, center bar the number of the Lodge and the bottom bar "GRA" suspended by "the Sword". To be eligible for this jewel, Tylers of the Lodges must have served in that office for not less than ten (10) years.

**V .5 ARTICLE 5 - FIFTY YEAR JEWEL**

V .5.A.1 Fifty Year Jewel - all Master Masons shall be eligible to receive this jewel who have accumulated a full fifty (50) years active membership, whether or not there has been any break in membership in any Grand Lodge, the Jurisdiction of which is recognized by this Grand Lodge, provided he has received the recommendation of the Lodge of which he is a member in this Jurisdiction.

V .5.A.2 The design of the Jewel shall be as follows:

*For illustrations see Appendix F*

- a ribbon to be sky blue with the top supporting band as cut, with the name and number of the Lodge engraved thereon, divided by the square and compasses with the letter "G" in the center. On the lower bar the words "Fifty Years" are engraved, divided by the hour glass. Suspended from this bar is the jewel which consists of a quartered shield with the dexter chief and the sinister base.



On the sinister chief and the dexter base are shown the Arms of the Province of Alberta, and over the chief a label is shown consisting of three (3) points, the center point charged with a rose and each of the other two with a canton in red. In the center of the shield on the fesse point is an inescutcheon of the Arms of The Grand Lodge of Alberta, and on each side of the shield a wreath or garland consisting of the ears of corn, lily and pomegranate. On top of the shield is shown the All-Seeing Eye between two hour glasses, the Sun, the Moon and Stars. Surrounding the whole is a circle on which is engraved "The Grand Lodge of Alberta, Ancient, Free and Accepted Masons." The back of the Jewel is plain so that the name of the recipient, together with the date and any other particulars, can be engraved thereon.

- V .5.A.3 The jewel and bars will be sterling and finished in colours of hard enamel.
- V .5.A.4 Additional bars, similar in design, may be added to mark "Sixty Years" or "Seventy Years".
- V .5.A.5 A member shall be eligible for only one (1) Fifty (50) Year Jewel; should he also be a member of a Lodge in a Sister Grand Jurisdiction, he shall have the right to elect which Jurisdiction's jewel shall be presented.
- V .5.A.6 All Fifty (50) Year Jewels must be obtained from Grand Lodge.
- V .5.A.7 Silver finish, as referred to in this part shall include chromium plate and other non-tarnish metal.
- V .5.A.8 Past Masters Fifty (50) Year Jewel: Ribbon to be sky blue with the top supporting a bar, with "Fifty Years" printed in a dark blue enamel, on the ribbon shall be the Past Masters insignia. Suspended from the ribbon is a jewel which shall be the same as that described for the Fifty (50) Year jewel above.

## **V.6 ARTICLE 6 - LAPEL PINS**

### **V .6.A 50 Year Lapel Pins**

- V .6.A.1 All Master Masons who are entitled to a Fifty (50) Year jewel under these rules, and who have been presented with it shall be eligible to receive a Fifty (50) Year lapel pin.
  - a The first design of the Fifty (50) year lapel pin shall be as follows: A circular, metal badge 16 mm ( .63 inch) in diameter, the outer border of garter blue enamel containing the lettering "Fifty 50 Years AF & AM. Alberta". In the center of the badge shall be the shield from the Grand Lodge Seal reproduced in gold on a light blue background.
  - b The second design will be of the square and compasses with the letter "G" in the center. 12mm in length. It will have G.R.A. under the Square and Compasses and 50 Years at the base. The pin will be a gold colour.





V .6.A.2 All Fifty (50) Year lapel pins must be obtained from Grand Lodge.

V .6.B 25 Year Lapel Pins

V .6.B.1 A Twenty-five (25) year lapel pin may be granted by Lodges in this Grand Jurisdiction to those of its members who have completed twenty-five (25) years of membership in Freemasonry since the date of receiving their Entered Apprentice °.

V .6.B.2 All Twenty-five (25) year lapel pins must be obtained from Grand Lodge.

V .6.B.3 There will be two designs:

- a The first design of the Twenty-five (25) year lapel pin shall be as follows: A circular metal badge 16 mm (5/8 inch) in diameter with a nickel-plated circle around the rim of the pin containing the letters 'GRA' at the top and the words '25 Years' at the base. In the center of the pin shall be the letter "G" surrounded by the square and compasses. The background of the pin shall be dark blue in colour.
- b The second design will be of the square and compasses with the letter "G" in the center. 12mm (3/8") in length. It will have G.R.A. under the Square and Compasses and 25 Years at the base. The pin will be a silvery colour (pewter)

V .6.C Commemorative Lapel Pins

V .6.C.1 Constituent Lodges and/or any number of Masons working within a group duly recognized by Grand Lodge may produce commemorative lapel pins for sale or distribution after first having received the written authorization of the Grand Master approving both the production of such pins and the design.

**V .7 ARTICLE 7 - AMENDMENTS TO RULES FOR REGALIA, CLOTHING, INSIGNIA AND JEWELS**

V .7.A The Board of General Purposes has the authority to draft, adopt and amend these RULES FOR REGALIA, CLOTHING, INSIGNIA AND JEWELS (Part V) herein, as is deemed necessary or as directed by Grand Lodge, subject to the approval of Grand Lodge.





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